

BOE Meeting 9/25/17

MEETING

9/25/17

BOARD PLANNING CALENDAR 2017-2018

July 12, 2017	BOE Meeting; Executive Session
July 24, 2017	BOE Meeting; Personnel Exit Report; EVVRS Period 2 Report
August 28, 2017	BOE Meeting; Adoption of 2017-2018 BOE/District Goals and Objectives
September 11, 2017	BOE Meeting
September 25, 2017	BOE Meeting
October 9, 2017	BOE Meeting;
October 23, 2017	BOE Meeting; Student Achievement Report-PARCC
October 23-27, 2017	NJSBA Convention
November 13, 2017	BOE Meeting
November 27, 2017	BOE Meeting;
December 11, 2017	BOE Meeting;
January 3, 2018*	BOE Reorganization Meeting
January 8, 2018^^	BOE Meeting; Mid-Year Staff Review; State of Schools
January 22, 2018	BOE Meeting; EVVRS Period 1 Report
February 12, 2018#	BOE Meeting; Budget Discussion; Student Recognition
February 26, 2018	BOE Meeting; Budget Presentation
March 12, 2018	BOE Meeting; Budget Discussion/Preliminary Adoption;
March 26, 2018	BOE Meeting; Budget Discussion
April 9, 2018	BOE Meeting;
April 23, 2018	BOE Meeting; Public Budget Hearing
May 7, 2018^^	BOE Meeting; End of Year Staff Review
May 21, 2018#	BOE Meeting; Student and Staff Recognition
June 11, 2018	BOE Meeting
June 25, 2018	BOE Meeting; CSA Evaluation; Board Self - Evaluation

*Other than a Monday

^^ Executive Session – 6:00pm

#Public portion -7:00pm, No Pre-meeting Exec Session

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MILLSTONE TOWNSHIP SCHOOL DISTRICT VISION STATEMENT

We envision a unique, inclusive learning community at the forefront of education.

Parents, staff and students will model and promote individuality, integrity, respect, and civic and social responsibility.

Through an engaging, innovative curriculum, we will challenge students to become independent, self-directed learners who are adaptive problem solvers inspired to impact and thrive in an evolving society.

In realizing this vision, we will establish our community as an exemplary leader in education.

BOARD GOALS 2017-2018

1. Provide support and, where appropriate, funding for the District's efforts to develop and pursue models for personalized instruction.
2. Secure student performance data which, when reviewed and analyzed by authorized District personnel, will permit the Board to assess the effectiveness of the District educational programming.
3. Evaluate the feasibility of providing choice programming with rigorous standards for entry.
4. Review the current Strategic Plan in place for the District, assess progress toward Plan compliance, and determine whether a new or updated Plan is needed.
5. Develop and maintain a capital projects plan to analyze existing systems and project both long and short term district needs, and inform the District's approach with respect to future projects.

DISTRICT GOALS 2017-2018

1. Continue to identify and implement best instructional practices to personalize instruction and meet the individualized needs of all students.
2. Through authorized personnel, review individualized student data to assess the effectiveness of the District's educational programs and provide the Board of Education with a summary of the results of that review.
3. Review and assess the District's outdoor facilities, including student gardens; Provide an update to the Board as to whether improvements/renovations are necessary, with projected costs.
4. Evaluate and where appropriate improve school working and social "climate" for students and staff.
5. Review the continuing progress of technology use within the District, including Chromebooks, and its impact on curriculum and student achievement.

MEETING
Millstone Township Public Schools
Millstone Township, New Jersey

AGENDA: For the meeting of the Board of Education, Monday, September 25, 2017 at
7:00 P.M., in the Millstone Middle School Media Center

I. CALL TO ORDER

A. Sunshine Law Statement – Presiding Officer’s Statement

In compliance with the Open Public Meetings Law of New Jersey, P.L. 1975, CH. 231, adequate notice of this meeting was provided on January 6, 2017 by sending notification to the:

1. Asbury Park Press
2. Trenton Times
3. Posting at each district school
4. Township Clerk

B. Pledge of Allegiance

C. Roll Call

II. EXECUTIVE SESSION

WHEREAS, Chapter 231, PL. 1975, also known as the Open Public Meetings Act, authorizes a public body to meet in executive private session under certain limited circumstances, and,

WHEREAS, said law requires the Board to adopt a resolution at a public meeting before it can meet in such an executive or private session, NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE MILLSTONE TOWNSHIP SCHOOL DISTRICT:

A. That it does hereby determine that it is necessary to meet in executive session on September 25, 2017, to discuss matters involving:

1. Legal
2. Personnel
3. Negotiations

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- B. That the matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion would take place at a public meeting.

