

BOE - Meeting 8/27/18

MEETING

8/27/18

BOARD PLANNING CALENDAR 2017-2018

July 23, 2018	BOE Meeting; Personnel Exit Report; EVVRS Period 2 Report
August 27, 2018	BOE Meeting; District Goals and Objectives Discussion
September 11, 2018	BOE Meeting; Adoption of 2018-2019 BOE District Goals and Objectives
September 24, 2018	BOE Meeting
October 8, 2018	BOE Meeting; Student Achievement Report-PARCC
October 22, 2018	BOE Meeting;
October 23-25, 2018	NJSBA Convention
November 12, 2018	BOE Meeting
November 26, 2018	BOE Meeting;
December 10, 2018	BOE Meeting;
January 2, 2019*	BOE Reorganization Meeting
January 14, 2019@	BOE Meeting;
January 28, 2019^^@	BOE Meeting; Mid-Year Staff Review; State of Schools
February 11, 2019#@	BOE Meeting; Budget Discussion; Student Recognition
February 25, 2019@	BOE Meeting; Budget Presentation;
March 11, 2019@	BOE Meeting; Budget Discussion;
March 25, 2019@	BOE Meeting; Budget Discussion/Preliminary Adoption
April 8, 2019@	BOE Meeting;
April 29, 2019@	BOE Meeting; Public Budget Hearing
May 13, 2019^^@	BOE Meeting; End of Year Staff Review
May 29, 2019*@	BOE Meeting;
June 10, 2019#@	BOE Meeting; Student and Staff recognition
June 24, 2019@	BOE Meeting; CSA Evaluation; Board Self - Evaluation

*Other than a Monday

^^ Executive Session – 6:00pm

#Public portion -6:00 pm, No Exec Session

@ To be Board Approved

MEETING

MILLSTONE TOWNSHIP SCHOOL DISTRICT

VISION STATEMENT

We envision a unique, inclusive learning community at the forefront of education.

Parents, staff and students will model and promote individuality, integrity, respect, and civic and social responsibility.

Through an engaging, innovative curriculum, we will challenge students to become independent, self-directed learners who are adaptive problem solvers inspired to impact and thrive in an evolving society.

In realizing this vision, we will establish our community as an exemplary leader in education.

BOARD GOALS 2017-2018

1. Provide support and, where appropriate, funding for the District's efforts to develop and pursue models for personalized instruction.
2. Secure student performance data which, when reviewed and analyzed by authorized District personnel, will permit the Board to assess the effectiveness of the District educational programming.
3. Evaluate the feasibility of providing choice programming with rigorous standards for entry.
4. Review the current Strategic Plan in place for the District, assess progress toward Plan compliance, and determine whether a new or updated Plan is needed.
5. Develop and maintain a capital projects plan to analyze existing systems and project both long and short-term district needs, and inform the District's approach with respect to future projects.

DISTRICT GOALS 2017-2018

1. Continue to identify and implement best instructional practices to personalize instruction and meet the individualized needs of all students.
2. Through authorized personnel, review individualized student data to assess the effectiveness of the District's educational programs and provide the Board of Education with a summary of the results of that review.
3. Review and assess the District's outdoor facilities, including student gardens; Provide an update to the Board as to whether improvements/renovations are necessary, with projected costs.
4. Evaluate and where appropriate improve school working and social "climate" for students and staff.
5. Review the continuing progress of technology use within the District, including Chromebooks, and its impact on curriculum and student achievement.

MEETING
Millstone Township Public Schools
Millstone Township, New Jersey

AGENDA: For the meeting of the Board of Education, Monday, August 27, 2018 at
7:00 P.M., in the Millstone Middle Media Center

I. CALL TO ORDER

A. Sunshine Law Statement – Presiding Officer’s Statement

In compliance with the Open Public Meetings Law of New Jersey, P.L. 1975, CH. 231, adequate notice of this meeting was provided on January 9, 2018 by sending notification to the:

1. Asbury Park Press
2. Trenton Times
3. Posting at each district school
4. Township Clerk

B. Pledge of Allegiance

C. Roll Call

D. That the matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion would take place at a public meeting.

II. EXECUTIVE SESSION

WHEREAS, Chapter 231, PL. 1975, also known as the Open Public Meetings Act, authorizes a public body to meet in executive private session under certain limited circumstances, and,

WHEREAS, said law requires the Board to adopt a resolution at a public meeting before it can meet in such an executive or private session, NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE MILLSTONE TOWNSHIP SCHOOL DISTRICT:

A. That it does hereby determine that it is necessary to meet in executive session on August 27, 2018, to discuss matters involving:

1. Legal
2. Negotiations

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3. Personnel

- B. That the matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion would take place at a public meeting.

