

6/12/17**BOARD PLANNING CALENDAR 2016-2017**

July 26, 2016*	BOE Meeting; Personnel Exit Report; EVVRS Period 2 Report
August 29, 2016	BOE Meeting; Adoption of 2016-2017 BOE/District Goals and Objectives
September 12, 2016	BOE Meeting
September 26, 2016	BOE Meeting
October 10, 2016	BOE Meeting; High School Transition
October 24, 2016	BOE Meeting; Student Achievement Report-PARCC
October 25-27, 2016	NJSBA Convention
November 14, 2016	BOE Meeting
November 28, 2016	BOE Meeting; Roof Referendum Presentation
December 12, 2016	BOE Meeting; Roof Referendum Presentation
January 3, 2017*	BOE Reorganization Meeting
January 23, 2017^^	CANCELLED -BOE Meeting; EVVRS Period 1 Report; Mid -Year Staff Review
January 26, 2017*	BOE Meeting; EVVRS Period 1 Report (re-schedule)
February 13, 2017^^	BOE Meeting; Full Day Kindergarten Discussion; Budget Discussion; Mid- Year Staff Review.
February 27, 2017	BOE Meeting; Budget Presentation
March 8, 2017	BOE Meeting; Executive Session
March 13, 2017	BOE Meeting; Student Recognition; Budget Discussion/Preliminary Adoption; Personalized Learning Presentation
March 27, 2017	BOE Meeting; Budget Discussion; Superintendent Search-Public Input
April 3, 2017	BOE Meeting; Superintendent Search – Executive Session
April 6, 2017*	BOE Meeting; Superintendent Search – Executive Session
April 17, 2017	BOE Meeting; Executive Session
April 19, 2017*	BOE Meeting; Executive Session
April 24, 2017	BOE Meeting; Public Budget Hearing
April 26, 2017*	CANCELLED -BOE Meeting; Executive Session
May 8, 2017^^	BOE Meeting; End of Year Staff Review
May 9, 2017	BOE Meeting; Executive Session
May 22, 2017	BOE Meeting; Student and Staff Recognition
June 12, 2017	BOE Meeting
June 26, 2017	BOE Meeting; CSA Evaluation; Board Self - Evaluation

*Other than a Monday

^^ Executive Session – 5:30pm

MEETING
MILLSTONE TOWNSHIP SCHOOL DISTRICT
VISION STATEMENT

We envision a unique, inclusive learning community at the forefront of education.

Parents, staff and students will model and promote individuality, integrity, respect, and civic and social responsibility.

Through an engaging, innovative curriculum, we will challenge students to become independent, self-directed learners who are adaptive problem solvers inspired to impact and thrive in an evolving society.

In realizing this vision, we will establish our community as an exemplary leader in education.

BOARD GOALS 2016-2017

1. Continue practicing strict, financial sustainability activities and adopt a fiscally responsible budget that includes funding for innovative programs designed to enhance student achievement within and beyond the school day.
2. Take a comprehensive look at full day kindergarten (FDK) with a cost/benefit analysis; comparing academic success associated with FDK; finding out exactly what FDK means in Millstone losing revenue and possible tax impact.
3. Continue efforts to work with the Legislature and other sending districts to develop legislation capping tuition increases of receiving districts at 2%.
4. Protect existing arrangements regarding high school choice and evaluate expansion of high school choices in a manner consistent with existing law.

DISTRICT GOALS 2016-2017

1. Review true costs and impacts of professional development. Identify ways for teachers to stay in the classrooms.
2. Provide a firm recommendation with options regarding the use of district facilities in relation to district enrollment.
3. Create a curriculum articulation committee between UFRSD and MTSD.
4. Continue to develop and promote a variety of effective communication strategies and the dissemination of information that will support a positive climate and culture, including revising the website (with community input) to address parent needs.
5. Fully implement Next Generation Science Standards, continue to build and actively explore opportunities for STEAM related cross-curricular hands on activities.

