

BOE Meeting 5/14/18

## MEETING

### 5/14/18 BOARD PLANNING CALENDAR 2017-2018

July 12, 2017	BOE Meeting; Executive Session
July 24, 2017	BOE Meeting; Personnel Exit Report; EVVRS Period 2 Report
August 28, 2017	BOE Meeting; Adoption of 2017-2018 BOE/District Goals and Objectives
September 11, 2017	BOE Meeting
September 25, 2017	BOE Meeting
October 9, 2017	BOE Meeting;
October 23, 2017	BOE Meeting; Student Achievement Report-PARCC
October 23-27, 2017	NJSBA Convention
November 13, 2017	BOE Meeting
November 27, 2017	BOE Meeting;
December 11, 2017	BOE Meeting;
January 3, 2018*	BOE Reorganization Meeting
January 8, 2018^^	BOE Meeting; CANCELLED
January 22, 2018^^	BOE Meeting; Mid-Year Staff Review; State of Schools
February 12, 2018#	BOE Meeting; Budget Discussion; Student Recognition
February 26, 2018	BOE Meeting; Budget Presentation; UFRSD Brookdale CC Partnership
March 12, 2018	BOE Meeting; Budget Discussion; NJSBA Superintendent Evaluation Presentation
March 26, 2018	BOE Meeting; Budget Discussion/Preliminary Adoption
April 16, 2018	BOE Meeting; Social Studies Committee Presentation
April 30, 2018	BOE Meeting; Public Budget Hearing
May 14, 2018^^	BOE Meeting; End of Year Staff Review
May 30, 2018*	BOE Meeting;
June 11, 2018#	BOE Meeting; Student and Staff recognition
June 25, 2018	BOE Meeting; CSA Evaluation; Board Self - Evaluation

\*Other than a Monday

^^ Executive Session – 6:00pm

#Public portion -6:00 pm, No Exec Session

**MEETING**  
**MILLSTONE TOWNSHIP SCHOOL DISTRICT**  
**VISION STATEMENT**

We envision a unique, inclusive learning community at the forefront of education.

Parents, staff and students will model and promote individuality, integrity, respect, and civic and social responsibility.

Through an engaging, innovative curriculum, we will challenge students to become independent, self-directed learners who are adaptive problem solvers inspired to impact and thrive in an evolving society.

In realizing this vision, we will establish our community as an exemplary leader in education.

**BOARD GOALS 2017-2018**

1. Provide support and, where appropriate, funding for the District's efforts to develop and pursue models for personalized instruction.
2. Secure student performance data which, when reviewed and analyzed by authorized District personnel, will permit the Board to assess the effectiveness of the District educational programming.
3. Evaluate the feasibility of providing choice programming with rigorous standards for entry.
4. Review the current Strategic Plan in place for the District, assess progress toward Plan compliance, and determine whether a new or updated Plan is needed.
5. Develop and maintain a capital projects plan to analyze existing systems and project both long and short-term district needs, and inform the District's approach with respect to future projects.

**DISTRICT GOALS 2017-2018**

1. Continue to identify and implement best instructional practices to personalize instruction and meet the individualized needs of all students.
2. Through authorized personnel, review individualized student data to assess the effectiveness of the District's educational programs and provide the Board of Education with a summary of the results of that review.
3. Review and assess the District's outdoor facilities, including student gardens; Provide an update to the Board as to whether improvements/renovations are necessary, with projected costs.
4. Evaluate and where appropriate improve school working and social "climate" for students and staff.
5. Review the continuing progress of technology use within the District, including Chromebooks, and its impact on curriculum and student achievement.

**MEETING**  
Millstone Township Public Schools  
**Millstone Township, New Jersey**

AGENDA: For the meeting of the Board of Education, Monday, May 14, 2018 at  
6:00 P.M., in the Millstone Middle Media Center

I. CALL TO ORDER

A. Sunshine Law Statement – Presiding Officer’s Statement

In compliance with the Open Public Meetings Law of New Jersey, P.L. 1975, CH. 231, adequate notice of this meeting was provided on January 9, 2018 by sending notification to the:

1. Asbury Park Press
2. Trenton Times
3. Posting at each district school
4. Township Clerk

B. Pledge of Allegiance

C. Roll Call

D. That the matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion would take place at a public meeting.

II. EXECUTIVE SESSION

WHEREAS, Chapter 231, PL. 1975, also known as the Open Public Meetings Act, authorizes a public body to meet in executive private session under certain limited circumstances, and,

WHEREAS, said law requires the Board to adopt a resolution at a public meeting before it can meet in such an executive or private session, NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE MILLSTONE TOWNSHIP SCHOOL DISTRICT:

A. That it does hereby determine that it is necessary to meet in executive session on May 14, 2018, to discuss matters involving:

1. Legal
2. Negotiations
3. Personnel

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- B. That the matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion would take place at a public meeting.

