

**MEETING  
11/12/18**

**BOARD PLANNING CALENDAR 2018-2019**

July 23, 2018	BOE Meeting; Personnel Exit Report; EVVRS Period 2 Report
August 27, 2018	BOE Meeting; District Goals and Objectives Discussion
September 11, 2018*^^	BOE Meeting;
September 24, 2018	BOE Meeting; Adoption of 2018-2019 BOE District Goals and Objectives
October 8, 2018	BOE Meeting; Student Achievement Report-PARCC
October 22, 2018	BOE Meeting;
October 23-25, 2018	NJSBA Convention
November 12, 2018	BOE Meeting
November 26, 2018	BOE Meeting;
December 10, 2018	BOE Meeting;
January 7, 2019	BOE Reorganization meeting; BOE Meeting
January 28, 2019^^@	BOE Meeting; Mid-Year Staff Review; State of Schools
February 11, 2019#@	BOE Meeting; Budget Discussion; Student Recognition
February 25, 2019@	BOE Meeting; Budget Presentation;
March 11, 2019@	BOE Meeting; Budget Discussion;
March 25, 2019@	BOE Meeting; Budget Discussion/Preliminary Adoption
April 8, 2019@	BOE Meeting;
April 29, 2019@	BOE Meeting; Public Budget Hearing
May 13, 2019^^@	BOE Meeting; End of Year Staff Review
May 29, 2019*@	BOE Meeting;
June 10, 2019#@	BOE Meeting; Student and Staff recognition
June 24, 2019@	BOE Meeting; CSA Evaluation; Board Self - Evaluation

\*Other than a Monday

^^ Executive Session – 6:00pm

#Public portion -6:00 pm, No Exec Session

@ To be Board Approved

**MEETING**  
**MILLSTONE TOWNSHIP SCHOOL DISTRICT**  
**VISION STATEMENT**

We envision a unique, inclusive learning community at the forefront of education.

Parents, staff and students will model and promote individuality, integrity, respect, and civic and social responsibility.

Through an engaging, innovative curriculum, we will challenge students to become independent, self-directed learners who are adaptive problem solvers inspired to impact and thrive in an evolving society.

In realizing this vision, we will establish our community as an exemplary leader in education.

**BOARD GOALS 2018-2019**

1. Explore the expansion of high school choices to provide specialized educational opportunities (courses of study) for all Millstone students in accordance with applicable law.
2. Evaluate the timing and need for a new District Strategic Plan and take appropriate next steps as needed.
3. Review the District's current use and integration of technology, and identify potential areas of need in light of implementing personalized, digital learning strategies.
4. Review current practices relating to MPAC/Community Education programs and implement such changes as may be necessary to ensure financial sustainability.
5. Continue to review and assess the district's safety and security plans, policies, procedures and practices to ensure efficiency, relevance, and effectiveness.

**DISTRICT GOALS 2018-2019**

1. Continue to identify and implement best instructional practices to personalize instruction and meet the individualized needs of all students.
2. Review and assess the district's progress toward goals established in the Strategic Plan and determine future course of action.
3. Utilize the "Future Ready Schools" evaluation tools to assess the district's plans and practices on implementation of personalized, research-based digital learning strategies.
4. Implement specifically targeted social-emotional learning initiatives to further promote a positive school climate, increase academic success, and prepare students to solve problems, manage emotions, and better communicate.

