

BOE - Meeting 10/8/18

MEETING

10/8/18

BOARD PLANNING CALENDAR 2018-2019

July 23, 2018	BOE Meeting; Personnel Exit Report; EVVRS Period 2 Report
August 27, 2018	BOE Meeting; District Goals and Objectives Discussion
September 11, 2018***	BOE Meeting;
September 24, 2018	BOE Meeting; Adoption of 2018-2019 BOE District Goals and Objectives
October 8, 2018	BOE Meeting; Student Achievement Report-PARCC
October 22, 2018	BOE Meeting;
October 23-25, 2018	NJSBA Convention
November 12, 2018	BOE Meeting
November 26, 2018	BOE Meeting;
December 10, 2018	BOE Meeting;
January 7, 2019	BOE Reorganization meeting; BOE Meeting
January 28, 2019**@	BOE Meeting; Mid-Year Staff Review; State of Schools
February 11, 2019#@	BOE Meeting; Budget Discussion; Student Recognition
February 25, 2019@	BOE Meeting; Budget Presentation;
March 11, 2019@	BOE Meeting; Budget Discussion;
March 25, 2019@	BOE Meeting; Budget Discussion/Preliminary Adoption
April 8, 2019@	BOE Meeting;
April 29, 2019@	BOE Meeting; Public Budget Hearing
May 13, 2019**@	BOE Meeting; End of Year Staff Review
May 29, 2019*@	BOE Meeting;
June 10, 2019#@	BOE Meeting; Student and Staff recognition
June 24, 2019@	BOE Meeting; CSA Evaluation; Board Self - Evaluation

*Other than a Monday

** Executive Session – 6:00pm

#Public portion -6:00 pm, No Exec Session

@ To be Board Approved

MILLSTONE TOWNSHIP SCHOOL DISTRICT

VISION STATEMENT

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We envision a unique, inclusive learning community at the forefront of education.

Parents, staff and students will model and promote individuality, integrity, respect, and civic and social responsibility.

Through an engaging, innovative curriculum, we will challenge students to become independent, self-directed learners who are adaptive problem solvers inspired to impact and thrive in an evolving society.

In realizing this vision, we will establish our community as an exemplary leader in education.

BOARD GOALS 2018-2019

1. Explore the expansion of high school choices to provide specialized educational opportunities (courses of study) for all Millstone students in accordance with applicable law.
2. Evaluate the timing and need for a new District Strategic Plan and take appropriate next steps as needed.
3. Review the District's current use and integration of technology, and identify potential areas of need in light of implementing personalized, digital learning strategies.
4. Review current practices relating to MPAC/Community Education programs and implement such changes as may be necessary to ensure financial sustainability.
5. Continue to review and assess the district's safety and security plans, policies, procedures and practices to ensure efficiency, relevance, and effectiveness.

DISTRICT GOALS 2018-2019

1. Continue to identify and implement best instructional practices to personalize instruction and meet the individualized needs of all students.
2. Review and assess the district's progress toward goals established in the Strategic Plan and determine future course of action.
3. Utilize the "Future Ready Schools" evaluation tools to assess the district's plans and practices on implementation of personalized, research-based digital learning strategies.
4. Implement specifically targeted social-emotional learning initiatives to further promote a positive school climate, increase academic success, and prepare students to solve problems, manage emotions, and better communicate.

Millstone Township Public Schools
Millstone Township, New Jersey

AGENDA: For the meeting of the Board of Education, Monday, October 8, 2018 at
7:00 P.M., in the Millstone Middle Media Center

MEETING

I. CALL TO ORDER

A. Sunshine Law Statement – Presiding Officer’s Statement

In compliance with the Open Public Meetings Law of New Jersey, P.L. 1975, CH. 231, adequate notice of this meeting was provided on January 9, 2018 by sending notification to the:

1. Asbury Park Press
2. Trenton Times
3. Posting at each district school
4. Township Clerk

B. Pledge of Allegiance

C. Roll Call

D. That the matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion would take place at a public meeting.

II. EXECUTIVE SESSION

WHEREAS, Chapter 231, PL. 1975, also known as the Open Public Meetings Act, authorizes a public body to meet in executive private session under certain limited circumstances, and,

WHEREAS, said law requires the Board to adopt a resolution at a public meeting before it can meet in such an executive or private session, NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE MILLSTONE TOWNSHIP SCHOOL DISTRICT:

A. That it does hereby determine that it is necessary to meet in executive session on October 8, 2018, to discuss matters involving:

1. Legal
2. Negotiations
3. Personnel

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- B. That the matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion would take place at a public meeting.

