

BOE Meeting 9/11/17

**MEETING**  
**9/11/17**  
**BOARD PLANNING CALENDAR 2017-2018**

July 12, 2017	BOE Meeting; Executive Session
July 24, 2017	BOE Meeting; Personnel Exit Report; EVVRS Period 2 Report
August 28, 2017	BOE Meeting; Adoption of 2017-2018 BOE/District Goals and Objectives
September 11, 2017	BOE Meeting
September 25, 2017	BOE Meeting
October 9, 2017	BOE Meeting;
October 23, 2017	BOE Meeting; Student Achievement Report-PARCC
October 23-27, 2017	NJSBA Convention
November 13, 2017	BOE Meeting
November 27, 2017	BOE Meeting;
December 11, 2017	BOE Meeting;
January 3, 2018*	BOE Reorganization Meeting
January 8, 2018^^	BOE Meeting; Mid-Year Staff Review; State of Schools
January 22, 2018	BOE Meeting; EVVRS Period 1 Report
February 12, 2018#	BOE Meeting; Budget Discussion; Student Recognition
February 26, 2018	BOE Meeting; Budget Presentation
March 12, 2018	BOE Meeting; Budget Discussion/Preliminary Adoption;
March 26, 2018	BOE Meeting; Budget Discussion
April 9, 2018	BOE Meeting;
April 23, 2018	BOE Meeting; Public Budget Hearing
May 7, 2018^^	BOE Meeting; End of Year Staff Review
May 21, 2018#	BOE Meeting; Student and Staff Recognition
June 11, 2018	BOE Meeting
June 25, 2018	BOE Meeting; CSA Evaluation; Board Self - Evaluation

\*Other than a Monday

^^ Executive Session – 6:00pm

#Public portion -7:00pm, no before Exec Session

## **MEETING**

### **MILLSTONE TOWNSHIP SCHOOL DISTRICT VISION STATEMENT**

We envision a unique, inclusive learning community at the forefront of education.

Parents, staff and students will model and promote individuality, integrity, respect, and civic and social responsibility.

Through an engaging, innovative curriculum, we will challenge students to become independent, self-directed learners who are adaptive problem solvers inspired to impact and thrive in an evolving society.

In realizing this vision, we will establish our community as an exemplary leader in education.

#### **BOARD GOALS 2016-2017**

1. Continue practicing strict, financial sustainability activities and adopt a fiscally responsible budget that includes funding for innovative programs designed to enhance student achievement within and beyond the school day.
2. Take a comprehensive look at full day kindergarten (FDK) with a cost/benefit analysis; comparing academic success associated with FDK; finding out exactly what FDK means in Millstone losing revenue and possible tax impact.
3. Continue efforts to work with the Legislature and other sending districts to develop legislation capping tuition increases of receiving districts at 2%.
4. Protect existing arrangements regarding high school choice and evaluate expansion of high school choices in a manner consistent with existing law.

#### **DISTRICT GOALS 2016-2017**

1. Review true costs and impacts of professional development. Identify ways for teachers to stay in the classrooms.
2. Provide a firm recommendation with options regarding the use of district facilities in relation to district enrollment.
3. Create a curriculum articulation committee between UFRSD and MTSD.
4. Continue to develop and promote a variety of effective communication strategies and the dissemination of information that will support a positive climate and culture, including revising the website (with community input) to address parent needs.
5. Fully implement Next Generation Science Standards, continue to build and actively explore opportunities for STEAM related cross-curricular hands on activities.

**MEETING**  
Millstone Township Public Schools  
**Millstone Township, New Jersey**

AGENDA: For the meeting of the Board of Education, Monday, September 11, 2017 at  
7:00 P.M., in the Millstone Middle School Media Center

I. CALL TO ORDER

A. Sunshine Law Statement – Presiding Officer’s Statement

In compliance with the Open Public Meetings Law of New Jersey, P.L. 1975, CH. 231, adequate notice of this meeting was provided on January 6, 2017 by sending notification to the:

1. Asbury Park Press
2. Trenton Times
3. Posting at each district school
4. Township Clerk

B. Pledge of Allegiance

C. Roll Call

II. EXECUTIVE SESSION

WHEREAS, Chapter 231, PL. 1975, also known as the Open Public Meetings Act, authorizes a public body to meet in executive private session under certain limited circumstances, and,

WHEREAS, said law requires the Board to adopt a resolution at a public meeting before it can meet in such an executive or private session, NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE MILLSTONE TOWNSHIP SCHOOL DISTRICT:

A. That it does hereby determine that it is necessary to meet in executive session on September 11, 2017, to discuss matters involving:

1. Legal
2. Personnel
3. Negotiations

B. That the matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion would take place at a public meeting.

**MEETING**

III. REPORT OF BOARD SECRETARY

Mr. Biesiada

- A. Business Administrator/Board Secretary Report
- B. That the Board approve the minutes from the Board of Education meeting of August 28, 2017.
- C. Old Business
- D. New Business

IV. BOARD BUSINESS

- A. On the recommendation of the Superintendent of Schools, the Board consider the following proposed motion:
  - 1. That the Board approve the Board/District Goals