III. REPORT OF BOARD SECRETARY

Mr. Biesiada

- A. Business Administrator/Board Secretary Report
- B. That the Board approve the minutes from the Board of Education meeting of April 30, 2018.
- C. Old Business
- D. New Business

IV. ADMINISTRATORS REPORTS

Dr. Huss

- A. Superintendent's Report
  - 1. District Highlights
    - a. PARCC Update
    - b. Trips Update
  - 2. HIB Report, April 2018

On the recommendation of the Superintendent of Schools the Board Consider the following proposed motion:

That the Board approve the HIB Report for the month of April, 2018

V. PUBLIC COMMENTS AS PER BOARD BYLAW 0167

- A. To permit the fair and orderly expression of comments we ask that:
  - 1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate;

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2. Each statement made by a participant shall be limited to five minutes duration;
3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
4. All statements shall be directed to the presiding officer; no participant may address or question board members individually;
  - a. No colloquy between a participant and respondent shall extend the five minute time limit provided herein;
5. The presiding officer may:
  - a. Interrupt, warn, or terminate a participant’s statement when the statement is too lengthy, personally directed, abusive, obscene or irrelevant;
  - b. Request any individual to leave the meeting when that person does not observe reasonable decorum;
  - c. Request the assistance of law enforcement officers in the removal of a disorderly person when that person’s conduct interferes with the orderly progress of the meeting;
  - d. Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and
  - e. Waive these rules when necessary for the protection of privacy or the efficient administration of the Board’s business.

VI. PERSONNEL

A. Action Items

On the recommendation of the Superintendent of Schools, the Board consider the following proposed motions:

1. That the Board approve the following appointment according to the procedures set forth in NJSA 18A:67 et seq for the following personnel. Approval pending statutory requirements:

Name	Position	Salary	Effective
a.Marlene Lawrence	Substitute Teacher	Per Board approved rates	2017-2018 School Year
b.Matthew Moticha	Substitute Teacher	Per Board approved rates	2017-2018 School Year

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2. That the Board approve the following professional development for the 2017-2018 School year:

<b>Date Submitted</b>	<b>Name</b>	<b>Workshop/Location</b>	<b>Date</b>	<b>Total Cost</b>
a. April 24, 2018	Karen Barry	Annual School Law & Policy Seminar/Brookdale Community College	June 1, 2018	\$0.00
b. May 7, 2018	Trisha Bogusz	Future Problem Solving International Conference/La Crosse, WI	June 7, 2018 – June 10, 2018	\$1,004.70
c. May 7, 2018	Daniel Kazanjian	Future Problem Solving International Conference/La Crosse, WI	June 7, 2018 – June 10, 2018	\$1,004.70
d. May 11, 2018	Paul Baker	LinkIt! Principal and Teacher Data Leadership Academies, Rutgers University, Piscataway, NJ	May 30, 2018	\$150.00
e. May 11, 2018	Stephanie Dunk	LinkIt! Principal and Teacher Data Leadership Academies, Rutgers University, Piscataway, NJ	May 30, 2018	\$150.00
f. May 11, 2018	Peggy Schaneman	LinkIt! Principal and Teacher Data Leadership Academies, Rutgers University, Piscataway, NJ	May 30, 2018	\$150.00
<b>TOTAL</b>				<b>\$2,459.40</b>

3. That the Board approve the following leave:

<b>Name</b>	<b>Position</b>	<b>Leave</b>	<b>Effective</b>
Taline Toutouchi-DeAngelis	Special Education; Middle School	FMLA	September 1, 2018- October 31, 2018

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4. That the Board approve the attached new job description of Assistant Transportation Supervisor.
  
5. That the Board approve all district job descriptions for the 2018-2019 school year.
  
6. That the Board approve the attached appointments according to the procedures set forth in NJSA 18A:6-7 et seq for the attached personnel. Approval pending statutory requirements:
  - a. Substitute list for the 2018-2019 school year;
  - b. Tenured/non-tenured teachers for the 2018-2019 school year;
  - c. Tenured/non-tenured clerk-typists, media assistants, secretaries and technology specialists for the 2018-2019 school year;
  - d. Central office/district staff for the 2018-2019 school year;
  - e. Tenured/non-tenured administrators for the 2018-2019 school year;
  - f. Building and Grounds staff for the 2018-2019 school year;
  - g. Transportation staff for the 2018-2019 school year;
  - h. Instructional aides for the 2018-2019 school year.
  