MEETING

Millstone Township Public Schools
Millstone Township, New Jersey

AGENDA: For the meeting of the Board of Education, Monday, June 12, 2017 at 7:00 P.M., in the Millstone Middle School Media Center

I. CALL TO ORDER

A. Sunshine Law Statement – Presiding Officer’s Statement

In compliance with the Open Public Meetings Law of New Jersey, P.L. 1975, CH. 231, adequate notice of this meeting was provided on January 6, 2017 by sending notification to the:

1. Asbury Park Press
2. Trenton Times
3. Posting at each district school
4. Township Clerk

B. Pledge of Allegiance

C. Roll Call

II. EXECUTIVE SESSION

WHEREAS, Chapter 231, PL. 1975, also known as the Open Public Meetings Act, authorizes a public body to meet in executive private session under certain limited circumstances, and,

WHEREAS, said law requires the Board to adopt a resolution at a public meeting before it can meet in such an executive or private session, NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE MILLSTONE TOWNSHIP SCHOOL DISTRICT:

A. That it does hereby determine that it is necessary to meet in executive session on June 12, 2017, to discuss matters involving:

1. Personnel

B. That the matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion would take place at a public meeting.

MEETING

III. REPORT OF BOARD SECRETARY

Mr. Biesiada

- A. Business Administrator/Board Secretary Report
- B. That the Board approve the minutes from the Board of Education meetings of June 12, 2017
- C. Old Business
- D. New Business

- Correspondence from New Road Schools of New Jersey, Inc.

IV. ADMINISTRATORS' REPORTS

Mr. Feder

- A. Superintendent's Report
 - 1. HIB Report, May 2017

V. PUBLIC COMMENTS AS PER BOARD BYLAW 0167

- A. To permit the fair and orderly expression of comments we ask that:
 - 1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate;
 - 2. Each statement made by a participant shall be limited to five minutes duration;
 - 3. No participant may speak more than once on the same topic until all

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- others who wish to speak on that topic have been heard;
- 4. All statements shall be directed to the presiding officer; no participant may address or question board members individually;
 - a. No colloquy between a participant and respondent shall extend the five minute time limit provided herein;
- 5. The presiding officer may:
 - a. Interrupt, warn, or terminate a participant’s statement when the statement is too lengthy, personally directed, abusive, obscene or irrelevant;
 - b. Request any individual to leave the meeting when that person does not observe reasonable decorum;
 - c. Request the assistance of law enforcement officers in the removal of a disorderly person when that person’s conduct interferes with the orderly progress of the meeting;
 - d. Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and
 - e. Waive these rules when necessary for the protection of privacy or the efficient administration of the Board’s business.

VI. PERSONNEL

A. Action Items

On the recommendation of the Superintendent of Schools, the Board consider the following proposed motions:

- 1. That the Board accept, with regret, the resignation of the following personnel:

Name	Position	Effective Date
Linda Elhoushi	ESL Teacher; Primary & Elementary School	July 1, 2017

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2. That the Board approve the following Extended School Year 2017 staff effective July 10, 2017-August 17, 2017:

Name	Position	Salary	Account #
Katie White	Extended School Year; Grades 6-8 Special Ed	\$36.96/hr; 3 hrs/day, 4 days/wk; 24 days	11-204-100-101-99-00-00-S

3. That the Board approve the salaries of the following for the 2017-2018 School Year:

Name	Position	Salary	Effective	Account #
a.Yerana Valentine	Spanish, Elementary School	(fr)BA, Step 9; \$60,940* ; 40% prorated (to)BA, Step 9; \$60,940*; 60% prorated	September 1, 2017- June 30, 2018	11-120-100-101-00-00-00-0
b.Stephanie Dunk	Remedial/ Reading Specialist; Primary School	(fr)MA, Step 16; \$73,175 (to) MA + 30, Step 16; \$77,075 \$77,075	September 1, 2017- June 30, 2018	11-230-100-101-00-00-00-0 0(54%) 20-231-100-100-00-00-00-0 C(46%)
c.Kimberly Keune	Science Teacher/ SPED; Middle School	(fr) MA. Step 17; \$74,700 (to)MA, Step 17; \$75,200	September 1, 2017- June 30, 2018	11-130-100-101-00-00-00-0
d.Jill Ottignon	Transportation Coordinator	(fr) \$69,739 (to) \$68,939	July 1, 2017- June 30, 2018	11-000-270-160-01-00-00-0

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4. That the Board ratify the following professional development for the 2016-2017 school year:

Date Submitted	Name	Workshop/Location	Date	Total Cost
a. May 31, 2017	Bernard Biesiada	NJASBO Conference, Atlantic City, New Jersey (\$275 pd to NJASBO for registration on 4/24/17, Ck. # 0037252)	June 7, 2017 - June 9, 2017	\$581.12 (\$275.00) \$306.12
b. May 31, 2017	Andrew Polo	NJASBO Conference, Atlantic City, New Jersey (\$275 pd to NJASBO for registration on 4/24/17, Ck # 003725) (\$220 pd to Borgata hotel on 5/22/17, Ck # 0037303)	June 7, 2017	\$638.12 (275.00) (220.00) \$143.12
				\$1130.24
				(\$ 770.00)
TOTAL				\$ 360.25