III. REPORT OF BOARD SECRETARY

Mr. Biesiada

- A. Business Administrator/Board Secretary Report
- B. That the Board approve the minutes from the Board of Education meeting of September 24, 2018.
- C. Old Business
 - Bus evacuation drills were conducted at all Millstone Township Schools on Thursday, September 27, 2018.
- D. New Business

IV. PRESENTATIONS

- A. Student Achievement Report -PARCC

Mrs. Barry

V. ADMINISTRATORS REPORTS

Dr. Huss

- A. Superintendent's Report
 - 1. District Highlights
 - 2. HIB Report, September 2018

On the recommendation of the Superintendent of Schools the Board consider the following proposed motion:

That the Board approve the HIB Report for September, 2018

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VI. PUBLIC COMMENTS AS PER BOARD BYLAW 0167

A. To permit the fair and orderly expression of comments we ask that:

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate;
2. Each statement made by a participant shall be limited to five minutes duration;
3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
4. All statements shall be directed to the presiding officer; no participant may address or question board members individually;
 - a. No colloquy between a participant and respondent shall extend the five minute time limit provided herein;
5. The presiding officer may:
 - a. Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene or irrelevant;
 - b. Request any individual to leave the meeting when that person does not observe reasonable decorum;
 - c. Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
 - d. Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and
 - e. Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.

VII. PERSONNEL

A. Action Items

On the recommendation of the Superintendent of Schools, the Board consider the following proposed motions:

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1. That the Board approve the following substitutes for the 2018-2019 School Year:

Name	Position	Salary	Effective
a.Linda Fera	Substitute Teacher	\$92.50/day	2018-2019 School Year
b.Olga Byer	Substitute Teacher	\$92.50/day	2018-2019 School Year
	Substitute Instructional Aide	\$62/day	
c.Henry Monge	Substitute Custodian	\$15/hour	2018-2019 School Year

2. That the Board approve the following Professional Development for the 2018-2019 School Year:

Date Submitted	Name	Workshop/Location	Date	Total Cost
a.September 18, 2018	Kevin Norris	New to History Day/Rutgers University, Camden, NJ	October 26, 2018	\$0.00
b.September 21, 2018	Rachel Moriarty	Everyday Practices that Engage & Empower Readers & Writers/Philadelphia	December 3, 3018	\$260.00
c.September 21, 2018	Edward Bittner	Everyday Practices that Engage & Empower Readers & Writers/Philadelphia	December 3, 3018	\$260.00
d.September 24, 2018	Kerri DiSanzo	NJ Council for History Educators/Princeton University	November 30, 2018	\$80.00

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e.September 28, 2018	Heather Philhower	2019 NJMEA February State Conference/East Brunswick, NJ	February 22 ,2019	\$140.27
TOTAL				\$740.27

3. That the Board approve the attached Extracurricular Positions for the 2018-2019 School Year.
4. That the Board approve the following volunteers for the district:

Name	Effective
a.Michael Pellegrino	2018-2019 School Year
b.Dana Januszka	2018-2019 School Year
c.Maria Curreri	2018-2019 School Year

5. That the Board approve the following leave:

Name	Position	Leave	Effective
Joseph Muni	Middle School, PE/Health Teacher	Unpaid	November 7, 2018

6. That the Board approve the appointments according to the procedures set forth in NJSA 18A:67 et seq for the following personnel. Approval pending statutory requirements:

Name	Position	Salary/Stipend	Effective	Account #
a.Jessica Castello	Non-Instructional Aide-Café, Elementary School	Step 1; \$12.80/hr*; 2.5 hrs/day; 172 days; prorated	October 15, 2018- June 30, 2019	11-000-262-107-060-00-0
b.Patricia Santos	Title I Homework Club Teacher; Primary School	60 hours @ \$36.96/hr*	2018-2019 School Year	20-231-100-101-080-00-C
c.Suman Kapoor	Title I Homework Club Teacher; Primary School	60 hours @ \$36.96/hr*	2018-2019 School Year	20-231-100-101-080-00-C

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d.Megan Banks	Home Instruction	\$36.96/hour*; Up to 10 hours/week	October 15, 2018- February 28, 2019	11-150-100-101-000-00-C
e.Jeanne Vocaturo	Home Instruction	\$36.96/hour*; Up to 10 hours/week	October 15, 2018- February 28, 2019	11-150-100-101-000-00-C
f.Ellen Stephan	Extracurricular Aide (Book Club)	\$14.79/hour, Degree 1, Step 9*; Up to 12 hours	October 9, 2018- June 30, 2019	11-401-100-100-040-00-0

