

BOE - Meeting 10/22/18

**MEETING
10/22/18
BOARD PLANNING CALENDAR 2018-2019**

July 23, 2018	BOE Meeting; Personnel Exit Report; EVVRS Period 2 Report
August 27, 2018	BOE Meeting; District Goals and Objectives Discussion
September 11, 2018*^^	BOE Meeting;
September 24, 2018	BOE Meeting; Adoption of 2018-2019 BOE District Goals and Objectives
October 8, 2018	BOE Meeting; Student Achievement Report-PARCC
October 22, 2018	BOE Meeting;
October 23-25, 2018	NJSBA Convention
November 12, 2018	BOE Meeting
November 26, 2018	BOE Meeting;
December 10, 2018	BOE Meeting;
January 7, 2019	BOE Reorganization meeting; BOE Meeting
January 28, 2019^^@	BOE Meeting; Mid-Year Staff Review; State of Schools
February 11, 2019#@	BOE Meeting; Budget Discussion; Student Recognition
February 25, 2019@	BOE Meeting; Budget Presentation;
March 11, 2019@	BOE Meeting; Budget Discussion;
March 25, 2019@	BOE Meeting; Budget Discussion/Preliminary Adoption
April 8, 2019@	BOE Meeting;
April 29, 2019@	BOE Meeting; Public Budget Hearing
May 13, 2019^^@	BOE Meeting; End of Year Staff Review
May 29, 2019*@	BOE Meeting;
June 10, 2019#@	BOE Meeting; Student and Staff recognition
June 24, 2019@	BOE Meeting; CSA Evaluation; Board Self - Evaluation

*Other than a Monday

^^ Executive Session – 6:00pm

#Public portion -6:00 pm, No Exec Session

@ To be Board Approved

MEETING
MILLSTONE TOWNSHIP SCHOOL DISTRICT
VISION STATEMENT

We envision a unique, inclusive learning community at the forefront of education.

Parents, staff and students will model and promote individuality, integrity, respect, and civic and social responsibility.

Through an engaging, innovative curriculum, we will challenge students to become independent, self-directed learners who are adaptive problem solvers inspired to impact and thrive in an evolving society.

In realizing this vision, we will establish our community as an exemplary leader in education.

BOARD GOALS 2018-2019

1. Explore the expansion of high school choices to provide specialized educational opportunities (courses of study) for all Millstone students in accordance with applicable law.
2. Evaluate the timing and need for a new District Strategic Plan and take appropriate next steps as needed.
3. Review the District's current use and integration of technology, and identify potential areas of need in light of implementing personalized, digital learning strategies.
4. Review current practices relating to MPAC/Community Education programs and implement such changes as may be necessary to ensure financial sustainability.
5. Continue to review and assess the district's safety and security plans, policies, procedures and practices to ensure efficiency, relevance, and effectiveness.

DISTRICT GOALS 2018-2019

1. Continue to identify and implement best instructional practices to personalize instruction and meet the individualized needs of all students.
2. Review and assess the district's progress toward goals established in the Strategic Plan and determine future course of action.
3. Utilize the "Future Ready Schools" evaluation tools to assess the district's plans and practices on implementation of personalized, research-based digital learning strategies.
4. Implement specifically targeted social-emotional learning initiatives to further promote a positive school climate, increase academic success, and prepare students to solve problems, manage emotions, and better communicate.

MEETING

Millstone Township Public Schools
Millstone Township, New Jersey

AGENDA: For the meeting of the Board of Education, Monday, October 22, 2018 at 7:00 P.M., in the Millstone Middle Media Center

I. CALL TO ORDER

A. Sunshine Law Statement – Presiding Officer’s Statement

In compliance with the Open Public Meetings Law of New Jersey, P.L. 1975, CH. 231, adequate notice of this meeting was provided on January 9, 2018 by sending notification to the:

1. Asbury Park Press
2. Trenton Times
3. Posting at each district school
4. Township Clerk

B. Pledge of Allegiance

C. Roll Call

D. That the matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion would take place at a public meeting.

II. EXECUTIVE SESSION

WHEREAS, Chapter 231, PL. 1975, also known as the Open Public Meetings Act, authorizes a public body to meet in executive private session under certain limited circumstances, and,

WHEREAS, said law requires the Board to adopt a resolution at a public meeting before it can meet in such an executive or private session, NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE MILLSTONE TOWNSHIP SCHOOL DISTRICT:

A. That it does hereby determine that it is necessary to meet in executive session on October 22, 2018, to discuss matters involving:

MEETING

1. Legal
2. Negotiations
3. Personnel

B. That the matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion would take place at a public meeting.

III. REPORT OF BOARD SECRETARY

Mr. Biesiada

- A. Business Administrator/Board Secretary Report
- B. That the Board approve the minutes from the Board of Education meeting of October 8, 2018.
- C. Old Business
- D. New Business

IV. ADMINISTRATORS REPORTS

Dr. Huss

- A. Superintendent's Report
 1. District Highlights
 2. Future Ready Schools Update
 3. Enrollment Report, September 2018

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V. PUBLIC COMMENTS AS PER BOARD BYLAW 0167

A. To permit the fair and orderly expression of comments we ask that:

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate;
2. Each statement made by a participant shall be limited to five minutes duration;
3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
4. All statements shall be directed to the presiding officer; no participant may address or question board members individually;
 - a. No colloquy between a participant and respondent shall extend the five minute time limit provided herein;
5. The presiding officer may:
 - a. Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene or irrelevant;
 - b. Request any individual to leave the meeting when that person does not observe reasonable decorum;
 - c. Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
 - d. Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and
 - e. Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.

VI. PERSONNEL

A. Action Items

On the recommendation of the Superintendent of Schools, the Board consider the following proposed motions:

1. That the Board approve the following substitutes for the 2018-2019 School Year:

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Name	Position	Salary	Effective
a.Sarah Minden	Substitute Instructional Aide	\$62/day	2018-2019 School Year
	Substitute Teacher	\$92.50/day	
b.Jessica Castello	Substitute Instructional Aide	\$62/Day	2018-2019 School Year
	Substitute Secretary/Clerk Typist	\$77/day	
c.Nicole Bernardi	Substitute Instructional Aide	\$62/day	2018-2019 School Year
	Substitute Teacher	\$92.50/day	
d.Brianna Biesiada	Substitute Instructional Aide	\$62/day	2018-2019 School Year
	Substitute Teacher	\$92.50/day	
e.Kimberly Cacace	Substitute Instructional Aide	\$62/day	2018-2019 School Year
	Substitute Secretary/Clerk Typist	\$77/day	

2. That the Board approve the following Professional Development for the 2018-2019 School Year:

Date Submitted	Name	Workshop/Location	Date	Total Cost
a.September 24, 2018	Tracy Corsano	Everyday Practices that Engage & Empower Readers & Writers/Philadelphia	December 3, 2018	\$ 249.00
b.September 26, 2018	Deborah McCormick	NJASL 2018 Fall Conference/Long Branch, NJ	December 2-4, 2018	\$ 215.00

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c.October 3, 2018	Gwen Parker	NJ Music Educators Conference/East Brunswick, NJ	February 22, 2019	\$ 142.75
d.October 15, 2018	Joseph Muni	Opioids Athletic Directors Meeting/Monmouth Cty. Prosecutor's Office	October 30, 2018	\$ 0.00
e.October 16, 2018	Florencia Norton	Legal One Hot Issues in School Law/Mt. Laurel, NJ	December 7, 2018	\$ 150.00
f.October 17, 2018	Karen Barry	Units of Study in Reading and the NJ PARCC Exam: Honing Methods and Curriculum/Somerset, NJ	November 30, 2018	\$ 165.00
g.October 17, 2018	Trisha Bogusz	Units of Study in Reading and the NJ PARCC Exam: Honing Methods and Curriculum/Somerset, NJ	November 30, 2018	\$ 165.00
h.October 17, 2018	Stephanie Dunk	Units of Study in Reading and the NJ PARCC Exam: Honing Methods and Curriculum/Somerset, NJ	November 30, 2018	\$ 165.00
i.October 17, 2018	Kevin Byrnes	NJSBA Convention, Atlantic City, NJ	October 23, 2018-October 25, 2018	\$ 782.37
TOTAL				\$2,034.12

3. That the Board approve the following volunteers for the district:

Name	Effective
a.Jason Alvarez	2018-2019 School Year
b.Melissa Cortina	2018-2019 School Year
c.Nancy Lourenco	2018-2019 School Year

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d.Carlo Bonavita	2018-2019 School Year
e.Jeffrey Semanchick	2018-2019 School Year
f.Melissa Gray	2018-2019 School Year

