

6/26/17**BOARD PLANNING CALENDAR 2016-2017**

July 26, 2016*	BOE Meeting; Personnel Exit Report; EVVRS Period 2 Report
August 29, 2016	BOE Meeting; Adoption of 2016-2017 BOE/District Goals and Objectives
September 12, 2016	BOE Meeting
September 26, 2016	BOE Meeting
October 10, 2016	BOE Meeting; High School Transition
October 24, 2016	BOE Meeting; Student Achievement Report-PARCC
October 25-27, 2016	NJSBA Convention
November 14, 2016	BOE Meeting
November 28, 2016	BOE Meeting; Roof Referendum Presentation
December 12, 2016	BOE Meeting; Roof Referendum Presentation
January 3, 2017*	BOE Reorganization Meeting
January 23, 2017^^	CANCELLED -BOE Meeting; EVVRS Period 1 Report; Mid -Year Staff Review
January 26, 2017*	BOE Meeting; EVVRS Period 1 Report (re-schedule)
February 13, 2017^^	BOE Meeting; Full Day Kindergarten Discussion; Budget Discussion; Mid- Year Staff Review0.
February 27, 2017	BOE Meeting; Budget Presentation
March 8, 2017	BOE Meeting; Executive Session
March 13, 2017	BOE Meeting; Student Recognition; Budget Discussion/Preliminary Adoption; Personalized Learning Presentation
March 27, 2017	BOE Meeting; Budget Discussion; Superintendent Search-Public Input
April 3, 2017	BOE Meeting; Superintendent Search – Executive Session
April 6, 2017*	BOE Meeting; Superintendent Search – Executive Session
April 17, 2017	BOE Meeting; Executive Session
April 19, 2017*	BOE Meeting; Executive Session
April 24, 2017	BOE Meeting; Public Budget Hearing
April 26, 2017*	CANCELLED -BOE Meeting; Executive Session
May 8, 2017^^	BOE Meeting; End of Year Staff Review
May 9, 2017	BOE Meeting; Executive Session
May 22, 2017	BOE Meeting; Student and Staff Recognition
June 12, 2017	BOE Meeting
June 20, 2017	BOE Meeting; Executive Session
June 26, 2017	BOE Meeting; CSA Evaluation; Board Self - Evaluation

*Other than a Monday

^^ Executive Session – 5:30pm

**MEETING
MILLSTONE TOWNSHIP SCHOOL DISTRICT**

VISION STATEMENT

We envision a unique, inclusive learning community at the forefront of education.

Parents, staff and students will model and promote individuality, integrity, respect, and civic and social responsibility.

Through an engaging, innovative curriculum, we will challenge students to become independent, self-directed learners who are adaptive problem solvers inspired to impact and thrive in an evolving society.

In realizing this vision, we will establish our community as an exemplary leader in education.

BOARD GOALS 2016-2017

1. Continue practicing strict, financial sustainability activities and adopt a fiscally responsible budget that includes funding for innovative programs designed to enhance student achievement within and beyond the school day.
2. Take a comprehensive look at full day kindergarten (FDK) with a cost/benefit analysis; comparing academic success associated with FDK; finding out exactly what FDK means in Millstone losing revenue and possible tax impact.
3. Continue efforts to work with the Legislature and other sending districts to develop legislation capping tuition increases of receiving districts at 2%.
4. Protect existing arrangements regarding high school choice and evaluate expansion of high school choices in a manner consistent with existing law.

DISTRICT GOALS 2016-2017

1. Review true costs and impacts of professional development. Identify ways for teachers to stay in the classrooms.
2. Provide a firm recommendation with options regarding the use of district facilities in relation to district enrollment.
3. Create a curriculum articulation committee between UFRSD and MTSD.
4. Continue to develop and promote a variety of effective communication strategies and the dissemination of information that will support a positive climate and culture, including revising the website (with community input) to address parent needs.

MEETING

- 5. Fully implement Next Generation Science Standards, continue to build and actively explore opportunities for STEAM related cross-curricular hands on activities.