III. REPORT OF BOARD SECRETARY

Mr. Biesiada

- A. Business Administrator/Board Secretary Report
- B. That the Board approve the minutes from the Board of Education meeting of July 23, 2018.
- C. Old Business
- D. New Business

IV. ADMINISTRATORS REPORTS

Dr. Huss

- A. Superintendent's Report
 - 1. District Highlights
 - 2. Board Planning Calendar
 - 3. Board & District Goals Discussion
 - 4. Opening Day
 - 5. Millstone Day, September 16, 2018
 - 6. Revised 2018-2019 School Calendar
 - 7. Board Meeting date change

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V. PUBLIC COMMENTS AS PER BOARD BYLAW 0167

A. To permit the fair and orderly expression of comments we ask that:

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate;
2. Each statement made by a participant shall be limited to five minutes duration;
3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
4. All statements shall be directed to the presiding officer; no participant may address or question board members individually;
 - a. No colloquy between a participant and respondent shall extend the five minute time limit provided herein;
5. The presiding officer may:
 - a. Interrupt, warn, or terminate a participant’s statement when the statement is too lengthy, personally directed, abusive, obscene or irrelevant;
 - b. Request any individual to leave the meeting when that person does not observe reasonable decorum;
 - c. Request the assistance of law enforcement officers in the removal of a disorderly person when that person’s conduct interferes with the orderly progress of the meeting;
 - d. Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and
 - e. Waive these rules when necessary for the protection of privacy or the efficient administration of the Board’s business.

VI. PERSONNEL

A. Action Items

On the recommendation of the Superintendent of Schools, the Board consider the following proposed motions:

1. That the Board approve the following appointment according to the procedures set forth in NJSA 18A:67 et seq for the following personnel. Approval pending statutory requirements:

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Name	Position	Salary	Effective	Account #
a.Amanda Tagliareni	Preschool Teacher, Primary School	BA, Step 1, \$56,850*	September 1, 2018- June 30, 2019	11-105-100-101-080-00-0
b.Karla Chiarello	Spanish Teacher; Middle School	BA, Step 2, \$57,340*	September 1, 2018- June 30, 2018	11-130-100-101-040-01-0
c.Dorenda Kerr	Transportation; Floater Bus Driver	\$18.22/hour; 8 hours/day	September 1, 2018- June 30, 2018	11-000-270-160-000-02-B
d.Laura Piccininni	Substitute; Clerk- Typist Extra duty; 7:45am-8:15am; Elementary School	\$16.41/hr; prorated; up to 180 days	September 1, 2018- June 30, 2018	11-000-240-105-060-00-0 11-000-211-100-060-00-0

*Per Contract Negotiations

- That the Board approve the following substitutes for the 2018-2019 School Year:

Name	Position	Salary	Effective
a.Amanda Kirk	Substitute Teacher	\$ 92.50/day	2018-2019 School Year
b.Dorenda Kerr	Substitute Custodian	\$15.00/hour	September 1, 2018- June 30, 2019

- That the Board ratify the following personnel:

Name	Position	Salary	Effective
Dorenda Kerr	Substitute Bus Drive	\$20.00/hour	August 23, 2018- June 30, 2019

- That the Board ratify the attached professional development expenses for PD Summer Session 2018.

