

BOE - Meeting 11/26/18

**MEETING  
11/26/18  
BOARD PLANNING CALENDAR 2018-2019**

July 23, 2018	BOE Meeting; Personnel Exit Report; EVVRS Period 2 Report
August 27, 2018	BOE Meeting; District Goals and Objectives Discussion
September 11, 2018***	BOE Meeting;
September 24, 2018	BOE Meeting; Adoption of 2018-2019 BOE District Goals and Objectives
October 8, 2018	BOE Meeting; Student Achievement Report-PARCC
October 22, 2018	BOE Meeting;
October 23-25, 2018	NJSBA Convention
November 12, 2018	BOE Meeting
November 26, 2018	BOE Meeting;
December 10, 2018	BOE Meeting;
January 7, 2019	BOE Reorganization meeting; BOE Meeting
January 28, 2019**@	BOE Meeting; Mid-Year Staff Review; State of Schools
February 11, 2019#@	BOE Meeting; Budget Discussion; Student Recognition
February 25, 2019@	BOE Meeting; Budget Presentation;
March 11, 2019@	BOE Meeting; Budget Discussion;
March 25, 2019@	BOE Meeting; Budget Discussion/Preliminary Adoption
April 8, 2019@	BOE Meeting;
April 29, 2019@	BOE Meeting; Public Budget Hearing
May 13, 2019**@	BOE Meeting; End of Year Staff Review
May 29, 2019*@	BOE Meeting;
June 10, 2019#@	BOE Meeting; Student and Staff recognition
June 24, 2019@	BOE Meeting; CSA Evaluation; Board Self - Evaluation

\*Other than a Monday

\*\* Executive Session – 6:00pm

#Public portion -6:00 pm, No Exec Session

@ To be Board Approved

**MEETING**  
**MILLSTONE TOWNSHIP SCHOOL DISTRICT**  
**VISION STATEMENT**

We envision a unique, inclusive learning community at the forefront of education.

Parents, staff and students will model and promote individuality, integrity, respect, and civic and social responsibility.

Through an engaging, innovative curriculum, we will challenge students to become independent, self-directed learners who are adaptive problem solvers inspired to impact and thrive in an evolving society.

In realizing this vision, we will establish our community as an exemplary leader in education.

**BOARD GOALS 2018-2019**

1. Explore the expansion of high school choices to provide specialized educational opportunities (courses of study) for all Millstone students in accordance with applicable law.
2. Evaluate the timing and need for a new District Strategic Plan and take appropriate next steps as needed.
3. Review the District's current use and integration of technology, and identify potential areas of need in light of implementing personalized, digital learning strategies.
4. Review current practices relating to MPAC/Community Education programs and implement such changes as may be necessary to ensure financial sustainability.
5. Continue to review and assess the district's safety and security plans, policies, procedures and practices to ensure efficiency, relevance, and effectiveness.

**DISTRICT GOALS 2018-2019**

1. Continue to identify and implement best instructional practices to personalize instruction and meet the individualized needs of all students.
2. Review and assess the district's progress toward goals established in the Strategic Plan and determine future course of action.
3. Utilize the "Future Ready Schools" evaluation tools to assess the district's plans and practices on implementation of personalized, research-based digital learning strategies.
4. Implement specifically targeted social-emotional learning initiatives to further promote a positive school climate, increase academic success, and prepare students to solve problems, manage emotions, and better communicate.