V. ADMINISTRATORS' REPORTS

Dr. Huss

- A. Superintendent's Report
  - 1. Opening Day of School
  - 2. Facility Usage
  - 3. District Professional Development Plan (PDP)

**MEETING**

VI. PUBLIC COMMENTS AS PER BOARD BYLAW 0167

- A. To permit the fair and orderly expression of comments we ask that:
  - 1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate;
  - 2. Each statement made by a participant shall be limited to five minutes duration;
  - 3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
  - 4. All statements shall be directed to the presiding officer; no participant may address or question board members individually;
    - a. No colloquy between a participant and respondent shall extend the five minute time limit provided herein;
  - 5. The presiding officer may:
    - a. Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene or irrelevant;
    - b. Request any individual to leave the meeting when that person does not observe reasonable decorum;
    - c. Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
    - d. Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and
    - e. Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.

VII. PERSONNEL

- A. Action Items

On the recommendation of the Superintendent of Schools, the Board consider the following proposed motions:

  - 1. That the Board approve the attached new job description for the position of Title I: K-8 Literacy Coach.

**MEETING**

2. That the Board approve the following appointments according to the procedures set forth in NJSA 18A:67 et seq for the following personnel. Approval pending statutory requirements:

<b>Name</b>	<b>Position</b>	<b>Salary/Stipend</b>	<b>Effective</b>	<b>Account #</b>
a.Karin Finnegan	Library Media Specialist	MA, Step 8; 60%; \$ 63,640 prorated	September 16, 2017- June 30, 2018	11-000-222-100-060-00-0 11-000-222-100-080-00-0
b.Maria Scotto Rosiello	Instructional Aide, Primary School	Degree 1, Step 1, \$16,195; prorated	September 25, 2017- June 30, 2018	11-000-217-100-080-00-0
c.Theresa Caruso	Substitute Instructional Aide; Before and After Care Program	Degree 1, Step 10, \$15.25/hour	September 12, 2017- June 30, 2018	11-213-100-106-080-00-0
d.Carissa Canzano	Home Instruction	\$36.96/hour; up to 10 hours/wk	September 12, 2017- December 15, 2017	11-150-100-101-000-00-C

3. That the Board ratify the resignation of the following personnel:

<b>Name</b>	<b>Position</b>	<b>Effective</b>
Carol Ann Soumbeniotis	Cafe Aide, Elementary School	September 1, 2017

**MEETING**

4. That the Board ratify the appointment according to the procedures set forth in NJSA 18A:67 et seq for the following personnel:

Name	Position	Salary/Stipend	Effective	Account #
Stephanie Dunk	(fr)Primary School Reading Specialist/Title I Literacy Coach  (to)Reading Specialist/ Title I K-8 Literacy Coach	\$73,675.00	September 1, 2017- June 30, 2018	(fr) 11-230-100-101-080-00-0 (54%) 20-231-200-100-000-00-00-C (46%)  (to) 11-230-100-101-080-00-0 (50%) 20-231-100-100-000-00-0 (50%)

5. That the Board approve the change the effective date of the following personnel:

Name	Position	Salary/Stipend	Effective	Account #
Patrick Sullivan	Supervisor, Buildings and Grounds	\$89,000, prorated	(fr) October 30, 2017- June 30, 2018  (to) October 23, 2017- June 30, 2018	11-000-261-100-040-01-0 0 11-000-261-100-060-01-0 11-000-261-100-080-01-0 11-000-262-100-040-02-0 11-000-262-100-060-02-0 11-000-262-100-060-02-0

6. That the Board approve the appointment according to the procedures set forth in NJSA 18A:6-7 et seq for the following personnel. Approval pending statutory requirements:

Name	Position	Salary	Effective
Lindsay Peake	Substitute Instructional Aide	\$9.50/hr	2017-2018 School Year

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7. That the Board approve the following Safety Teams for the 2017-2018 School Year:

**Primary School**

Paul Baker- Principal  
Scott Hobson - Assistant Principal  
Jason Suleski - Anti-Bullying Specialist  
Donna Romano - Teacher  
Jeanne Biroc - teacher  
Eleanor Czysz - School Nurse  
Lisa Spooner - Parent

**Elementary School**

Suzanne Guidry - Principal  
Scott Hobson - Assistant Principal  
Louise Picaroni - Anti-Bullying Specialist  
Nicole Meyrick - Teacher  
Lori Blazier - School Nurse  
Kristen Elbasan - Parent

**Middle School**

Trish Bogusz - Principal  
Florencia Norton - Assistant Principal  
Gina Tomlinson - Anti-Bullying Specialist  
Nicole Passero - Teacher  
Michele Nixon - Teacher  
Marianne Disick - School Nurse  
Stephanie Dunk - Parent

8. That the Board of Education eliminate the position of treasurer of school monies and that the responsibilities and tasks of that position be assigned to Dr. Christopher Huss, Superintendent of Schools.