III. REPORT OF BOARD SECRETARY

Mr. Biesiada

- A. Business Administrator/Board Secretary Report
- B. That the Board approve the minutes from the Board of Education meeting of September 11, 2017.
- C. Old Business
- D. New Business

IV. ADMINISTRATORS' REPORTS

Dr. Huss

- A. Superintendent's Report
 - 1. HIB Self-Assessment

On the recommendation of the Superintendent of Schools the Board consider the following proposed motion:

That the Board approve the HIB Self-Assessments for the Primary, Elementary and the Middle Schools for the 2016-2017 school year.

- 2. Back to School Nights
- 3. Millstone Day

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V. PUBLIC COMMENTS AS PER BOARD BYLAW 0167

A. To permit the fair and orderly expression of comments we ask that:

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate;
2. Each statement made by a participant shall be limited to five minutes duration;
3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
4. All statements shall be directed to the presiding officer; no participant may address or question board members individually;
 - a. No colloquy between a participant and respondent shall extend the five minute time limit provided herein;
5. The presiding officer may:
 - a. Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene or irrelevant;
 - b. Request any individual to leave the meeting when that person does not observe reasonable decorum;
 - c. Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
 - d. Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and
 - e. Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.

VI. PERSONNEL

A. Action Items

On the recommendation of the Superintendent of Schools, the Board consider the following proposed motions:

1. That the Board approve the following volunteers for the 2017-2018 school year:

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Name	Effective Date
a.Mark Kalmis	2017-2018 School Year
b.Keith Lamonica	2017-2018 School Year
c.Rocco Maltese	2017-2018 School Year
d.Peter McGillan	2017-2018 School Year
e.Romualdo Reyes	2017-2018 School Year
f.Catherine Summer	2017-2018 School Year

2. That the Board approve the following appointment according to the procedures set forth in NJSA 18A:67 et seq for the following personnel. Approval pending statutory requirements:

Name	Position	Salary/Stipend	Effective	Account #
a.Tomasz Sadowski	Maintenance	Step 6, \$ 48,405.00; prorated	October 16, 2017- June 30, 2018	11-000-261-100-060-00-0
b.Carol Monte-Moran	(fr)Non-Instructional Aide, Middle School	Step 4; \$5,710.40	(fr) September 1, 2017- June 30, 2018	(fr)11-000-262-107-040-00-0
	(to)Non-Instructional Aide, Elementary School		(to) October 9, 2017- June 30, 2018	(to)11-000-262-107-060-00-0

3. That the Board *ratify* the following appointment according to the procedures set forth in NJSA 18A:67 et seq for the following personnel. Approval pending statutory requirements:

Name	Position	Salary/Stipend	Effective	Account #
Karin Finnegan	Library Media Specialist	(fr) MA, Step 8; 60%; \$63,640 prorated	September 16, 2017- June 30, 2018	11-000-222-100-060-00-0 11-000-222-100-080-00-0
		(to) MA, Step 13; 60%; \$68,850 prorated		

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4. That the Board approve the attached Extracurricular Assignments for the 2017-2018 school year.

5. That the Board approve the following professional development for the 2017-2018 school year:

Date Submitted	Name	Workshop/Location	Date	Total Cost
a. September 11, 2017	Peggy Schaneman	Rutgers 50th Reading and Writing Conference, New Brunswick NJ	October 27, 2017	\$198.00
b. September 17, 2017	Meredith Weibel	Word Smarts: Using Morphology to Develop Vocabulary and Attack Skills/Ewing, NJ	October 20, 2017	\$175.90
c. September 14, 2017	Lisa Kennedy	Shift Your Problem Solving Paradigm, Grades 3-5/New Brunswick, NJ	April 13, 2018	\$213.60
d. September 18, 2017	Marnel Winn	Addressing Challenging Behaviors in the School Environment/Monroe Township, NJ	October 23, 2017	\$95.00
e. September 18, 2017	Caitlin Beltran	Autism NJ Conference/Atlantic City, NJ	October 19 & 20, 2017	\$275.00
f. September 15, 2017	Tracy Corsano	Columbia Teachers College Saturday Reunion/New York	October 21, 2017	\$102.00
g. September 20, 2017	Kerri DiSanzo	NJ Council For History Education/Princeton, NJ	December 1, 2017	\$80.00
h. September 18, 2017	Daniel Locandro	Art Educators NJ Fall Conference/Long Branch, NJ	October 1 to October 3, 2017	\$300.00
i. September 19, 2017	Colleen Henkin	Monmouth University Literacy Symposium/ Long Branch, NJ	October 20, 2017	\$17.98

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j. September 20, 2017	Kevin Norris	National History Day Workshop/New Brunswick, NJ	October 10, 2017	\$18.00
TOTAL				\$1,475.48

6. That the Board approve the following personnel for Homework Club for the 2017-2018 School Year;

Name	Position	Hours	Amount	Acct. #
a. Patricia Santos	Title I Homework Club Teacher; Primary School	60 hours @ \$36.96	\$2,217.60	20-231-100-101-0000-00-C
b. Jennifer Sincox	Title I Homework Club Teacher; Elementary School	60 hours @ \$36.96	\$2,217.60	20-231-100-101-0000-00-C
c. Sumon Kapoor	Title I Homework Club Teacher; Middle School	60 hours @ \$36.96	\$2,217.60	20-231-100-101-0000-00-C
TOTAL			\$6,652.80	