- That the Board approve the following salary adjustments:

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Name	Position	Salary/Stipend	Effective	Account#
a.Daniel Locandro	Art Teacher, Primary/Elementary School	(fr) \$58,540, BA, Step 4 (to) \$59,760*, BA, Step 4*	September 1, 2018- June 30, 2019	11-120-100-101-060-01-0 11-120-100-101-080-01-0
b.Robert Williams	Middle School; Social Studies, Swordsmanship Elective	(fr) \$75,140; BA, Step 19 (to) \$79,805, BA, Step 19*	September 1, 2018- June 30, 2019	11-130-100-101-040-01-0
c.Mary O'Rourke	Middle School; Science; Ocean Science Elective	(fr) \$91,290; MA+30, Step 22 (to) \$96,996; MA+30, Step 22*	September 1, 2018- June 30, 2019	11-130-100-101-040-01-0
d.Suman Kapoor	Middle School; Science; Forensic Science Elective	(fr) \$66,240; MA+30, Step 7 (to) \$71,760; MA+30, Step 7*	September 1, 2018- June 30, 2019	11-130-100-101-040-01-0

*Per Contract Negotiations

6. That the Board ratify the following personnel for Summer Kindergarten Screening:

Name	Position	Salary/Stipend	Effective	Account #
a.Lori Hanson	Summer K Screening	(fr) 36.96/hour up to 7 hours (to) \$36.96/hour up to 14 hours*	July 24, 25, 2018	11-110-100-101-080-00-P
b.Melissa Keogh	Summer K Screening	(fr) 36.96/hour up to 7 hours (to) \$36.96/hour up to 14 hours*	July 24, 25, 2018	11-110-100-101-080-00-P
c.Kristen Magner	Summer K Screening	(fr) 36.96/hour up to 7 hours	July 24, 25, 2018	11-110-100-101-080-00-P

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		(to) \$36.96/hour up to 14 hours*		
d.Rebecca McCormick	Summer K Screening	(fr) 36.96/hour up to 7 hours (to) \$36.96/hour up to 14 hours*	July 24, 25, 2018	11-110-100-101-080-00-P
e.Faith Miller	Summer K Screening	(fr) 36.96/hour up to 7 hours (to) \$36.96/hour up to 14 hours*	July 24, 25, 2018	11-110-100-101-080-00-P
f.Christine Angellella	Summer K Screening	(fr) 36.96/hour up to 7 hours (to) \$36.96/hour up to 14 hours*	July 24, 25, 2018	11-110-100-101-080-00-P

*Per Contract Negotiations

7. That the Board approve the attached Extracurricular Positions for the 2018-2019 School Year.

8. That the Board approve the following professional development for the 2018-2019 School Year:

Date Submitted	Name	Workshop/Location	Date	Total Cost
a.July 25, 2018	Kathleen White	NJIDA Fall Conference/Somerset, NJ	September 21, 2018	\$267.40
b.July 31, 2018	Alecia Binns	NJIDA Fall Conference/Somerset, NJ	September 21, 2018	\$267.40
c.July 31, 2018	Nicole Filippone	NJIDA Fall Conference/Somerset, NJ	September 21, 2018	\$235.00

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d.July 31, 2018	Nancy Osterberg	NJIDA Fall Conference/Somerset, NJ	September 21, 2018	\$235.00
e.August 6, 2018	Paul Baker	ASCD-Conference on Educational Leadership/Nashville, TN	November 2 – November 4, 2018	\$1,966.00
f.August 22, 2018	Patricia Santos	Supporting English Learners in the Reading Workshop/Livingston, NJ	December 6, 2018	\$228.00
TOTAL				\$3,198.80

9. That the Board ratify the resignation of the following personnel:

Name	Position	Effective
Michelle Falanga	Preschool Teacher, Primary School	July 25, 2018

10. That the Board accept the resignation of the following personnel:

Name	Position	Effective
a.William Butler	Custodial	September 1, 2018
b.Jeanne Collas	Bus Driver	September 1, 2018

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11. That the Board approve the following volunteers for the district:

Name	Effective
a.Tara Dibari	2018-2019 School Year
b.Claudine Krosnowski	2018-2019 School Year
c.Brian Andrews	2018-2019 School Year
d.Stella Cohen	2018-2019 School Year
e.Thomas Iadevaia	2018-2019 School Year
f.Danielle Rukab	2018-2019 School Year

12. That the Board approve the following mentors for the 2018-2019 School Year:

Novice Teacher	Position	Mentor	Effective
a.Gabriela Albarran-Ortiz	Spanish Teacher, Elementary/Primary School	Traci Soriano	2018-2019 School Year
b.Emily Brown	Special Education/Science; Middle School	Allison Pressey	2018-2019 School Year
c.Amanda Tagliareni	Preschool Teacher; Primary School	Christine Angellella	2018-2019 School Year

B. Old Business

C. New Business

VII. CURRICULUM & INSTRUCTION

Mrs. Riviello

A. Action Items

- 1. That the Board approve the Annual Statement of Assurance for the Comprehensive Equity Plan.