4. That the Board approve the following leave:

Name	Position	Leave	Effective
Michael Miller	Instructional Aide, Middle School	FMLA	October 29, 2018- November 16, 2018

5. That the Board ratify the following leave:

Name	Position	Leave	Effective
Michele Nixon	Math Teacher, Middle School	FMLA	October 11, 2018

6. That the Board approve the following appointment according to the procedures set forth in NJSA 18A:67 et seq for the following personnel. Approval pending statutory requirements:

Name	Position	Salary/Stipend	Effective	Account #
Peggy Schaneman	Title I Home Club Teacher; Elementary School	60 Hours @ \$36.96	2018-2019 School Year	20-231-100-101-060-00-C

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7. That the Board ratify the following appointments according to the procedures set forth in NJSA 18A:67 et seq for the following personnel. Approval pending statutory requirements:

Name	Position	Salary/Stipend	Effective	Account #
a.Diane Maszera	Extracurricular Aide; Middle School, Before-school Band	\$18.85/hr*; Degree 3, Step 16; up to 75 hours	October 16, 2018- June 30, 2019	11-401-100-100-100-040-00-0
b.Jennifer Garzone	Home Instruction	\$36.96/hour, up to 10 hours/wk	October 10, 2018- December 30, 2018	11-150-100-101-000-00-C
c.Jessica Castello	Non-Instructional Aide- Cafe; Elementary School	Step 1; \$12.80/hr*; 2.5 hrs/day	(fr) October 15, 2018- June 30, 2019 (to) October 19, 2018- June 30, 2019	11-000-262-107-060-00-0

*Per Negotiated Contract

8. That the Board approve the following School Climate Teams (formally Safety Team) for the 2018-2019 School Year:

Primary School

Paul Baker - Principal
 Scott Hobson - Assistant Principal
 Jason Suleski - Anti-Bullying Specialist
 Eleanor Czysz - School Nurse
 Traci Soriano - Teacher
 Alyssa Ridente - Teacher
 Jeanne Vocaturo - Teacher
 Jillian Castaldi-Giampa - Parent

Elementary School

Suzanne Guidry - Principal
 Scott Hobson - Assistant Principal
 Louise Picaroni - Anti-Bullying Specialist
 Lori Blazier - School Nurse
 Melissa Coyle - teacher
 Lisa Kennedy - teacher
 Kristen Elbasan - Parent

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Middle School

- Trish Bogusz - Principal
- Florencia Norton - Assistant Principal
- Gina Tomlinson - Anti-Bullying Specialist
- Marianne Disick - School Nurse
- Michele Nixon - Teacher
- Gina Morrone - Teacher
- Stacy Guttridge - Parent

- 9. That the Board approve the attached Superintendent Merit Goals for the 2018-2019 School Year.

B. Old Business

C. New Business

VII. CURRICULUM & INSTRUCTION

Mrs. Riviello

A. Action Items

On the recommendation of the Superintendent of Schools, the Board consider the following proposed motions:

- 1. That the Board approve the following field trip site for the 2018-2019 school year:

- a. Millstone Twp. Firehouse, Millstone; Middle School, Chorus

B. Old Business

C. New Business

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VIII. POLICY

Mr. McGovern

A. Action Items

On the recommendation of the Superintendent of Schools, the Board consider the following proposed motions:

1. That the Board approve the following policy for the *second reading* and approval:
P1613 Disclosure and Review of Applicants Employ. History
P8561 Procurement Procedures...Nutrition Programs
2. That the Board approve the following regulation for the *second reading* and approval:
R1613 Disclosure and Review of Applicants Employ. History

B. Old Business

C. New Business

IX. UFRSD REPRESENTATIVE REPORT

- A. UFRSD Agendas N/A
- B. UF Representative Report N/A

X. OPERATIONS

Mr. Casale

A. Action Items (Budgeted)

1. That the Board *ratify* budget transfers for August pursuant to N.J.S.A 18A:22-8.1 and N.J.A.C. 6:20-2A.10. The attached list of transfers includes transfers in excess of \$2,500 in compliance with Policy 6422.
2. That the Board accept the Board Secretary and Cash reports for the month of August and certification, after closure, and direct that they be attached to and made part of the minutes of for this meeting.