5. That the Board approve the attached professional development expenses for PD Summer Session 2017.

6. That the Board approve the appointments according to the procedures set forth in NJSA 18A:67 et seq for the following personnel. Approval pending statutory requirements:

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NAME	POSITION	SALARY/ STIPEND	EFFECTIVE	ACCOUNT #
a.Emily Lurie	Speech Language Specialist	MA, Step 3; \$61,440	September 1, 2017- June 30, 2018	11-000-216-100-00-00-0
b.Melissa Keogh	Summer K Screening	\$36.96/hour; up to 7 hours	July 27, 2017	11-110-100-101-00-00-0
c.Faith Miller	Summer K Screening	\$36.96/hour; up to 7 hours	July 27, 2017	11-110-100-101-00-00-0
d.Dana Mioduszewski	Summer K Screening	\$36.96/hour; up to 7 hours	July 27, 2017	11-110-100-101-00-00-0
e.Christine Angellella	Summer K Screening	\$36.96/hour; up to 7 hours	July 27, 2017	11-110-100-101-00-00-0
f.Alan Brown	First Grade, First Grade, Long Term Replacement	BA, Step 1; \$56,840; prorated	September 1, 2017- January 30, 2018	11-110-100-101-00-00-0

7. That the Board approve the attached Grade Level Coordinators for the 2017-2018 School Year.

8. That the Board ratify the following leave:

Name	Position	Leave	Effective
a.Michelle Falanga	Gifted and Talented; Primary & Elementary Schools	NJFL	(fr) March 20, 2017- June 9, 2017 (to)March 20, 2017- June 16, 2017
b.Franci Markarian	Instructional Aide, Primary School	Unpaid	May 30, 2017 June 8, 2017
c.Patricia Lorton	Special Education Teacher, Middle School	Unpaid	June 1, 2017 (PM only)

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d.David Shafer	Buildings & Grounds, Custodian	Unpaid	June 2, 2017
e.Dalton Fowler	Technology Teacher, Middle School	Unpaid	May 30, 2017

9. That the Board approve the following leave:

Name	Position	Leave	Effective
Michelle Falanga	Gifted and Talented; Primary & Elementary Schools	Unpaid	September 1, 2017- December 31, 2107

10. That the Board approve the appointments according to the procedures set forth in the NJSA 18A:67 et seq for the following personnel.
Approval pending statutory requirements:

Name	Position	Salary	Effective
a.Ashley Mickiewicz	Substitute Teacher	Per board approved rates	2016-2017 School Year 2017-2018 School Year
b.Ann Marie Denney	Substitute Teacher	Per Board Approved Rates	2016-2017 School Year 2017-2018 School Year
	Substitute Instructional Aide	\$9.50/hour	2016-2017 School Year 2017-2018 School Year
c.Fatima Mulroy	Substitute Non-instructional Aide	\$9.00/hour	2016-2017 School Year 2017-2018 School Year
d.Theresa Caruso	Substitute Instructional Aide	\$17.25/hour	Extended School Year 2017
e.Susan Dowd	Substitute Instructional Aide	\$9.50/hour	Extended School Year 2017
	Substitute Teacher	\$12.42/hour	Extended School Year 2017

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f.William Butler	Head Night Custodian	\$3,060.00	July 1, 2017- June 30, 2018
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11. That the Board approve the attached Instructional Aide Assignments for the 2017-2018 School Year.

12. That the Board approve the attached contract for Bernard Biesiada, Millstone Township School Business Administrator, effective July 1, 2017 - June 30, 2018.

13. That the Board approve the attached contract for Christopher Huss, Millstone Township Superintendent of Schools, effective July 1, 2017- June 30, 2020.

14. That the Board approve the following college/university student for an internship:

University	Student	Dates	Cooperating Teacher	School
Westminster Choir College	Tyler Smalling	September 6, 2017- December 11, 2017	Doreen Laskiewicz	Primary & Elementary Schools

- B. Old Business

- C. New Business

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VII. CURRICULUM & INSTRUCTION

Mrs. Riviello

- A. Action Items
- B. Old Business
- C. New Business

VIII. POLICY

Mr. McGovern

- A. Action Items
On the recommendation of the Superintendent of Schools, the Board consider the following proposed motions:
 - 1. That the Board approve the following revised policies:

P5850	Social Events and Class Trips
P6423	Expenditures for Non-Employee Activities, Meals and Refreshments
P9120	Public Information Program
P9400	News Media Relations
- B. Old Business
- C. New Business

