

**12/10/18
BOARD PLANNING CALENDAR 2018-2019**

July 23, 2018	BOE Meeting; Personnel Exit Report; EVVRS Period 2 Report
August 27, 2018	BOE Meeting; District Goals and Objectives Discussion
September 11, 2018***	BOE Meeting;
September 24, 2018	BOE Meeting; Adoption of 2018-2019 BOE District Goals and Objectives
October 8, 2018	BOE Meeting; Student Achievement Report-PARCC
October 22, 2018	BOE Meeting;
October 23-25, 2018	NJSBA Convention
November 12, 2018	BOE Meeting
November 26, 2018	BOE Meeting;
December 10, 2018	BOE Meeting;
January 7, 2019	BOE Reorganization meeting; BOE Meeting; Audit Presentation
January 28, 2019**@	BOE Meeting; Mid-Year Staff Review; State of Schools
February 11, 2019#@	BOE Meeting; Budget Discussion; Student Recognition
February 25, 2019@	BOE Meeting; Budget Presentation;
March 11, 2019@	BOE Meeting; Budget Discussion;
March 25, 2019@	BOE Meeting; Budget Discussion/Preliminary Adoption
April 8, 2019@	BOE Meeting;
April 29, 2019@	BOE Meeting; Public Budget Hearing
May 13, 2019**@	BOE Meeting; End of Year Staff Review
May 29, 2019*@	BOE Meeting;
June 10, 2019#@	BOE Meeting; Student and Staff recognition
June 24, 2019@	BOE Meeting; CSA Evaluation; Board Self - Evaluation

*Other than a Monday
 ** Executive Session – 6:00pm
 #Public portion -6:00 pm, No Exec Session
 @ To be Board Approved

MEETING

MILLSTONE TOWNSHIP SCHOOL DISTRICT

VISION STATEMENT

We envision a unique, inclusive learning community at the forefront of education.

Parents, staff and students will model and promote individuality, integrity, respect, and civic and social responsibility.

Through an engaging, innovative curriculum, we will challenge students to become independent, self-directed learners who are adaptive problem solvers inspired to impact and thrive in an evolving society.

In realizing this vision, we will establish our community as an exemplary leader in education.

BOARD GOALS 2018-2019

1. Explore the expansion of high school choices to provide specialized educational opportunities (courses of study) for all Millstone students in accordance with applicable law.
2. Evaluate the timing and need for a new District Strategic Plan and take appropriate next steps as needed.
3. Review the District's current use and integration of technology, and identify potential areas of need in light of implementing personalized, digital learning strategies.
4. Review current practices relating to MPAC/Community Education programs and implement such changes as may be necessary to ensure financial sustainability.
5. Continue to review and assess the district's safety and security plans, policies, procedures and practices to ensure efficiency, relevance, and effectiveness.

DISTRICT GOALS 2018-2019

1. Continue to identify and implement best instructional practices to personalize instruction and meet the individualized needs of all students.
2. Review and assess the district's progress toward goals established in the Strategic Plan and determine future course of action.
3. Utilize the "Future Ready Schools" evaluation tools to assess the district's plans and practices on implementation of personalized, research-based digital learning strategies.
4. Implement specifically targeted social-emotional learning initiatives to further promote a positive school climate, increase academic success, and prepare students to solve problems, manage emotions, and better communicate.

MEETING

Millstone Township Public Schools
Millstone Township, New Jersey

AGENDA: For the meeting of the Board of Education, Monday, December 10, 2018 at 7:00 P.M., in the Millstone Middle Media Center

I. CALL TO ORDER

A. Sunshine Law Statement – Presiding Officer’s Statement

In compliance with the Open Public Meetings Law of New Jersey, P.L. 1975, CH. 231, adequate notice of this meeting was provided on January 9, 2018 by sending notification to the:

1. Asbury Park Press
2. Trenton Times
3. Posting at each district school
4. Township Clerk

B. Pledge of Allegiance

C. Roll Call

- D. That the matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion would take place at a public meeting.