**MEETING**

Millstone Township Public Schools  
**Millstone Township, New Jersey**

AGENDA: For the meeting of the Board of Education, Monday, November 12, 2018 at 7:00 P.M., in the Millstone Middle Media Center

I. CALL TO ORDER

A. Sunshine Law Statement – Presiding Officer’s Statement

In compliance with the Open Public Meetings Law of New Jersey, P.L. 1975, CH. 231, adequate notice of this meeting was provided on January 9, 2018 by sending notification to the:

1. Asbury Park Press
2. Trenton Times
3. Posting at each district school
4. Township Clerk

B. Pledge of Allegiance

C. Roll Call

D. That the matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion would take place at a public meeting.

II. EXECUTIVE SESSION

WHEREAS, Chapter 231, PL. 1975, also known as the Open Public Meetings Act, authorizes a public body to meet in executive private session under certain limited circumstances, and,

WHEREAS, said law requires the Board to adopt a resolution at a public meeting before it can meet in such an executive or private session, NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE MILLSTONE TOWNSHIP SCHOOL DISTRICT:

A. That it does hereby determine that it is necessary to meet in executive session on November 12, 2018, to discuss matters involving:

**MEETING**

- 1. Legal
- 2. Negotiations
- 3. Personnel

B. That the matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion would take place at a public meeting.

III. REPORT OF BOARD SECRETARY

Mr. Biesiada

- A. Business Administrator/Board Secretary Report
- B. That the Board approve the minutes from the Board of Education meeting of October 22, 2018. (Attachment 1)
- C. Old Business
- D. New Business

- 1. Board Election Results

Billy Hanson	1780 Votes
John Saxton	1720 Votes
Christine Reese	1839 Votes
John Sico, Jr.	1192 Votes

IV. ADMINISTRATORS REPORTS

Dr. Huss

- A. Superintendent's Report
  - 1. District Highlights
  - 2. HIB Report, October, 2018 (Attachment 2)

On the recommendation of the Superintendent of Schools the Board consider the following proposed motion:

## MEETING

That the Board approve the HIB Report for October, 2018

3. Parent-Teacher Conferences
4. American Education Week

### V. PUBLIC COMMENTS AS PER BOARD BYLAW 0167

A. To permit the fair and orderly expression of comments we ask that:

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate;
2. Each statement made by a participant shall be limited to five minutes duration;
3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
4. All statements shall be directed to the presiding officer; no participant may address or question board members individually;
  - a. No colloquy between a participant and respondent shall extend the five minute time limit provided herein;
5. The presiding officer may:
  - a. Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene or irrelevant;
  - b. Request any individual to leave the meeting when that person does not observe reasonable decorum;
  - c. Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
  - d. Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and
  - e. Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.

### VI. PERSONNEL

**MEETING**

A. Action Items

On the recommendation of the Superintendent of Schools, the Board consider the following proposed motions:

1. That the Board approve the following Professional Development for the 2018-2019 School Year:

<b>Date Submitted</b>	<b>Name</b>	<b>Workshop/Location</b>	<b>Date</b>	<b>Total Cost</b>
a.October 23, 2018	Linda Guzinski	MC3 Google Educator Level 1 Certification Boot Camp/Colts Neck, NJ	November 29, 2018	<b>\$ 49.00</b>
b.October 26, 2018	Jeanne Biroc	MC3 Google Educator Level 1 Certification Boot Camp/Colts Neck, NJ	November 29, 2018	<b>\$ 65.00</b>
c.October 25, 2018	Louise Picaroni	Suicide-Self-Harm/Princeton, NJ	December 14, 2018	<b>\$214.00</b>
d.November 1, 2018	Cheryl Hoffmann	Guided Math Conference/Piscataway, NJ	November 27, 2018	<b>\$269.00</b>
e.November 1, 2018	Karen Gurico	Guided Math Conference/Piscataway, NJ	November 27, 2018	<b>\$269.00</b>
<b>TOTAL</b>				<b>\$866.00</b>

2. That the Board approve the following leave:

<b>Name</b>	<b>Position</b>	<b>Leave</b>	<b>Effective</b>
Michele Nixon	Math Teacher, Middle School	Unpaid	January 2, 2019

3. That the Board ratify the following leave:

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<b>Name</b>	<b>Position</b>	<b>Leave</b>	<b>Effective</b>
Michele Nixon	Math Teacher, Middle School	FMLA (unpaid)	October, 30, 2018