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IX. UFRSD REPRESENTATIVE REPORT

Mr. Hanson

- A. Agenda for meeting on June 7, 2017
- B. Board member questions on UF Representative Report
- C. New Business

X. OPERATIONS

Mrs. Bailey

A. Action Items (Budgeted)

- 1. That the Board ratify the transfers between the following bank accounts, in the following amounts, effective May 30, 2017:

Debit from:	Amount:
Custodian Account:	\$ 643,121.34

Credit to:	
Agency Account:	\$ 287,633.62
Payroll Account:	\$ 355,487.72

Debit from:	Amount:
Performing Arts Ctr:	\$ 3,898.95

Credit to:	
Agency Account:	\$ 1,125.80
Payroll Account:	\$ 2,773.15

Debit from:	Amount:
Custodian Account	\$ 309.08

Credit to:	
Agency Account:	\$ 309.08

Debit from:	Amount:
Agency Account:	\$ 73,805.64

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Credit to:	
Custodian Account:	\$ 73,805.64
Debit from:	
Performing Arts Ctr:	\$ 298.27
Credit to:	
Agency Account:	\$ 298.27
Debit from:	
Agency Account:	Amount: \$ 404.59
Credit to:	
Flexible Spending Acct:	\$ 404.59
Debit from:	
Agency Account	\$ 3,723.42
Credit to:	
Unemployment Account:	\$ 3,723.42
Debit from:	
Custodian Account:	Amount: \$ 46,502.67
Credit to:	
Agency Account:	\$ 46,502.67

2. That the Board certify Scott Feder, Superintendent of Schools, has met and achieved the following goals and direct the the Board Secretary to send certification of this achievements to the Executive County Superintendent of Schools:

Qualitative Goal #2

The Superintendent will lead a group of stakeholders through a full analysis of the options in regard to utilization of the school facilities as it relates to declining enrollment. This will result in a recommendation to the Board of Education, to be made prior to the budget adoption for the 17-18 school year budget.
(Merit Goal Percentage = 2.5%)

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Quantitative Goal #2

The Superintendent will conduct an average of 10 walkthroughs per month over the course of the months, October through May. Walkthroughs will have a specific focus of identifying personalized learning strategies or happenings being used in each classroom. The Superintendent will keep a log of these walkthroughs as well as the PL observational findings. (*Merit Goal Percentage = 3.3%*)

3. That the Board approve the attached tuition contracts with the Hawkswood School for the 2017-2018 school year.
4. That the Board approve the attached tuition contract with the Tinton Falls School District for the 2017-2018 school year.
5. That the Board approve the attached tuition contracts with The Children's Center of Monmouth County for the 2017-2018 school year.
6. That the Board approve the attached tuition contracts with the Colts Neck Board of Education for student G.A. for the 2017-2018 school year.
7. That the Board approve the attached tuition contract for student S.P. for the 2017-2018 school year.
8. That the Board approve the attached tuition contracts with the Rugby School for the 2017-2018 school year.
9. That the Board approve the attached Amendment to the Agreement with Delta Dental of New Jersey for the 2017-2018 school year:
10. That the Board *rescind* the approval of the MTFEE Grant Awards in the amount of \$16,908.40.

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- 11. That the Board approve the MTFEE Grant Awards in the amount of \$6,587.91.

- 12. That the Board approve the following resolution with regard to the sale of buses:

**MILLSTONE TOWNSHIP BOARD OF EDUCATION
COUNTY OF MONMOUTH**

**Resolution
Authorizing SALE of Surplus Property**

WHEREAS, pursuant to N.J.S.A. 18A:18A-45, the Millstone Township Board of Education advertised and received bids for the sale of personal property, namely nineteen (19) vehicles no longer needed for school purposes (the “Vehicles”); and

WHEREAS, on June 6, 2017, the Millstone Township Board of Education received four (4) sets of bids for the Vehicles; and

WHEREAS, the Millstone Township Board of Education are desirous of selling said Vehicles in an “as is” condition without express or implied warranties to the highest respective bidders.