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9. That the Board approve the following professional development for the 2017-2018 school year:

<b>Date Submitted</b>	<b>Name</b>	<b>Workshop/Location</b>	<b>Date</b>	<b>Total Cost</b>
a. September 5, 2017	Patricia Prevosti	Everyone has a Right to Read. It Begins With You, Somerset, NJ	October 13, 2017	\$248.60
b. September 6, 2017	Erik Wall	Safety Considerations in the STEM Education Environment; Ewing, NJ	October 6, 2017	\$110.00
c. September 7, 2017	Robert Williams	New Jersey Council for the Social Studies, Teaching the 3R's; Piscataway, NJ	October 23, 2017	\$88.00
d. September 7, 2017	Patrick Sullivan	NJSBA Workshop, Atlantic City, NJ	October 23, 24 & 25, 2017	\$550.00
e. September 7, 2017	Amy Jacobson	NJSBA Workshop, Atlantic City, NJ	October 23, 24 & 25, 2017	\$550.00
f. September 8, 2017	Christopher Huss	NJASA Professional Development; Board Relations: Protocol and Boundaries, Monroe Twp., NJ	September 20, 2017	\$0.00
g. September 8, 2017	Alecia Binns	Everyone has a Right to Read. It Begins With You, Somerset, NJ	October 13, 2017	\$248.60
h. September 8, 2017	Nancy Osterberg	Everyone Has the Right to Read. It Begins With You; Somerset, NJ	October 13, 2017	\$248.60
i. September 8, 2017	Melissa Coyle	Everyone Has the Right to Read. It Begins With You; Somerset, NJ	October 13, 2017	\$248.60

**MEETING**

10. That the Board approve the appointments according to the procedures set forth in NJSA 18A:67 et seq for the following personnel. Approval pending statutory requirements:

Name	Position	Salary	Effective
Anna Markov	Substitute Teacher	Per Board approved rates	2017-2018 School Year

11. That the Board ratify the following professional development expenses for the PD Summer Session 2017:

Teacher Name	Summed PD	Hours/Rate	Pay	Account #
Kevin Norris	6th Grade Social Studies Curriculum Update	3 Hours @ \$36.96	\$110.88	11-000-223-104-00-00-C

- B. Old Business
- C. New Business

VIII. CURRICULUM & INSTRUCTION

Mrs. Riviello

- A. Action Items  
On recommendation of the Superintendent of Schools, the Board consider the following proposed motion:

- 1. That the Board approve the following NJDOE mandated school events:

Week of Respect	October 2 - 6, 2017
School Violence Awareness Week	October 16-20, 2017

**MEETING**

- 2. That the Board approve the attached Mentoring Plan for the 2017-2018 School Year.

- B. Old Business
- C. New Business

IX. POLICY

Mr. McGovern

- A. Action Items
- B. Old Business
- C. New Business

X. UFRSD REPRESENTATIVE REPORT

Mr. Hanson

- A. Agenda for meeting on September 6, 2017
- B. Board member questions on UF Representative Report for September 6, 2017
- C. New Business

XI. OPERATIONS

Mrs. Bailey

- A. Action Items (Budgeted)
  - 1. That the Board accept the following Every Student Succeeds Act (ESSA) entitlement grant funds for 2017-2018:

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Title I -	\$123,736
Title II-	\$ 33,505
Title IV	\$ 10,000

2. That the Board approve the attached tuition contract for the 2017-2018 school year with the Monmouth County Vocational School District.
  
3. That the Board approve the attached tuition contract for the 2017-2018 school year with Daytop Village of New Jersey.
  
4. That the Board approve the attached tuition contract for student #31138 (T.E.) for the 2017-2018 school year.
  
5. That the Board approve the attached tuition contract with the Red Bank Regional High School District for the 2017-2018 school year.
  
6. That the Board approve the attached tuition contract for student #11529 (R.C.) for the 2017-2018 school year.
  
7. That the Board approve the membership with Education Data Services, Inc. through March 31, 2018.
  
8. That the Board approve the attached tuition contract with Educational Services Commission of New Jersey

**B. Action Items (Un-Budgeted)**

1. The the Board accept the following donation:

NAME	DONATION	VALUE	USE
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**MEETING**

a. AXA Equitable	\$100	\$100	Middle School
b. Alan Friedman of AXA Equitable	\$100 matching donation	\$100	Middle School
c. PTSA	\$629.07	\$629.07	Middle School
d. PTSA	\$7,200	\$7,200.00	Middle School
e. PTO	\$40,000	\$40,000	Elementary School
f. PTO	\$40,000	\$40,000	Primary School

C. Old Business  
     - St. Rose of Lima Transportation

D. New Business

XII. EXECUTIVE SESSION (If needed)

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## MEETING

### XIII. NOTEWORTHY DATES:

September 13, 2017	BTSN – Middle School, Shortened Day
September 14, 2017	BTSN - Elementary School, Shortened Day
September 17, 2017	Millstone Day
September 19, 2017	BTSN – Primary School, Shortened Day
September 21, 2017	Schools Closed, Rosh Hashanah
September 25, 2017	BOE Meeting
October 9, 2017	BOE Meeting
October 9, 2017	Schools Closed for Students; Professional Day
October 23, 2017	BOE Mtg.
October 23-27, 2017	NJSBA Convention

### XIV. ADJOURNMENT