## MEETING

Millstone Township Public Schools  
**Millstone Township, New Jersey**

AGENDA: For the meeting of the Board of Education, Monday, November 26, 2018 at 7:00 P.M., in the Millstone Middle Media Center

I. CALL TO ORDER

A. Sunshine Law Statement – Presiding Officer’s Statement

In compliance with the Open Public Meetings Law of New Jersey, P.L. 1975, CH. 231, adequate notice of this meeting was provided on January 9, 2018 by sending notification to the:

1. Asbury Park Press
2. Trenton Times
3. Posting at each district school
4. Township Clerk

B. Pledge of Allegiance

C. Roll Call

D. That the matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion would take place at a public meeting.

II. EXECUTIVE SESSION

WHEREAS, Chapter 231, PL. 1975, also known as the Open Public Meetings Act, authorizes a public body to meet in executive private session under certain limited circumstances, and,

WHEREAS, said law requires the Board to adopt a resolution at a public meeting before it can meet in such an executive or private session, NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE MILLSTONE TOWNSHIP SCHOOL DISTRICT:

A. That it does hereby determine that it is necessary to meet in executive session on November 26, 2018, to discuss matters involving:

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1. Legal
2. Negotiations
3. Personnel

- B. That the matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion would take place at a public meeting.

### III. REPORT OF BOARD SECRETARY

Mr. Biesiada

- A. Business Administrator/Board Secretary Report
- B. That the Board approve the minutes from the Board of Education meeting of November 12, 2018.
- C. Old Business
- D. New Business

### IV. ADMINISTRATORS REPORTS

Dr. Huss

- A. Superintendent's Report
  1. Send-Receive Discussion, Red Bank Regional with Dr. Louis Moore
  2. District Highlights
  3. Enrollment Report, October 2018

### V. PUBLIC COMMENTS AS PER BOARD BYLAW 0167

- A. To permit the fair and orderly expression of comments we ask that:
  1. A participant must be recognized by the presiding officer and must

**MEETING**

- preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate;
2. Each statement made by a participant shall be limited to five minutes duration;
  3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
  4. All statements shall be directed to the presiding officer; no participant may address or question board members individually;
    - a. No colloquy between a participant and respondent shall extend the five minute time limit provided herein;
  5. The presiding officer may:
    - a. Interrupt, warn, or terminate a participant’s statement when the statement is too lengthy, personally directed, abusive, obscene or irrelevant;
    - b. Request any individual to leave the meeting when that person does not observe reasonable decorum;
    - c. Request the assistance of law enforcement officers in the removal of a disorderly person when that person’s conduct interferes with the orderly progress of the meeting;
    - d. Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and
    - e. Waive these rules when necessary for the protection of privacy or the efficient administration of the Board’s business.

VI. PERSONNEL

A. Action Items

On the recommendation of the Superintendent of Schools, the Board consider the following proposed motions:

1. That the Board approve the following Professional Development for the 2018-2019 School Year:

Date Submitted	Name	Workshop/Location	Date	Total Cost
a.November 16, 2018	Jason Suleski	The Effects of Autism Spectrum Disorder on the Family/Bordentown	January 18, 2019	<b>\$129.00</b>

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b.November 20, 2018	David Tuccillo	2019 Techspo/Atlantic City, NJ	January 31 - February 1, 2019	<b>\$741.00</b>
<b>TOTAL</b>				<b>\$870.00</b>

2. That the Board approve the following volunteers for the district:

<b>Name</b>	<b>Effective</b>
a.Christina Baldino	2018-2019 School Year
b.Lisette Kisner	2018-2019 School Year
c.Laurie Langfeld	2018-2019 School Year
d.Jaclyn Phillips	2018-2019 School Year
e.Shannon Pulaski	2018-2019 School Year

3. That the Board ratify the following extracurricular position:

<b>Name</b>	<b>Position</b>	<b>Stipend*</b>	<b>Effective</b>
Sharon Qutub	Academic Club (SLAM); Middle School	\$786	September 1, 2018

\*per pending negotiated contract

4. That the Board approve the following extracurricular position:

<b>Name</b>	<b>Position</b>	<b>Stipend*</b>
Courtney Chandonnet	Girls' Lacrosse Head Coach	\$3,118

\*per pending negotiated contract

5. That the Board approve the following leave:

Name	Position	Leave	Effective
Maria Russo	Instructional Aide, Primary School	Unpaid	January 8, 2019