B. Old Business

C. New Business

VII. CURRICULUM & INSTRUCTION

Mrs. Riviello

A. Action Items

On the recommendation of the Superintendent of Schools, the Board consider the following proposed motions:

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1. That the Board approve the following field trip site for the 2017-2018 school year:
 - a. The College of New Jersey, Ewing, NJ - Student Council Officers, Middle School
 - b. NJ Law Center, New Brunswick, NJ - Mock Trial Club; Middle School

- B. Old Business
- C. New Business

VIII. POLICY

Mr. McGovern

- A. Action Items
- B. Old Business
- C. New Business

IX. UFRSD REPRESENTATIVE REPORT

Mr. Hanson

- A. Agenda for meeting on September 20, 2017
- B. Board member questions on UF Representative Report for September 20, 2017
- C. New Business

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X. OPERATIONS

Mrs. Bailey

A. Action Items (Budgeted)

1. That the Board *ratify* budget transfers for July pursuant to N.J.S.A 18A:22-8.1 and N.J.A.C. 6:20-2A.10. The attached list of transfers includes transfers in excess of \$2,500 in compliance with policy 6422.

2. That the Board accept the Board Secretary and treasurer’s reports for the month of July and certification, after closure, and direct that they be attached to and made part of the minutes of for this meeting.

Account	Cash Balance	Appropriation Balance	Fund Balance
10 General Current Expense Fund	1,187,036.55	N/A	1,502,908.71
11 Current Expense	N/A	25,290,322.74	N/A
12 Capital Outlay	N/A	67,764.00	N/A
Capital Reserve	2,492.45	N/A	N/A
20 Special Revenue Fund	(18,341.64)	421,684.50	N/A
30 Capital Projects Fund	1,544,217.71	1,118,878.11	1,118,976.04
40 Debt Service Fund	(1,512,656.08)	0.24	12,944.99
60 Enterprise (Cafeteria) Fund	58,104.10	N/A	N/A
61 Enterprise (MPAC) Fund	196,415.97	N/A	N/A
62 Enterprise (Community Ed) Fund	(18,376.59)	N/A	N/A

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63 Enterprise (Shoprite)	4,810.78	N/A	N/A
80/90 Trust and Agency Funds	105,188.50	N/A	N/A
Total	1,548,891.75	26,830,885.59	2,621,884.75

3. That the Board approve the payment of the following bills in the amounts listed and to attach a complete copy of these bills to the minutes of this meeting:
 - a. Regular checks from August 22, 2017 through September 18, 2017 in the amount of \$1,635,042.43.
 - b. Manual checks from July 1, 2017 through July 31, 2017 in the amount of \$489,084.61.

4. That the Board ratify the transfers between the following bank accounts, in the following amounts, effective September 15, 2017:

Debit from: Amount:
 Custodian Account: \$ 611,407.88

Credit to:
 Agency Account: \$ 278,877.95
 Payroll Account: \$ 332,529.93

Debit from: Amount:
 Performing Arts Ctr. Account: \$ 2,718.99

Credit to:
 Agency Account: \$ 848.07

Credit to:
 Payroll Account: \$ 1,870.92

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Debit from: Amount:
Custodian Account: \$ 283.17

Credit to:
Agency Account: \$ 283.17

Debit from: Amount:
Custodian Account: \$ 43,918.03

Credit to:
Agency Account: \$ 43,918.03

Debit from: Amount:
Performing Arts Center: \$ 208.00

Credit to:
Agency Account: \$ 208.00

Debit from: Amount:
Agency Account: \$ 413.33

Credit to:
Flexible Spending Account: \$ 413.33

B. Action Items (Un-Budgeted)

1. That the Board accept the following donation:

NAME	DONATION	VALUE	USE
a. Barb Ostrander	17 used books	\$73.00	Middle School Library
b. The Bailey Family	26 used books	\$78.00	Elementary School Library

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c. The Saker Family	1 new book	\$22.99	Middle School Library
d. The DeRose Family	1 new book	\$6.99	Middle School Library
e. The Saxton Family	1 new book	\$16.99	Middle School Library

- C. Old Business
 - St. Rose of Lima Transportation

- D. New Business

XI. EXECUTIVE SESSION (If needed)

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XII. NOTEWORTHY DATES:

October 9, 2017	BOE Meeting
October 9, 2017	Schools Closed for Students; Professional Day
October 23, 2017	BOE Mtg.
October 23-27, 2017	NJSBA Convention
November 7, 2017	Parent-Teacher Conferences; Schools Closed
November 9, 10, 2017	NJEA Convention; Schools Closed
November 13, 2017	BOE Meeting
November 23. 24. 2-18	Schools Closed - Thanksgiving
November 27, 2017	BOE Meeting

XIII. ADJOURNMENT