NOW THEREFORE, BE IT RESOLVED by the Millstone Township Board of Education as follows:

- (a) The Millstone Township Board of Education accepts the highest bids submitted for each respective Vehicle as follows:

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Vehicle number	VIN number	Year	Chassis	Name of High Bidder	High Bid Amount
VAN 11	1GDHG31R9V1095569	1998	GMC	Gorka	\$278.00
VAN 13	1GDHG31F3X1126274	1999	GMC	A&A Trucking	\$100.00
VAN 14	1GDHG31F8X1128294	1999	GMC	Baldwin	\$200.00
VAN 15	1GBHG31F121211566	2003	CHEVROLET	A&A Trucking	\$100.00
BUS 3	1HULNHGM1HH462757	1987	INTERNATIONAL	A&A Trucking	\$100.00
BUS 25	1GDL7T1J5VJ512156	1998	GMC	A&A Trucking	\$1,756.00
Bus 26	1GDL7T1J9VJ512368	1998	GMC	A&A Trucking	\$1,756.00
BUS 27	1GDL7T1J0VJ512341	1998	GMC	A&A Trucking	\$1,756.00
BUS 28	1GDL7T1J3VJ512513	1998	GMC	A&A Trucking	\$1,756.00
BUS 29	1GDL7T1C7WJ512565	1999	GMC	A&A Trucking	\$100.00
BUS 30	1GDL7T1C3WJ512708	1998	GMC	A&A Trucking	\$100.00

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BUS 32	1GDL7T1C1WJ512562	1999	GMC	A&A Trucking	\$100.00
BUS 33	1GDL7T1C6WJ512766	1999	GMC	A&A Trucking	\$100.00
BUS 34	1GDL7T1C6WJ512606	1999	GMC	A&A Trucking	\$100.00
BUS 35	1GDL7T1C1WJ512724	1999	GMC	A&A Trucking	\$100.00
BUS 36	1T7HN4B28Y1076990	2000	THOMAS	A&A Trucking	\$100.00
BUS 41	1GDJ7T1C2YJ518302	2001	GMC	Baldwin	\$400.00
BUS 42	1GDJ7T1C5YJ518066	2001	GMC	Baldwin	\$400.00
BUS 43	1GDJ7T1C7YJ518215	2001	GMC	A&A Trucking	\$100.00

(b) The Vehicles specifically identified above shall be sold in an “as-is” condition without express or implied warranties to the successful bidders, subject to their execution of a Hold Harmless and Indemnification Agreement concerning the use of said Vehicles.

13. That the Board approve the payment of the following bills in the amounts listed and to attach a complete copy of these bills to the minutes of this meeting.
 - a. Regular checks from May 16, 2017 through June 5, 2017 in the amount of \$333,738.05.

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14. That the Board approve the following transportation routes for the 2017 ESY.

Contractor:	GST Transport	Bus cost	aide cost	adjustment	Total per diem	Total per annum
SFCE	School for children - summer	\$218.00	\$50.00	\$0.95	\$268.00	\$8,040.00
CCE	Childrens Center - summer	\$199.00	\$50.00	\$0.95	\$249.00	\$9,462.00
					Total:	\$17,502.00
Contractor:	Hartnett Transit	Bus cost	aide cost	adjustment	Total per diem	Total per annum
HESY	Millstone Primary - summer	\$143.00	N/A	\$1.50	\$143.00	\$3,432.00
WESY	Five below - work program	\$173.00	N/A	\$1.50	\$173.00	\$1,038.00
					Total:	\$4,470.00

B. Action Items (Un-Budgeted)

1. That the Board accept the following donation:

NAME	DONATION	VALUE	USE
a. The Maizel Family	4 used books	\$8.00	Middle School Library
b. Karen Barry	4 used books, 2 used games	\$18.00	Middle School Library

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b. The Bailey Family	14 used books	\$48.00	Elementary School Library
c. The Pluchino Family	1 used Swingline electric stapler	\$148.00	Primary School Office

2. That the Board approve the following for discard:

ITEM	REASON	LOCATION
69 books	outdated/worn	Middle School Library

XI. EXECUTIVE SESSION (If needed)

WHEREAS, Chapter 231, PL. 1975, also known as the Open Public Meetings Act, authorizes a public body to meet in executive private session under certain limited circumstances, and,

WHEREAS, said law requires the Board to adopt a resolution at a public meeting before it can meet in such an executive or private session, NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE MILLSTONE TOWNSHIP SCHOOL DISTRICT:

- A. That it does hereby determine that it is necessary to meet in executive session on June 12, 2017 to discuss matters involving:
 - 1. Personnel
- B. That the matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion would take place at a public meeting.

BOE Meeting 6/12/17

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XII. NOTEWORTHY DATES:

June 15, 2017
June 16, 2017
June 26, 2017
July 24, 2017
August 28, 2017
September 11, 2017

Middle School Graduation
Last Day of School
BOE Meeting; CSA Evaluation, Board Self-Evaluation
BOE Mtg.
BOE Mtg.
BOE Mtg.

XIII. ADJOURNMENT