7. That the Board approve the attached substitute rates for the 2018-2019 school year.
  
8. That the Board approve the attached volunteers for the 2018-2019 school year.
  
9. That the Board approve the following administrative internship:

University	Student	Dates	Cooperating Administrator	School
Western Governors University	Gina Morrone	August 1, 2018- January 31, 2019	Paul Baker	Primary School

10. That the Board approve the following appointment according to the procedures set forth in NJSA 18A:67 et seq for the following personnel. Approval pending statutory requirements:

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<b>Name</b>	<b>Position</b>	<b>Salary/Stipend</b>	<b>Effective</b>	<b>Account#</b>
a.Brady Barry	Custodial Summer Help	\$10/hour	June 1, 2018- August 31, 2018	11-000-262-100-000-04-0 11-000-262-100-000-05-0 11-000-262-100-000-06-0
b.Devin Barry	Custodial Summer Help	\$10/hour	June 1, 2018- August 31, 2018	11-000-262-100-000-04-0 11-000-262-100-000-05-0 11-000-262-100-000-06-0
c.Emma Battistelli	Custodial Summer Help	\$10/hour	June 1, 2018- August 31, 2018	11-000-262-100-000-04-0 11-000-262-100-000-05-0 11-000-262-100-000-06-0
d.Brianna Biesiada	Custodial Summer Help	\$10/hour	June 1, 2018- August 31, 2018	11-000-262-100-000-04-0 11-000-262-100-000-05-0 11-000-262-100-000-06-0
e.Gabrielle Biesiada	Custodial Summer Help	\$10/hour	June 1, 2018- August 31, 2018	11-000-262-100-000-04-0 11-000-262-100-000-05-0 11-000-262-100-000-06-0
f.Angelina Furnback	Custodial Summer Help	\$10/hour	June 1, 2018- August 31, 2018	11-000-262-100-000-04-0 11-000-262-100-000-05-0 11-000-262-100-000-06-0
g.Dylan Furnback	Custodial Summer Help	\$10/hour	June 1, 2018- August 31, 2018	11-000-262-100-000-04-0 11-000-262-100-000-05-0 11-000-262-100-000-06-0
h.Anastasia Gordon	Custodial Summer Help	\$10/hour	June 1, 2018- August 31, 2018	11-000-262-100-000-04-0 11-000-262-100-000-05-0 11-000-262-100-000-06-0
i.Cassidy Meidling	Custodial Summer Help	\$10/hour	June 1, 2018- August 31, 2018	11-000-262-100-000-04-0 11-000-262-100-000-05-0 11-000-262-100-000-06-0
j.Madelyn Meidling	Custodial Summer Help	\$10/hour	June 1, 2018- August 31, 2018	11-000-262-100-000-04-0 11-000-262-100-000-05-0 11-000-262-100-000-06-0
k.Liam Nixon	Custodial Summer Help	\$10/hour	June 1, 2018- August 31, 2018	11-000-262-100-000-04-0 11-000-262-100-000-05-0 11-000-262-100-000-06-0
l.Nina O'Rourke	Custodial Summer Help	\$10/hour	June 1, 2018- August 31, 2018	11-000-262-100-000-04-0 11-000-262-100-000-05-0 11-000-262-100-000-06-0
m.Sydney Peake	Custodial Summer Help	\$10/hour	June 1, 2018- August 31, 2018	11-000-262-100-000-04-0 11-000-262-100-000-05-0 11-000-262-100-000-06-0



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n.Matthew Santos	Custodial Summer Help	\$10/hour	June 1, 2018- August 31, 2018	11-000-262-100-000-04-0 11-000-262-100-000-05-0 11-000-262-100-000-06-0
o.Joey Sophia	Custodial Summer Help	\$10/hour	June 1, 2018- August 31, 2018	11-000-262-100-000-04-0 11-000-262-100-000-05-0 11-000-262-100-000-06-0
p.Sarah Nixon	Custodial Summer Help	\$10/hour	June 1, 2018- August 31, 2018	11-000-262-100-000-04-0 11-000-262-100-000-05-0 11-000-262-100-000-06-0

11. That the Board approve the following teachers for the 2018 Extended School Year program for substituting and IEP Meetings:

Name	Rate
a.Christine Angellella	\$36.96/hour
b.Rebecca McCormick	\$36.96/hour

- B. Old Business
- C. New Business

VII. CURRICULUM & INSTRUCTION

Mrs. Riviello

A. Action Items

On the recommendation of the Superintendent of Schools, the Board consider the following proposed motions:

- 1. That the Board approve the following field trip sites for the 2017-2018 school year:
  - a. Six Flags Great Adventure, Jackson, NJ; Middle School, Student Council

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B. Old Business

C. New Business

### VIII. POLICY

Mr. McGovern

A. Action Items

On the recommendation of the Superintendent of Schools, the Board consider the following proposed motions:

1. That the Board approve the following revised policies:

- |          |  |
|----------|--|
| a. P1550 | Equal Employment/Anti-Discrimination Practices             |
| b. P2431 | Athletic Competition                                       |
| c. P5350 | Student Suicide Prevention                                 |
| d. P5533 | Student Smoking  |
| e. P5561 | Use of Physical Restraint...for Students with Disabilities |
| f. P8462 | Reporting Potentially Missing or Abused Children           |

2. That the Board approve the following revised regulations:

- |            |  |
|------------|--|
| g. R1550   | Equal Employment/Anti-Discrimination Practices             |
| h. R2431.2 | Medical Examination Prior to Participation...Team/Squad    |
| i. R5350   | Student Suicide Prevention                                 |
| j. R5561   | Use of Physical Restraint...for Students with Disabilities |

B. Old Business

C. New Business

### IX. UFRSD REPRESENTATIVE REPORT

Mr. Hanson

A. UFRSD Agenda for May 2, 2018

B. UF Representative Report for May 2, 2018

**MEETING**

A. Action Items (Budgeted)

1. That the Board ratify the transfers between the following bank accounts, in the following amounts, effective April 30, 2018:

<b>Debit from:</b>	Amount:
Custodian Account:	\$ 604,351.61

<b>Credit to:</b>	
Agency Account:	\$ 268,614.91
Payroll Account:	\$ 335,736.70

<b>Debit from:</b>	Amount:
Performing Arts Ctr. Account:	\$ 3,944.05

<b>Credit to:</b>	
Agency Account:	\$ 1,166.07

<b>Credit to:</b>	
Payroll Account:	\$ 2,777.98

<b>Debit from:</b>	Amount:
Custodian Account:	\$ 406.91

<b>Credit to:</b>	
Agency Account:	\$ 406.91

<b>Debit from:</b>	Amount:
Custodian Account:	\$ 43,286.57

<b>Credit to:</b>	
Agency Account:	\$ 43,286.57

<b>Debit from:</b>	Amount:
Performing Arts Center:	\$ 301.72

<b>Credit to:</b>	
Agency Account:	\$ 301.72

<b>Debit from:</b>	Amount:
Agency Account:	\$ 413.33

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**Credit to:**  
Flexible Spending Account: \$ 413.33

**Debit from:** Amount:  
Agency Account: \$ 4,716.12

**Credit to:**  
Unemployment Account: \$ 4,716.12

**Debit from:** Amount:  
Custodian Account: \$ 79,595.59

**Credit to:**  
Agency Account: \$ 79,595.59

B. Action Items (Un-Budgeted)

1. That the Board accept the following donations:

NAME	DONATION	VALUE	USE
a. Sharon Qutub	20 used books	\$76.00	Middle School Library
b. The McCormick Family	54 used books	\$124.00	Primary School Library
c. Primary School PTO	10 new books	\$113.00	Primary School Library
d. Anonymous Donor	Monetary Donation	\$10,000	District Wide Security Updates

C. Old Business

D. New Business

**MEETING**

XI. EXECUTIVE SESSION

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WHEREAS, said law requires the Board to adopt a resolution at a public meeting before it can meet in such an executive or private session, NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE MILLSTONE TOWNSHIP SCHOOL DISTRICT:

- A. That it does hereby determine that it is necessary to meet in executive session on May 14, 2018, to discuss matters involving:
  - 1. Legal
  - 2. Negotiations
  - 3. Personnel
  
- B. That the matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion would take place at a public meeting.

XII. NOTEWORTHY DATES:

May 25, 2018	Shortened Day
May 28, 2018	Schools Closed, Memorial Day
May 30, 2018	BOE Mtg.
June 11, 2018	BOE Mtg.; Staff-Student Recognition
June 20, 2018	Allentown High School Graduation
June 21, 2018	Middle School Graduation
June 22, 2018	Last Day of School, Shortened Day
June 25, 2018	BOE Mtg.; CSA Evaluation; Board Self- Evaluation

XIII. ADJOURNMENT