B. Old Business

C. New Business

VIII. POLICY

Mr. McGovern

A. Action Items

On the recommendation of the Superintendent of Schools, the Board consider the following proposed motions:)

- 1. That the Board approve the following revised policies:

- P2200 Curriculum Content
- P2622 Student Assessment
- P3240 Professional Development for Teachers...Leaders
- P5512 Harassment, Intimidation, and Bullying
- P5561 Use of Physical Restraint...Students with Disabilities
- P8630 Bus Driver-Bus Aide Responsibility

- 2. That the Board approve the following revised regulations:

- R3240 Professional Development for Teachers...Leaders
- R5561 Use of Physical Restraint...Students with Disabilities

- 3. That the Board approve the abolishment of the following regulation:

- R5512 Harassment, Intimidation, and Bullying

B. Old Business

C. New Business

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IX. UFRSD REPRESENTATIVE REPORT

Mr. Hanson

- A. UFRSD Agenda for July 25, 2018 & August 15, 2018
- B. UF Representative Report for July 25, 2018 & August 15, 2018

X. OPERATIONS

Mr. Casale

- A. Action Items (Budgeted)
 - 1. That the Board *ratify* budget transfers for June pursuant to N.J.S.A 18A:22-8.1 and N.J.A.C. 6:20-2A.10. The attached list of transfers includes transfers in excess of \$2,500 in compliance with Policy 6422.
 - 2. That the Board accept the Board Secretary and Cash reports for the month of June and certification, after closure, and direct that they be attached to and made part of the minutes of for this meeting.

Account	Cash Balance	Appropriation Balance	Fund Balance
10 General Current Expense Fund	2,185,876.58	N/A	1,795,513.71
11 Current Expense	N/A	421,596.36	N/A
12 Capital Outlay	N/A	300.00	N/A
Capital Reserve	2,493.68	N/A	N/A
20 Special Revenue Fund	87,644.73	147,743.32	N/A
30 Capital Projects Fund	991,754.40	1,013,074.22	1,118,868.04

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40 Debt Service Fund	.15	.23	108.22
60 Enterprise (Cafeteria) Fund	59,848.54	N/A	N/A
61 Enterprise (MPAC) Fund	145,993.66	N/A	N/A
62 Enterprise (Community Ed) Fund	(34,224.28)	N/A	N/A
63 Enterprise (Shoprite)	8,929.37	N/A	N/A
80/90 Trust and Agency Funds	104,672.72	N/A	N/A
Total	3,552,989.55	1,582,714.13	2,914,489.97

3. That the Board approve the payment of the following bills in the amounts listed and to attach a complete copy of these bills to the minutes of this meeting:
 - a. Regular checks from July 17, 2018 through August 20, 2018 in the amount of \$1,264,442.96.
 - b. Manual checks from July 1, 2018 through July 31, 2018 in the amount of \$ 2,737,671.30.

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4. That the Board approve the following transportation routes for the 2018-2019 school year:

Hartnett Transit

Multi Contract #	Route #	Destination	Route cost	Aide cost (if any)	Adj.	Total per diem cost	Total
HARQM	UMS	Millstone MS	\$137.00	N/A	\$1.00	\$137.00	\$7,124.00
HARQM	M23EP	Millstone ES/PS	\$137.00	\$84.00	\$1.00	\$221.00	\$11,492.00

5. That the Board approve the attached tuition contracts with the State of New Jersey Commission for the Blind and Visually Impaired for the 2018-2019 school year.
6. That the Board ratify the attached 2018 ESY tuition contract with Marie H. Katzenbach School for the Deaf.
7. That the Board approved the attached contract with Bayada Home Health Care, Inc. for "in school" nursing services for the 2018-2019 school year.
8. That the Board ratify the attached contracts with Mercer County Special Services School District for the 2018 ESY.
9. That the Board approve the attached contract with E-rate Services for the 2018-2019 school year.
10. That the Board approve the following bus driver/aide assignments/hours for the 2018-2019 school year as follows:

<u>Total Hours</u>	<u>Drivers Name</u>	<u>AM</u>	<u>MID</u>	<u>PM</u>	<u>ACCOUNT #</u>
6.5	Karen Merritt	M01H/M01M/M01EP		M01H/M01M/M01EP	11-000-270-160-02-00-00-B
6.5	Gina Krantz	M02H/M02M/M02EP		M02H/M02M/M02EP	11-000-270-160-02-00-00-B

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8	Ralph Werner	M07H/M07M/M07EP		M07H/M07M/M07EP	11-000-270-160-02-00-00-B
6.5	Denise Updike	M08H/M08M/M08EP		M08H/M08M/M08EP	11-000-270-160-02-00-00-B
8	Michelle Messinger	M10H/M10M/M10EP	KA1/JP1	M10H/M08H/M10EP	11-000-270-160-02-00-00-B
6.5	Erma Messinger	M16H/M16M/M16EP		M16H/M16M/M16EP	11-000-270-160-02-00-00-B
5.25	Joe Mannino	AideM01H/SubMS		AideM01H/SubMS/SubEP	11-000-270-160-03-00-00-B
8	Harry Kaut	Sub Driver	KA2/KP2	Sub driver	11-000-270-160-02-00-00-B
8	Dorenda Kerr	Floater Driver	TBD	TBD	11-000-270-160-02-00-00-B

11. That the Board approve Epic Wealth Management and Mass Mutual for the purpose of providing life insurance to staff.
12. That the Board approve the attached tuition contract with Legacy Treatment Services - The Mary Dobbins School for the 2018-2019 school year.
13. That the Board approve the tuition contract with Red Bank Regional High School for the 2018-2019 school year.
14. That the Board approve the attached contract with NJASBO for School Business Administrator Mentor services to Kevin Byrnes at a cost of \$2,000.
15. That the Board approve the attached tuition contract with Educational Services Commission of New Jersey/Academy Learning Center for the 2018-2019 school year.
16. That the Board approve the attached tuition contract with Upper Freehold Regional Board of Education for the 2018-2019 school year.
17. That the Board accept the attached proposal from NetQ under State Contract #A88739 and A80820 in the amount of \$40,106 for the installation of cable for the security and camera systems at the Elementary and Primary schools.

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- 18. That the Board accept the attached proposal from Unitel Group in the amount of \$36,447.57 for the camera installation and software for the Elementary and Primary Schools. Competitive quotes were received.

B. Action Items (Un-Budgeted)

- 1. That the Board accept the following items for discard:

ITEM	REASON	LOCATION
a. 713 text books	old/worn	Elementary School
b. 2 Flip video cameras	Battery drains immediately	Middle School Library
c. 2 document cameras	Do not work	Middle School Library

- 2. That the Board approve a Board contribution transfer in the amount of \$19,124.12 to the Community Education fund to cover a deficit for the FYE 2017-2018 .

C. Old Business

-Security Update

D. New Business

-Buildings Update

XI. EXECUTIVE SESSION

WHEREAS, Chapter 231, PL. 1975, also known as the Open Public Meetings Act, authorizes a public body to meet in executive private session under certain limited circumstances, and,

WHEREAS, said law requires the Board to adopt a resolution at a public meeting before it can meet in such an executive or private session, NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE MILLSTONE TOWNSHIP SCHOOL DISTRICT:

BOE - Meeting 8/27/18

MEETING

- A. That it does hereby determine that it is necessary to meet in executive session on August 27, 2018, to discuss matters involving:
1. Legal
 2. Negotiations
 3. Personnel
- B. That the matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion would take place at a public meeting.

XII. NOTEWORTHY DATES:

September 4,5, 2018	Professional Days
September 6, 2018	First Day of School for Students
September 10, 2018	Schools Closed, Rosh Hashanah
September 11, 2018	BOE Mtg.
September 12, 2018	Middle School BTSN, early dismissal
September 19, 2018	Schools Closed, Yom Kippur
September 20, 2018	Primary School BTSN, early dismissal
September 24, 2018	BOE Mtg.
September 27, 2018	Elementary School BTSN, early dismissal

XIII. ADJOURNMENT