4. That the Board accept, with regret, for the purpose of retirement, the following personnel:

<b>Name</b>	<b>Position</b>	<b>Effective</b>
a. Harry Kaut	Bus Driver; District	February 1, 2019
b. Valerie Bartholomew-Gunsalus	Special Education; Primary School	February 1, 2019

FYI- a-32 years of service  
b-23 years of service

5. That the Board approve the following substitutes for the 2018-2019 School Year:

<b>Name</b>	<b>Position</b>	<b>Salary</b>	<b>Effective</b>
Alexa Lucchesse	Substitute Teacher	\$92.50/day	2018-2019 School Year

6. That the Board approve the attached Superintendent Merit Goals for the 2018-2019 School Year. (Attachment 3)

B. Old Business

C. New Business

VII. CURRICULUM & INSTRUCTION

Mrs. Riviello

A. Action Items

On the recommendation of the Superintendent of Schools, the Board consider the following proposed motion:

1. That the Board approve the following field trip site for the 2018-2019 School Year:

**MEETING**

- a. Knob Hill Country Lanes, Manalapan, NJ; Adaptive PE Students-District  
FYI-apply movement concepts and principles to the learning & development of motor skills; demonstrate responsible personal/social behavior in physical activity settings
- b. ShopRite, Freehold, NJ; LLD Class, Middle School  
FYI-Preparations for a Thanksgiving meal for seniors; Life Skills curriculum

B. Old Business

C. New Business

VIII. POLICY

Mr. McGovern

A. Action Items

On the recommendation of the Superintendent of Schools, the Board consider the following proposed motions: (Attachment 4)

- 1. That the Board approve the following revised policies:
  - P2417 Student Intervention and Referral Services
  - P8505 Local Wellness Policy/Nutrient...Other Foods
  - P8550 Unpaid Meal Charges/Outstanding Food Service Charges
- 2. That the Board approve the following revised regulation:
  - R2417 Student Intervention and Referral Services

B. Old Business

C. New Business

IX. UFRSD REPRESENTATIVE REPORT

- A. UFRSD Agendas for October 24, 2018 & November 5, 2018 (Attachment 5)
- B. UFRSD Representative Report for October 24, 2018 & November 5, 2018 (Attachment 6)

X. OPERATIONS

Mr. Casale

A. Action Items (Budgeted)



**MEETING**

1. That the Board ratify the following transportation routes for the 2018-2019 school year from November 1, 2018 through June 30, 2019.

<b>Contractor: Hartnett Transit, Inc</b>							
<u>Contract #</u>	<u>Route#</u>	<u>Destination</u>	<u>Route cost</u>	<u>Aide cost (if any)</u>	<u>Adjustment</u>	<u>Total per diem cost</u>	<u>Total route cost</u>
HAR 20	UMS	Millstone Middle School	\$137.00		\$0.99	\$137.00	\$19,591.00
HAR 20	M23EP	Millstone Elem/Prim	\$137.00	\$96.00	\$0.99	\$233.00	\$33,319.00

2. That the Board ratify the attached joint transportation agreement with the Jackson Township Board of Education (Host) for the 2018-2019 school year.

(Attachment 7)

**B. Action Items (Un-Budgeted)**

1. That the Board accept the following donations

<b>NAME</b>	<b>DONATION</b>	<b>VALUE</b>
Italiano Family	50 used books	\$100.00

2. That the Board accept the following items for discard:

<b>ITEM</b>	<b>REASON</b>	<b>LOCATION</b>
Document Camera	Does not work	Middle School

**MEETING**

- C. Old Business
- D. New Business

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XII. NOTEWORTHY DATES:

November 21, 2018	Shortened Day
November 22, 23, 2018	Thanksgiving Recess
November 26, 2018	BOE Meeting
December 10, 2018	BOE Meeting
December 21, 2018	Shortened Day
December 24, 2018- January 2, 2019	Schools Closed, Winter Recess

XIII. ADJOURNMENT