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Account	Cash Balance	Appropriation Balance	Fund Balance
10 General Current Expense Fund	5,357,092.71	N/A	2,057,829.74
11 Current Expense	N/A	4,731,826.92	N/A
12 Capital Outlay	N/A	114,784.30	N/A
Capital Reserve	2,493.89	N/A	N/A
20 Special Revenue Fund	175,549.95	462,769.11	N/A
30 Capital Projects Fund	970,901.61	-0-	1,015,079.04
40 Debt Service Fund	-0-	-0-	108.22
60 Enterprise (Cafeteria) Fund	42,769.26	N/A	N/A
61 Enterprise (MPAC) Fund	144,046.04	N/A	N/A
62 Enterprise (Community Ed) Fund	(45,617.59)	N/A	N/A
63 Enterprise (Shoprite)	7,332.27	N/A	N/A
80/90 Trust and Agency Funds	87,224.71	N/A	N/A
Total	6,741,792.85	5,309,380.33	3,073,017

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3. That the Board approve the payment of the following bills in the amounts listed and to attach a complete copy of these bills to the minutes of this meeting:
 - a. Regular checks from September 18, 2018 through October 15, 2018 in the amount of \$1,450,789.07.
 - b. Manual checks from September 1, 2018 through September 30, 2018 in the amount of \$511,597.00.
4. That the Board ratify the attached Out of County Shared Time tuition contract with Mercer County Technical Schools for the 2018-2019 school year.
5. That the Board ratify the attached Agreement for the Provision of a Transitions Program Full Day student with Mercer County Technical Schools for the 2018-2019 school year.
6. That the Board ratify the attached tuition contract with the Bonnie Brae school for the 2018-2019 school year.
7. That the Board ratify the attached Shared Services Agreement for a Special Law Enforcement Officer (SLEO 3) with the Township of Manalapan for the 2018-2019 school year.
8. That the Board ratify the attached ESY and regular school year tuition contract with the Colts Neck Board of Education for the 2018-2019 school year.
9. That the Board ratify the attached tuition contract agreement with the Marie H. Katzenbach School for the Deaf for the 2018-2019 school year.

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10. That the Board ratify the following MOESC transportation routes for the 2018-2019 school year

<u>ROUTE</u>	<u>DESTINATION</u>	<u>PER DIEM</u>	<u>DAYS</u>	<u>TOTAL ROUTE COST</u>
V900	Somerset Co. Vocational	\$ 201.51	180	\$ 36,270.90
E8470	New Road(Parlin)	\$ 250.04	180	\$ 45,007.20
7373	CPC Adol.	\$ 148.23	16	\$ 2,371.68
7373	CPC Adol.	\$ 98.82	164	\$ 16,206.48
8079	Academy LC	\$ 303.73	180	\$ 54,671.40
8066	Garfield Park	\$ 257.42	180	\$ 46,335.60
7443	Ocean Academy	\$ 283.80	180	\$ 51,084.00
E8321	Garfield Park	\$ 328.11	180	\$ 59,059.80
CR173	CBA/RBC	\$ 29.46	180	\$ 5,302.80
SJV72	SJV/St Benedict	\$ 64.36	180	\$ 11,584.80
SRB73	St Rose HS	\$ 5.10	180	\$ 918.00
E8470	New Road(Parlin)	\$ 250.04	180	\$ 45,007.20
8003	Mercer Jr/Sr HS	\$ 371.36	180	\$ 66,844.80
7443	Ocean Academy	\$ 283.80	180	\$ 51,084.00
E8416	MOESC	\$ 138.21	4	\$ 552.84
SRL6	St Rose of Lima	\$ 25.20	180	\$ 4,536.00
E8478	Mercer Cty CC	\$ 119.22	180	\$ 21,459.60
	TOTAL			\$ 518,297.10

B. Action Items (Un-Budgeted)

1. That the Board accept the following donations

NAME	DONATION	VALUE
a. Marcy Mason	112 used books	\$239.00
b. Sharon Qutub	13 new & used books	\$68.97
c. The Laszlo Family	27 used books	\$68.00

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d. Marcy Mason	26 used books	\$80.00
e. Thomas Allen	43 used books	\$116.00

C. Old Business

D. New Business

XI. EXECUTIVE SESSION

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XII. NOTEWORTHY DATES:

October 23-25, 2018	NJSBA Convention
November 6, 2018	Schools Closed; Parent/Teacher Conferences
November 8, 9, 2018	Schools Closed; NJEA Convention
November 12, 2018	BOE Mtg.
November 21, 2018	Shortened Day
November 22, 23, 2018	Thanksgiving Recess

XIII. ADJOURNMENT