

BOE Meeting 4/16/18

## MEETING

### 3/26/18 BOARD PLANNING CALENDAR 2017-2018

July 12, 2017	BOE Meeting; Executive Session
July 24, 2017	BOE Meeting; Personnel Exit Report; EVVRS Period 2 Report
August 28, 2017	BOE Meeting; Adoption of 2017-2018 BOE/District Goals and Objectives
September 11, 2017	BOE Meeting
September 25, 2017	BOE Meeting
October 9, 2017	BOE Meeting;
October 23, 2017	BOE Meeting; Student Achievement Report-PARCC
October 23-27, 2017	NJSBA Convention
November 13, 2017	BOE Meeting
November 27, 2017	BOE Meeting;
December 11, 2017	BOE Meeting;
January 3, 2018*	BOE Reorganization Meeting
January 8, 2018^^	BOE Meeting; CANCELLED
January 22, 2018^^	BOE Meeting; Mid-Year Staff Review; State of Schools
February 12, 2018#	BOE Meeting; Budget Discussion; Student Recognition
February 26, 2018	BOE Meeting; Budget Presentation; UFRSD Brookdale CC Partnership
March 12, 2018	BOE Meeting; Budget Discussion; NJSBA Superintendent Evaluation Presentation
March 26, 2018	BOE Meeting; Budget Discussion/Preliminary Adoption
April 16, 2018	BOE Meeting; Social Studies Committee Presentation
April 30, 2018	BOE Meeting; Public Budget Hearing
May 14, 2018^^	BOE Meeting; End of Year Staff Review
May 30, 2018#*	BOE Meeting; Student and Staff Recognition
June 11, 2018	BOE Meeting
June 25, 2018	BOE Meeting; CSA Evaluation; Board Self - Evaluation

\*Other than a Monday

^^ Executive Session – 6:00pm

#Public portion -6:00 pm, No Exec Session

**MEETING**  
**MILLSTONE TOWNSHIP SCHOOL DISTRICT**  
**VISION STATEMENT**

We envision a unique, inclusive learning community at the forefront of education.

Parents, staff and students will model and promote individuality, integrity, respect, and civic and social responsibility.

Through an engaging, innovative curriculum, we will challenge students to become independent, self-directed learners who are adaptive problem solvers inspired to impact and thrive in an evolving society.

In realizing this vision, we will establish our community as an exemplary leader in education.

**BOARD GOALS 2017-2018**

1. Provide support and, where appropriate, funding for the District's efforts to develop and pursue models for personalized instruction.
2. Secure student performance data which, when reviewed and analyzed by authorized District personnel, will permit the Board to assess the effectiveness of the District educational programming.
3. Evaluate the feasibility of providing choice programming with rigorous standards for entry.
4. Review the current Strategic Plan in place for the District, assess progress toward Plan compliance, and determine whether a new or updated Plan is needed.
5. Develop and maintain a capital projects plan to analyze existing systems and project both long and short-term district needs, and inform the District's approach with respect to future projects.

**DISTRICT GOALS 2017-2018**

1. Continue to identify and implement best instructional practices to personalize instruction and meet the individualized needs of all students.
2. Through authorized personnel, review individualized student data to assess the effectiveness of the District's educational programs and provide the Board of Education with a summary of the results of that review.
3. Review and assess the District's outdoor facilities, including student gardens; Provide an update to the Board as to whether improvements/renovations are necessary, with projected costs.
4. Evaluate and where appropriate improve school working and social "climate" for students and staff.
5. Review the continuing progress of technology use within the District, including Chromebooks, and its impact on curriculum and student achievement.

**MEETING**  
Millstone Township Public Schools  
**Millstone Township, New Jersey**

AGENDA: For the meeting of the Board of Education, Monday, April 16, 2018 at  
7:00 P.M., in the Millstone Middle Media Center

I. CALL TO ORDER

A. Sunshine Law Statement – Presiding Officer’s Statement

In compliance with the Open Public Meetings Law of New Jersey, P.L. 1975, CH. 231, adequate notice of this meeting was provided on January 9, 2018 by sending notification to the:

1. Asbury Park Press
2. Trenton Times
3. Posting at each district school
4. Township Clerk

B. Pledge of Allegiance

C. Roll Call

D. That the matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion would take place at a public meeting.

II. EXECUTIVE SESSION

WHEREAS, Chapter 231, PL. 1975, also known as the Open Public Meetings Act, authorizes a public body to meet in executive private session under certain limited circumstances, and,

WHEREAS, said law requires the Board to adopt a resolution at a public meeting before it can meet in such an executive or private session, NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE MILLSTONE TOWNSHIP SCHOOL DISTRICT:

A. That it does hereby determine that it is necessary to meet in executive session on March 26, 2018, to discuss matters involving:

1. Legal
2. Negotiations
3. Personnel

**MEETING**

- B. That the matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion would take place at a public meeting.