Millstone Township Public Schools
Millstone Township, New Jersey

AGENDA: For the meeting of the Board of Education, Monday, June 26, 2017 at
 7:00 P.M., in the Millstone Middle School Media Center

I. CALL TO ORDER

A. Sunshine Law Statement – Presiding Officer’s Statement

In compliance with the Open Public Meetings Law of New Jersey, P.L. 1975, CH. 231, adequate notice of this meeting was provided on January 6, 2017 by sending notification to the:

- 1. Asbury Park Press
- 2. Trenton Times
- 3. Posting at each district school
- 4. Township Clerk

B. Pledge of Allegiance

C. Roll Call

II. EXECUTIVE SESSION

WHEREAS, Chapter 231, PL. 1975, also known as the Open Public Meetings Act, authorizes a public body to meet in executive private session under certain limited circumstances, and,

WHEREAS, said law requires the Board to adopt a resolution at a public meeting before it can meet in such an executive or private session, NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE MILLSTONE TOWNSHIP SCHOOL DISTRICT:

- A. That it does hereby determine that it is necessary to meet in executive session on June 26, 2017, to discuss matters involving:

MEETING

1. Personnel
 2. Legal Matters
- B. That the matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion would take place at a public meeting.

III. REPORT OF BOARD SECRETARY

Mr. Biesiada

- A. Business Administrator/Board Secretary Report
- B. That the Board approve the minutes from the Board of Education meetings of June 12, 2017.
- C. Old Business
- D. New Business

IV. ADMINISTRATORS' REPORTS

Mr. Feder

- A. Superintendent's Report
 1. Honoring Our World Champions
 2. Enrollment Report, May, 2017
 3. End of School Report

V. PUBLIC COMMENTS AS PER BOARD BYLAW 0167

- A. To permit the fair and orderly expression of comments we ask that:
 - 1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate;
 - 2. Each statement made by a participant shall be limited to five minutes duration;
 - 3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
 - 4. All statements shall be directed to the presiding officer; no participant may address or question board members individually;
 - a. No colloquy between a participant and respondent shall extend the five minute time limit provided herein;
 - 5. The presiding officer may:
 - a. Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene or irrelevant;
 - b. Request any individual to leave the meeting when that person does not observe reasonable decorum;
 - c. Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
 - d. Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and
 - e. Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.

VI. ANNUAL APPOINTMENTS

- A. Resolved to reappoint the following individuals as Neurologists:
 - Dr. Dorothy Pietrucha - Average cost of evaluation is \$175

MEETING

- B. Resolved to reappoint the following individuals as Psychiatrists:
- a. Dr. Ankur Desai - Average cost of evaluation is \$600 (In-office)
 - b. Dr. Sajaad Azidi – Average cost of evaluation is \$500
 - c. Dr. Rajeswari Muthuswamy – Average cost of evaluation is \$525 in office.
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- C. Resolved to appoint/reappoint the following individuals as Pediatric Neuro-developmentalists:
- a. Dr. Jesse Mintz - Average cost of evaluation is \$450
 - b. Dr. Denise Aloisio - Average cost of evaluation is \$450
- D. Resolved to reappoint Diane Ronaldson as School Physical Therapist at a cost of \$78 per hour.
- E. That the Board reappoint the following to provide Occupational Therapist services:
- a. Jyoti Sharma - \$78 per hour as needed
 - b. Oxford Consulting Services, Inc. :
Speech, OT and PT -
School setting - \$79.50/hour
Hose Based/OOD - \$105.00/session
- F. That the Board appoint/reappoint the following as an ABA Trainer/Program Coordinator:
- a. Hybridge Learning Group (In School Services & Support) - \$142/hour
 - b. Behavior Therapy Associates \$175/day - Behaviorist
- G. That the Board appoint Advancing Opportunities as the Assistive Technology/AAC Provider at the following rates:

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- \$1200/service - AAC Evaluation
- \$150/hour- AAC Support and Training
- \$925/service - AT Evaluation
- \$120/hour - AT Support & Training
- \$60/hour - Travel Time

- H. That the Board appoint aim2achieve to provide Speech Pathologist services at the following rates:

- \$75/hour - Speech
- \$75/hour - OT
- \$67/hour - COTA Services
- \$100/hour - Speech Therapy In Home

- I. That the Board appoint the Children’s Center of Monmouth County to provide Outreach Services at the following rates:

- \$68/hour – Home Training (Teacher of Handicapped)
- \$68/hour - Behavior Therapy (Teacher of Handicapped)
- \$68/hour - Discrete Trial (Teacher of Handicapped)
- \$130/hour - Occupational Therapy (Occupational Therapist Sensory Integrated Certified)
- \$100/hour - Occupational Therapy (Occupational Therapist)
- \$100/hour - Physical Therapy (Physical Therapist)
- \$100/hour - Speech Therapy (Speech Therapist)