II. EXECUTIVE SESSION

WHEREAS, Chapter 231, PL. 1975, also known as the Open Public Meetings Act, authorizes a public body to meet in executive private session under certain limited circumstances, and,

WHEREAS, said law requires the Board to adopt a resolution at a public meeting before it can meet in such an executive or private session, NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE MILLSTONE TOWNSHIP SCHOOL DISTRICT:

- A. That it does hereby determine that it is necessary to meet in executive session on December 10, 2018, to discuss matters involving:

MEETING

- 1. Legal
- 2. Negotiations
- 3. Personnel

- B. That the matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion would take place at a public meeting.

III. REPORT OF BOARD SECRETARY

Mr. Biesiada

- A. Business Administrator/Board Secretary Report
- B. That the Board approve the minutes from the Board of Education meeting of November 26, 2018.
- C. Old Business
- D. New Business
 - Correspondence from Anthony Buono regarding proposed warehouse on Route 33.

IV. ADMINISTRATORS REPORTS

Dr. Huss

- A. Superintendent's Report
 - 1. District Highlights
 - 2. HIB Report, Month of November 2018

On the recommendation of the Superintendent of Schools, the Board consider the following proposed motion:

That the Board approve the HIB Report for the Month of November, 2018

MEETING

V. PUBLIC COMMENTS AS PER BOARD BYLAW 0167

A. To permit the fair and orderly expression of comments we ask that:

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate;
2. Each statement made by a participant shall be limited to five minutes duration;
3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
4. All statements shall be directed to the presiding officer; no participant may address or question board members individually;
 - a. No colloquy between a participant and respondent shall extend the five minute time limit provided herein;
5. The presiding officer may:
 - a. Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene or irrelevant;
 - b. Request any individual to leave the meeting when that person does not observe reasonable decorum;
 - c. Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
 - d. Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and
 - e. Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.

VI. PERSONNEL

A. Action Items

On the recommendation of the Superintendent of Schools, the Board consider the following proposed motions:

MEETING

1. That the Board approve the appointments to the procedures set forth in NJSA 18A:67et seq for the following personnel. Approval pending statutory requirements:

Name	Position	Salary/Stipend	Effective	Account #
Patricia Paxia	Transportation; Bus Driver	\$18.22/hour; 8 hours/day	January 1, 2019- June 30, 2019	11- 000-270-160-000-02-B

2. That the Board approve the following Professional Development for the 2018-2019 School Year:

Date Submitted	Name	Workshop/Location	Date	Total Cost
November 29, 2018	Gerard Allutto	Techspo 2019, Atlantic City, NJ	January 31, 2019- February 1, 2019	\$450.00
TOTAL				\$450.00

3. That the Board ratify the following leave:

Name	Position	Leave	Effective
Beth Topinka	STEM Teacher, Elem/Primary Schools	FMLA	December 5, 7, 2018

4. That the Board approve the following leave:

Name	Position	Leave	Effective
a.Beth Topinka	STEM Teacher, Elem/Primary Schools	FMLA	December 12,14,19,21, 2018 January 7, 2019
b.Megan Banks	Special Education, Primary	Unpaid	January 2, 3, 4, 2019

MEETING

c.Jill Tobey	First Grade, Primary	FMLA	January 7, 2019- February 8, 2019
d.Michele Nixon	Math Teacher, Middle School	FMLA	December 13, 2019

5. That the Board approve the following substitute for the 2018-2019 School Year:

Name	Position	Salary	Effective
a.Patty O'Neill	Substitute Teacher	\$92.50/day	2018-2019 School Year
	Substitute Instructional Aide	\$62/day	2018-2019 School Year
b.Alexa Lucchesse	Substitute Instructional Aide	\$62/day	2018-2019 School Year
c.Christina Pagiazitis	Substitute Instructional Aide	\$62/day	2018-2019 School Year
d.Brittany Comforte	Substitute Teacher	\$92.50/day	2018-2019 School Year

6. That the Board accept, for the purpose of retirement, the following personnel:

Name	Position	Effective
Erma Messinger	Bus Driver, District	January 1, 2019

MEETING

7. That the Board approve the change of location for the following personnel:

Name	Position	Account #
Courtney Chandonnet	(fr) Instructional Aide; Middle School	(fr) 11-000-217-100-040-00-0
	(to) Instructional Aide; Primary School	(to) 11-000-217-100-080-00-0