6. That the Board ratify the following leave:

Name	Position	Leave	Effective
Michael Miller	Instructional Aide, Middle School	FMLA	(fr) October 29 ,2018- November 16, 2018  (to) October 29, 2018- November 21, 2018

B. Old Business

C. New Business

VII. CURRICULUM & INSTRUCTION

Mrs. Riviello

A. Action Items

On the recommendation of the Superintendent of Schools, the Board consider the following proposed motions:

1. That the Board approve the following field trip site for the 2018-2019 school year:
  - a. Wemrock Orchards, Freehold, NJ; Primary School, Kindergarten
  - b. Six Flags Safari, Jackson, NJ; Primary School, Grade 2

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- B. Old Business
- C. New Business

VIII. POLICY

Mr. McGovern

- A. Action Items
- B. Old Business
- C. New Business

IX. UFRSD REPRESENTATIVE REPORT

- A. UFRSD Agendas N/A
- B. UF Representative N/A

X. OPERATIONS

Mr. Casale

- A. Action Items (Budgeted)
  - 1. That the Board *ratify* budget transfers for September pursuant to N.J.S.A 18A:22-8.1 and N.J.A.C. 6:20-2A.10. The attached list of transfers includes transfers in excess of \$2,500 in compliance with Policy 6422.
  - 2. That the Board accept the Board Secretary and Cash reports for the month of September and certification, after closure, and direct that they be attached to and made part of the minutes of for this meeting.



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<b>Account</b>	<b>Cash Balance</b>	<b>Appropriation Balance</b>	<b>Fund Balance</b>
10 General Current Expense Fund	3,035,527.67	N/A	2,057,829.74
11 Current Expense	N/A	3,482,440.34	N/A
12 Capital Outlay	N/A	113,506.20	N/A
Capital Reserve	2,493.89	N/A	N/A
20 Special Revenue Fund	137,169.83	443,187.73	N/A
30 Capital Projects Fund	971,108.35	-0-	1,015,079.04
40 Debt Service Fund	2,457	-0-	-0-
60 Enterprise (Cafeteria) Fund	82,715.36	N/A	N/A
61 Enterprise (MPAC) Fund	140,632.11	N/A	N/A
62 Enterprise (Community Ed) Fund	(40,572.71)	N/A	N/A
63 Enterprise (Shoprite)	7,198.27	N/A	N/A
80/90 Trust and Agency Funds	93,758.26	N/A	N/A
<b>Total</b>	<b>4,432,488.03</b>	<b>4,039,134.27</b>	<b>3,072,908.78</b>

3. That the Board approve the payment of the following bills in the amounts listed and to attach a complete copy of these bills to the minutes of this meeting:
  - a. Regular checks from October 16, 2018 through November 19, 2018 in the amount of \$ 1,666,681.29.

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- b. Manual checks from October 1, 2018 through October 31, 2018 in the amount of \$ 564,922.40.
  
- 4. That the Board approve the attached Comprehensive Maintenance Plan for the 2018-2019 school year.
  
- 5. That the Board ratify the attached Joint Transportation Agreement with the Roosevelt Public School for the 2017-2018 school year:
  
- 6. That the Board approve the amendment to the FY 2019 ESEA Grant application to include carryover funds from the FY 2018 ESEA Grant Final Reports:

Title IA -	\$ 17,190
Title IIA -	\$ 23,874
Title IV -	\$ 3,875

- B. Action Items (Un-Budgeted)
  
- C. Old Business
  
- D. New Business

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## XII. NOTEWORTHY DATES:

December 10, 2018

BOE Meeting

December 21, 2018

Shortened Day

December 24, 2018-

January 1, 2019

Winter Recess

January 7, 2019

BOE Mtg.; Reorganization Meeting

January 21, 2019

Schools Closed

## XIII. ADJOURNMENT