- J. Resolved to reappoint Educational Audiology Resources as Audiologists:

- \$220-Complete audiological evaluation
- \$675-Central auditory processing evaluation with AE educational based report included.
- \$75 – Educational Report Additional Fee

- K. Resolved to reappoint Dr. Alison Smoller for Pediatric Developmentalist - Behavioral, at the rate of \$500 per evaluation

VII. PERSONNEL

A. Action Items

On the recommendation of the Superintendent of Schools, the Board consider the following proposed motions:

1. That the Board accept the resignation, *with regret*, of the following personnel:

Name	Position	Effective
Andrew Polo	Assistant Business Administrator/ Assistant Board Secretary	August 18, 2017

2. That the Board approve the appointments according to the procedures set forth in NJSA 18A:67 et seq for the following personnel. Approval pending statutory requirements:

Name	Position	Salary	Effective
Fatima Mulroy	Substitute Teacher	Per board approved rates	2017-2018 School Year

3. That the Board approve the attached professional development expenses for PD Summer Session 2017.
4. That the Board approve the attached Extracurricular Positions for the 2017-2018 School Year.
5. That the Board approve the appointments according to the procedures set forth in NJSA 18A:67 et seq for the following personnel. Approval pending statutory requirements:

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Name	Position	Salary/Stip end	Effective	Account #
a.Michele Nixon	Middle School; Summer Math Instruction	\$36.96/hr; Up to 50 hours	July 1, 2017- August 31, 2107	11-204-100-101-99-00-00-S
b.Patricia Santos	Reading Specialist; Primary School	MA, Step 3; 68.95%, \$61,440, prorated;	September 1, 2017- June 30, 2018	11-230-100-101-00-00-00-0
c.Sara Gervasi	Before Care Professional for Preschool	Degree 2, Step 15, \$17.96/hr; up to 10hr/week	September 1, 2017- June 30, 2018	11-105-100-106-00-00-00-0
d.Theresa Caruso	After Care Professional for Preschool	Degree 1, Step 10, \$15.25/hr; up to 10hr/week	September 1, 2017- June 30, 2018	11-105-100-106-00-00-00-0
e.Denise Treadaway	After Care Professional for Preschool	Degree 2, Step 15, \$17.96/hr; up to hr/week	September 1, 2017- June 30, 2018	11-105-100-106-00-00-00-0
f.Lillian Gellman	Substitute Instructional Aide; Before and After Care Program	Degree 2, Step 11, \$15.95/hour	September 1, 2017- June 30, 2018	11-105-100-106-00-00-00-0
g.Colleen Boyler	Substitute Instructional Aide; Before and After Care Program	Degree 2, Step 16, \$18.63/hour	September 1, 2017- June 30, 2018	11-105-100-106-00-00-00-0
h.Maria Russo	Substitute Instructional Aide; Before and After Care Program	Degree 1, Step 15, \$17.75/hour	September 1, 2017- June 30, 2018	11-105-100-106-00-00-00-0
i.Leslie Engel	Instructional Aide; Primary School	Degree 4; Step 5, \$18,045	September 1, 2017- June 30, 2018	11-000-217-100-00-01-00-0
j.Rebecca McCormick	Preschool Teacher, Primary School. Long Term Replacement	\$56,840; BA; Step 1	September 1, 2017- June 30, 2018	11-105-100-101-00-00-00-0
k. Kevin Byrnes	Staff Accountant	\$60,000; pro-rated	July 17, 2017 - June 30, 2018	11-000-251-100-02-01-00-0

I. Kevin Byrnes	Professional Services to Roosevelt Public School	\$10,000 stipend; pro-rated	July 17, 2017 - June 30, 2018	11-000-251-100-02-01-00-0
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6. That the Board approve the following salary/position adjustment:

Name	Position	Salary/Stipend	Effective
Trish Bogusz	(fr) Principal, Primary School	(fr)\$124,334.47	July 1, 2017- June 30, 2018
	(to) Principal, Middle School	(to)\$130,442.12	

7. That the Board approve the following college/university student for an internship:

University	Student	Dates	Cooperating Teacher	School
a.Georgian Court University	Maryann Howes	July 1, 2017 - June 30, 2018	Jason Suleski	Primary School

MEETING

- 8. That the Board approve the following high school student for the purpose of a senior practicum:

High School	Student	Dates	Cooperating Teacher	School
b.Allentown High School	Jaclyn Gellman	September 11, 2017- January 26, 2018	Melissa Keogh	Primary School