8. That the Board approve the following volunteer for the 2018-2019 School year:

Name	Effective
Angela Teston	2018-2019 School Year

- B. Old Business
- C. New Business

VII. CURRICULUM & INSTRUCTION

Mrs. Riviello

- A. Action Items

On the recommendation of the Superintendent of Schools, the Board consider the following proposed motions:

- 1. That the Board approve the following field trip site for the 2018-2019 school year:
 - a. Washington, DC; Middle School, 8th grade
FYI-Students will be exposed to real life stories/artifacts of the Holocaust

- B. Old Business
- C. New Business

VIII. POLICY

Mr. McGovern

MEETING

A. Action Items

On the recommendation of the Superintendent of Schools, the Board consider the following proposed motions:

1. That the Board approve the following revised policy:
P7100 Long-Range Facilities Planning
2. That the Board approve the following revised regulation:
R7100 Long-Range Facilities Planning
3. That the Board approve to abolish the following regulation:
R7300.1 Disposition of Instruction Property

B. Old Business

C. New Business

IX. UFRSD REPRESENTATIVE REPORT

Mr. Hanson

- A. UFRSD Agenda for December 5, 2018
- B. UF Representative Report for December 5, 2018

X. OPERATIONS

Mr. Casale

A. Action Items (Budgeted)

1. That the Board *ratify* budget transfers for October pursuant to N.J.S.A 18A:22-8.1 and N.J.A.C. 6:20-2A.10. The attached list of transfers includes transfers in excess of \$2,500 in compliance with Policy 6422.
2. That the Board accept the Board Secretary and Cash reports for the month of October and certification, after closure, and direct that they be attached to and made part of the minutes of for this meeting.

MEETING

Account	Cash Balance	Appropriation Balance	Fund Balance
10 General Current Expense Fund	1,341,320.93	N/A	2,057,829.74
11 Current Expense	N/A	2,648,198.23	N/A
12 Capital Outlay	N/A	30,984.35	N/A
Capital Reserve	2,494.09	N/A	N/A
20 Special Revenue Fund	46,963.43	230,870.51	N/A
30 Capital Projects Fund	971,981.95	-0-	1,015,079.04
40 Debt Service Fund	2,457.00	-0-	-0-
60 Enterprise (Cafeteria) Fund	77,916.00	N/A	N/A
61 Enterprise (MPAC) Fund	148,009.02	N/A	N/A
62 Enterprise (Community Ed) Fund	(43,004.65)	N/A	N/A
63 Enterprise (Shoprite)	7,198.27	N/A	N/A
80/90 Trust and Agency Funds	75,138.82	N/A	N/A
Total	2,630,474.86	2,910,053.09	3,072,908.78

MEETING

3. That the Board approve the payment of the following bills in the amounts listed and to attach a complete copy of these bills to the minutes of this meeting:
 - a. Regular checks from November 20, 2018 through December 3, 2018 in the amount of \$ 1,298,346.41.
 - b. Manual checks from November 1, 2018 through November 30, 2018 in the amount of \$ 539,581.70.
4. That the Board approve the Allentown High School enrollment projection of 540 students for the 2019/2020 school year.
5. That the Board approve the Statement of Assurance of the Health and Safety Evaluation checklist for the School Year 2018-2019.
6. That the Board ratify the attached tuition contract with the Collier School for A.G. for the 2018-2019 school year.
7. That the Board ratify the attached joint transportation agreement with the Plumsted Township School District for the 2017-2018 school year.
8. That the Board approve the attached Public Employer Trust Agreement for District prescription drug insurance premium.

B. Action Items (Un-Budgeted)

C. Old Business

D. New Business

XI. EXECUTIVE SESSION

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XII. NOTEWORTHY DATES:

December 21, 2018	Shortened Day
December 24, 2018- January 1, 2019	Winter Recess
January 7, 2019	BOE Mtg.; Reorganization Meeting
January 21, 2019	Schools Closed; Martin Luther King, Jr. Day

XIII. ADJOURNMENT