*Per Negotiated Contract

7. That the Board ratify the resignation for the following personnel:

Name	Position	Effective
Diane Maszera	Elementary School, Non-instructional Aide	(fr) October 3, 2018 (to) October 18, 2018

8. That the Board approved the following personnel status change:

Name	Position	Salary/Stipend	Effective	Account #
Julianne Hilbert	(fr)Instructional Aide, Primary School, Part Time	(fr)Degree 1, Step 1, \$16,195* 50%	October 9, 2018- June 30, 2019	11-000-217-100-080-00-0
	(to)Instructional Aide, Primary School, Full Time	(to)Degree 1, Step 1, \$16,195*; 100%; prorated		

*Per Negotiated Contract

9. That the Board approve the following Professional Development expenses for the 2018-2019 School Year:

Name	PD	Hours	Pay	Account #
a.Rose Kuntz	LA Curriculum Writing	5 hours @\$36.96/hr*	\$184.80	11-000-223-104-00-00-00-C
b.Jennifer Garzone	LA Curriculum Writing	5 hours @\$36.96/hr*	\$184.80	11-000-223-104-00-00-00-C

*Per Negotiated Contract

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- B. Old Business
- C. New Business

VIII. CURRICULUM & INSTRUCTION

Mrs. Riviello

- A. Action Items
On the recommendation of the Superintendent of Schools, the Board consider the following proposed motions:
 - 1. That the Board approve the following field trip site for the 2018-2019 school year:
 - a. NJ Law Center, New Brunswick, NJ; Middle School, Mock Trial Club
FYI- to promote an understanding of law and the judicial system
- B. Old Business
- C. New Business

IX. POLICY

Mr. McGovern

- A. Action Items
On the recommendation of the Superintendent of Schools, the Board consider the following proposed motions:
 - 1. That the Board approve the following policy for the *first reading*:
P1613 Disclosure and Review of Applicants Employ. History
 - 2. That the Board approve the following regulation for the *first reading*:
R1613 Disclosure and Review of Applicants Employ. History
 - 3. That the Board approve the following revised regulation:
R5610 Suspension Procedures
 - 4. That the Board approve the following revised policies;
P5610 Suspension
P5620 Expulsion

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- B. Old Business
- C. New Business

X. UFRSD REPRESENTATIVE REPORT

- A. UFRSD Agendas for September 26, 2018 & October 3, 2018
- B. UF Representative Report for September 26, 2018

XI. OPERATIONS

Mr. Casale

- A. Action Items (Budgeted)
 - 1. That the Board ratify the attached joint transportation agreements with the Upper Freehold Regional School District for the 2018-2019 school year.
 - 2. That the Board ratify the attached joint transportation agreement with the Roosevelt Public School district for the 2018-2019 school year.
 - 3. That the Board ratify the attached joint transportation agreement with the Plumsted Township School District for the 2018-2019 school year.
 - 4. That the Board ratify the attached special education tuition contract with the Mercer County Special Services School District for the 2018-2019 school year.
 - 5. That the Board ratify the attached tuition contract with the Collier School for the 2018-2019 school year.
 - 6. That the Board ratify the attached tuition contract with the Somerset County Vocational Technical School District for the 2018-2019 school year.
 - 7. That the Board ratify the attached personal assistant contract with Mercer County Special Services School District for the 18-19 school year.

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B. Action Items (Un-Budgeted)

1. That the Board accept the following donations:

NAME	DONATION	VALUE	USE
a. Middle School PTSA	34 new books	\$453.62	Middle School Library
b. Dr. K's Designscapes Inc.	Cornstalks, hay, harvest corn and pumpkins for display	Unknown	Primary School
c. The Rosiello Family	46 books	\$230.00	Primary School Library

2. That the Board accept the following items for discard:

ITEM	REASON	LOCATION
a. 249 books	old/outdated	Middle School Curriculum
b. 155 books	old/outdated	Middle School Library

C. Old Business

D. New Business

- Septic Repair; ES & PS

XII. EXECUTIVE SESSION

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XIII. NOTEWORTHY DATES:

October 22, 2018	BOE Mtg.
October 23-25, 2018	NJSBA Convention
November 6, 2018	Schools Closed; Parent/Teacher Conferences
November 8, 9, 2018	Schools Closed; NJEA Convention
November 12, 2018	BOE Mtg.
November 21, 2018	Shortened Day
November 22, 23, 2018	Thanksgiving Recess

XIV. ADJOURNMENT