- B. Old Business

- C. New Business

VIII. CURRICULUM & INSTRUCTION

Mrs. Riviello

- A. Action Items

- B. Old Business

- C. New Business

IX. POLICY

Mr. McGovern

- A. Action Items

- B. Old Business

- C. New Business

X. UFRSD REPRESENTATIVE REPORT

Mr. Hanson

- A. Agenda
- B. Board member questions on UF Representative Report
- C. New Business

XI. OPERATIONS

Mrs. Bailey

- A. Action Items (Budgeted)
 - 1. That the Board *ratify* the *revised* budget transfers for March pursuant to N.J.S.A 18A:22-8.1 and N.J.A.C. 6:20-2A.10. The attached list of transfers includes transfers in excess of \$2,500 in compliance with policy 6422.
 - 2. That the Board accept the *revised* Board Secretary report for the month of March and certification, after closure, and direct that they be attached to and made part of the minutes of for this meeting.
 - 3. That the Board *ratify* budget transfers for April pursuant to N.J.S.A 18A:22-8.1 and N.J.A.C. 6:20-2A.10. The attached list of transfers includes transfers in excess of \$2,500 in compliance with policy 6422.
 - 4. That the Board accept the Board Secretary and treasurer's reports for the month of April and certification, after closure, and direct that they be attached to and made part of the minutes of for this meeting.

Account	Cash Balance	Appropriation Balance	Fund Balance
10 General Current Expense Fund	(436,239.03)	N/A	1,822,386.13
11 Current Expense	N/A	1,624,364.06	N/A
12 Capital Outlay	N/A	N/A	N/A
Capital Reserve	2,492.25	N/A	0.00
20 Special Revenue Fund	76,696.54	132,853.37	N/A
30 Capital Projects Fund	2,555,425.74	0.00	N/A
40 Debt Service Fund	12,844.98	0.00	N/A
60 Enterprise (Cafeteria) Fund	109,032.59	N/A	N/A
61 Enterprise (MPAC) Fund	269,795.51	N/A	N/A
62 Enterprise (Community Ed) Fund	(4,857.08)	N/A	N/A
63 Enterprise (Shoprite)	4,641.78	N/A	N/A
80/90 Trust and Agency Funds	122,737.71	N/A	N/A

Total	2,712,570.99	1,757,217.43	1,822,386.13
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5. That the Board approve the payment of the following bills in the amounts listed and to attach a complete copy of these bills to the minutes of this meeting:
 - a. Regular checks from June 6, 2017 through June 19, 2017 in the amount of \$569,469.55.
 - b. Manual checks from May 1, 2017 through May 31, 2017 in the amount of \$673,073.91.

6. That the Board ratify the transfers between the following bank accounts, in the following amounts, effective June 15, 2017:

Debit from:	Amount:
Custodian Account:	\$ 772,137.56

Credit to:	
Agency Account:	\$ 315,087.10
Payroll Account:	\$ 457,050.46

Debit from:	Amount:
Custodian Account:	\$ 309.08

Credit to:	
Agency Account:	\$ 309.08

Debit from:	Amount:
Performing Arts Center:	\$ 3,491.76

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Credit to:
 Agency Account: \$ 1,001.24
 Payroll Account: \$ 2,490.52

Debit from: Amount:
 Agency Account: \$ 56,362.16

Credit to:
 Custodian Account: \$ 56,362.16

Debit from: Amount:
 Agency Account: \$ 404.59

Credit to:
 Flexible Spending Account: \$ 404.59

Debit from: Amount:
 Agency Account: \$ 267.12

Credit to:
 Flexible Spending Account: \$ 267.12

7. That the Board ratify the transfers between the following bank accounts, in the following amounts, effective June 16, 2017:

Debit from: Amount:
 Custodian Account: \$ 467,102.35

Credit to:
 Agency Account: \$ 225,901.94
 Payroll Account: \$ 241,200.41

Debit from: Amount:
 Custodian Account: \$ 222.23

Credit to:
 Agency Account: \$ 222.23

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Debit from:	Amount:
Agency Account:	\$ 33,476.23

Credit to:	
Custodian Account:	\$ 33,476.23

Debit from:	Amount:
Agency Account:	\$ 277.50

Credit to:	
Flexible Spending Account:	\$ 277.50

- 8. That the Board approve the following resolution to Transfer of Current Year Surplus to Reserve:

WHEREAS, NJAC 6A:23A-14.3 and 14.4 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and
 WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and
 WHEREAS, the Millstone Township Board of Education wishes to deposit anticipated current year surplus into a Capital Reserve account at year end, and
 WHEREAS, the Millstone Township Board of Education has determined that up to \$300,000 is available for such purpose of transfer;
 NOW THEREFORE BE IT RESOLVED by the Millstone Township Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

- 9. That the Board approve the following resolution to Transfer of Current Year Surplus to Reserve:

MEETING

WHEREAS, NJAC 6A:23A-14.3 and 14.4 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Millstone Township Board of Education wishes to deposit anticipated current year surplus into a Tuition Reserve account at year end, and

WHEREAS, the Millstone Township Board of Education has determined that up to \$300,000 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Millstone Township Board of Education that it hereby authorizes the district’s School Business Administrator to make this transfer consistent with all applicable laws and regulations.

- 10. That the Board certify Scott Feder, Superintendent of Schools, has met and achieved the following goals in full and direct the Board Secretary to send certification of these achievements to the Executive County Superintendent of Schools:

Quantitative Goal #1

Student Growth Objectives (SGOs) -- 25% of teaching staff with Student Growth Objectives (SGO’s) will receive a score of 4. (*Merit Goal Percentage = 3.3%*)

- i. If at least 20% reach score of “4” merit percentage would be 2.5%
- ii. If at least 15% reach score of “4” merit percentage would be 1.5%

Quantitative Goal #3

The Superintendent will make adjustments to how professional development and in-school meetings are handled during school days to increase the amount of time teachers spend in their classrooms doing their primary function of facilitating learning. During the 15-16 school year, teachers averaged 3.78 days per year that they were out of their classrooms for PD and meetings. This number will be reduced during the 16-17 school year. Payment will be tiered as follows

- Final Average below 2.8 = 3.3%
- Final Average below 3.28 = 2.3%
- Final Average below 3.40 = 1.3%
- Final Average above 3.40 = No merit bonus

MEETING

11. That the Board approve the entrance into the Burlington County Insurance Pool Joint Insurance Fund (BCIP JIF) as attached and as follows:

**BURLINGTON COUNTY INSURANCE POOL
JOINT INSURANCE FUND
(BCIP JIF)
NEW MEMBERSHIP RESOLUTION**

WHEREAS, the Millstone Township Board of Education hereinafter referred to as “Board”, has been offered membership of the Burlington County Insurance Pool Joint Insurance Fund, hereinafter referred to as “JIF”, and has reviewed the Bylaws and Plan of Risk Management of the JIF; and

WHEREAS, the Board believes in the safety of its employees and the public who participate in the life of the Board; **and**

WHEREAS, the Board agrees with the risk management disciplines inherent to membership in said JIF which are explicit in the JIF’s Bylaws and Risk Management Program; and

WHEREAS, the Board agrees that the statement below is consistent with its own philosophy:

“It is the goal of the Burlington County Insurance Pool Joint Insurance Fund (JIF) and its member Boards of Education to achieve the best and most practical degree of freedom from accidents and/or injuries. The JIF and its members also endeavor to insure that all employees are provided with a safe and healthy environment, free from any recognized hazard as defined by applicable local, state, and federal regulations. Loss prevention, which is the responsibility of the Board, should succeed in providing a safe, healthful and pleasant working environment.” and,

WHEREAS, the JIF is a legally authorized and constituted joint insurance fund as permitted by Chapter 108, Laws of 1983 (N.J.S.A. 18A:18B-1 et.seq.), and has operated successfully on behalf of area school districts since its formation on July 1, 1984; and

WHEREAS, the statutes regulating the conduct of the JIF contain elaborate safeguards concerning the safe and efficient administration of the public interest entrusted to said

MEETING

JIF; and

WHEREAS, the Board has determined that continued participation as a member of the JIF is in the Board’s best interest;

NOW THEREFORE, BE IT RESOLVED that the Board hereby agrees to join the JIF for a three year membership term which shall commence on ***July 1, 2017***, at 12:01 a.m.; and

BE IT FURTHER RESOLVED, that the Board will participate in all lines of coverage the JIF provides as defined by the JIF’s Risk Management Program, which are generally described herein as follows:

1. Workers’ Compensation and Employers’ Liability
2. General Liability and Automobile Liability
3. Educator’s Legal Liability, including Employment Practices Liability
4. Property Damage, including Automobile Physical Damage
5. Employee Dishonesty (Crime) Insurance
6. Boiler & Machinery/Equipment Breakdown
7. Cyber Liability
8. Violent and Malicious Acts
9. Pollution and Mold Legal Liability (Optional)
10. Disaster Management Services
11. Unmanned Aerial Systems Liability
12. Student Accident on an Annual Elective Basis (Optional)

BE IT FURTHER RESOLVED, that the Board appoints Bernard Biesiada, School Business Administrator as its Delegate to the JIF and empowers said Delegate to exercise the voting rights provided in the JIF’s Bylaws to Delegates in a manner which best protects the Board and JIF, to implement and strengthen the Board’s safety and risk management efforts, to participate fully and with efficiency in the JIF, and to execute all agreements, including but not limited to an Indemnity & Trust Agreement in order to implement membership by the Board in the JIF.

12. That the Board approve the following resolution appointing Arthur J. Gallagher Insurance Services as District Risk Management Consultant.

BURLINGTON COUNTY INSURANCE POOL

**MEETING
JOINT INSURANCE FUND
(BCIPJIF)**

**RESOLUTION APPOINTING A RISK MANAGEMENT
CONSULTANT**

WHEREAS, the Millstone Township Board of Education hereinafter referred to as DISTRICT, is a member of the Burlington County Insurance Pool Joint Insurance Fund, a self-insurance pooling fund; and

WHEREAS, the Bylaws of said Fund state that each DISTRICT may appoint a Risk Management Consultant, hereinafter referred to as RMC, to perform various professional services; and

WHEREAS, a fee as indicated in the attached Risk Management Consultant Agreement which expenditure represents reasonable compensation for the services required and was included in the cost considered by the DISTRICT; and

WHEREAS, the Public School Contracts Law (NJSA 18A:18A-1 et. seq.) defines Insurance as an Extraordinary Unspecifiable Service requiring that the awarding of contracts without competitive bidding must be approved by resolution of this DISTRICT;

NOW THEREFORE, be it resolved that the DISTRICT does hereby appoint Arthur J. Gallagher Insurance Services its RMC and;

BE IT FURTHER RESOLVED that the DISTRICT's Business Official/Board Secretary is hereby authorized and directed to execute the Risk Management Consultant Agreement annexed hereto.

13. That the Board approve the attached Indemnity and Trust Agreement between the Millstone Township School District and the Burlington County Insurance Pool and Joint Insurance Fund.

MEETING

- 14. That the Board approve the attached Risk Management Consultant Agreement between the Millstone Township School District and Arthur J. Gallagher Insurance Services.
- 15. That the Board approve the attached tuition contract with the New Road School for the 2017-2018 school year.

B. Action Items (Un-Budgeted)

- 1. That the Board accept the following donations:

NAME	DONATION	VALUE	USE
The Rosta Family	8 used books	\$24.00	Primary school library
The Kochenour Family	10 magazines	\$20.00	Primary school library
Suzanne Rosta	17 used books	\$88.00	Middle School library

- 2. That the Board approve the following discards:

ITEM	LOCATION	REASON

MEETING

28 Books	MS Library	Outdated/Worn
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- 3. That the Board approve the cancellation of the attached outstanding checks that are beyond one year old. The amount of the outstanding checks will be booked as revenue for the 2017-2018 school year:

Payroll Net Account	\$9,871.95
Summer Account	\$ 132.67
General Account	\$8,094.86

XII. EXECUTIVE SESSION (If needed)

WHEREAS, Chapter 231, PL. 1975, also known as the Open Public Meetings Act, authorizes a public body to meet in executive private session under certain limited circumstances, and,

WHEREAS, said law requires the Board to adopt a resolution at a public meeting before it can meet in such an executive or private session, NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE MILLSTONE TOWNSHIP SCHOOL DISTRICT:

- A. That it does hereby determine that it is necessary to meet in executive session on June 26, 2017 to discuss matters involving:
 - 1. Personnel
 - 2. Legal Matters
- B. That the matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion would take place at a public meeting.

XIII. NOTEWORTHY DATES:

July 24, 2017
August 28, 2017
September 4, 2017
September 5, 6, 2017
September 7, 2017
September 11, 2017
September 13, 2017
September 14, 2017

BOE Mtg.; Personnel Exit Report; EVVRS Period 2 Report
BOE Mtg.
Labor Day
Professional Days
First Day for Students
BOE Mtg.
BTSN - Middle School
BTSN - Elementary School

XIV. ADJOURNMENT