III. REPORT OF BOARD SECRETARY

Mr. Biesiada

- A. Business Administrator/Board Secretary Report
- B. That the Board approve the minutes from the Board of Education meeting of March 26, 2018.
- C. Old Business
- D. New Business

IV. ADMINISTRATORS REPORTS

Dr. Huss

- A. Superintendent's Report
  - 1. District Highlights
  - 2. HIB Report, March 2018

On the recommendation of the Superintendent of Schools the Board consider the following proposed motion:

That the Board approve the HIB Report for March, 2018

V. PRESENTATIONS

- A. Social Studies Committee Mrs. Barry, Ms. Guidry
- B. 2018-2019 Budget Presentation Mr. Biesiada

## MEETING

### VI. PUBLIC COMMENTS AS PER BOARD BYLAW 0167

A. To permit the fair and orderly expression of comments we ask that:

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate;
2. Each statement made by a participant shall be limited to five minutes duration;
3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
4. All statements shall be directed to the presiding officer; no participant may address or question board members individually;
  - a. No colloquy between a participant and respondent shall extend the five minute time limit provided herein;
5. The presiding officer may:
  - a. Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene or irrelevant;
  - b. Request any individual to leave the meeting when that person does not observe reasonable decorum;
  - c. Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
  - d. Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and
  - e. Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.

### VII. PERSONNEL

A. Action Items

On the recommendation of the Superintendent of Schools, the Board consider the following proposed motions:

1. That the Board approve the following appointment according to the procedures set forth in NJSA 18A:67 et seq for the following personnel. Approval pending statutory requirements:

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Name	Position	Salary/Stipend	Effective	Account#
a.Frances Ferrandino	Secretary/Extra Duty; 7:00am-7:45am Middle School	\$24.78 /hr; prorated; Up to 55 days	April 18, 2018- June 30, 2018	11-000-240-105-040-00-0 11-000-211-100-040-00-0
b.Andrea Cece	Supervisor of Transportation	\$69,000; prorated	June 4, 2018- June 30, 2018	11-000-270-160-000-00-0
	Roosevelt SD Stipend	\$1,000; prorated		
	Plumsted SD Stipend	\$7,500; prorated		
	Upper Freehold SD Stipend	\$7,500; prorated		

2. That the Board approve the following professional development for the 2017-2018 School year:

Date Submitted	Name	Workshop/Location	Date	Total Cost
a.March 28, 2018	Linda Guzinski	MC3 Google's Applied Digital Skills Training; Millstone Twp.	May 10, 2018	\$0.00
b.March 30, 2018	Michelle Recco	MC3 Google's Applied Digital Skills Training; Millstone Twp.	May 10, 2018	\$0.00
c.April 11, 2018	Bernard Biesiada	NJASBO Annual Conference; Atlantic City, NJ	June 5, 2018- June 7, 2018	\$817.29
d.April 11, 2018	Kevin Byrnes	NJASBO Annual Conference; Atlantic City, NJ	June 5, 2018- June 7, 2018	\$817.29
e.April 12, 2018	Scott Hobson	Harassment, Intimidation, and Bullying-Training Program; Toms River, NJ	May 22, 2018	\$158.95
f.April 12, 2018	Jason Suleski	Harassment, Intimidation, and Bullying-Training Program; Toms River, NJ	May 23, 2018	\$158.95
g.April 13, 2018	Gina Tomlinson	Harassment, Intimidation, and Bullying-Training Program; Toms River, NJ	May 22, 2018	\$158.95

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h.April 12, 2018	Marjorie Morgenroth	2018 NJSHA Convention, Long Branch, NJ	April 26, 2018	\$293.60
i.April 13, 2018	Gail Rux Kirk	The Zones of Regulation; Stockton University, Galloway, NJ	May 18, 2018	\$200.00
<b>TOTAL</b>				<b>\$2,605.03</b>

3. That the Board ratify the following professional development:

Date Submitted	Name	Workshop/Location	Date	Total Cost
a.April 13, 2018	Gina Tomlinson	NJ Tiered System, Monroe, NJ	February 26, 2018 March 14, 2018	\$298.00

4. That the Board approve the following personnel for substituting:

Name	Position	Salary	Effective
Colleen Boyler	Substitute Secretary	\$11.00/hour	2018-2019 School Year
	Substitute Clerk-Typist	\$10.00/hour	

5. That the Board approve the following leave:

Name	Position	Leave	Effective
Nancy Oliva	Secretary to the Business Administrator	NJFLA	Intermittently April, 2018- April, 2019

6. That the Board approve the attached 2018 Extended School Year Staff.  
(Attachment 3)

**MEETING**

7. That the Board approve the following leave:

Name	Position	Leave	Effective
Donna Dacey	Cafe aide; Elementary School	Unpaid	May 7, 2018- May 11, 2018

B. Old Business

C. New Business

VIII. CURRICULUM & INSTRUCTION

Mrs. Riviello

A. Action Items

On the recommendation of the Superintendent of Schools, the Board consider the following proposed motions:

1. That the Board approve the Statement of Assurance and Program Description for English Language Services three-year plan. (Attachment 4)
  
2. That the Board approve the following field trip site for the 2017-2018 school year:
  - a. Baird Homestead, Millstone Twp., Middle School, Grade 6
  - b. AMC Theatre, Freehold, NJ, Middle School, LLD
  - c. University of Tennessee, Knoxville, TN; Destination Imagination-ES
  - d. University of Wisconsin, LaCrosse, WI; Future Problem Solvers, ES



**MEETING**

- B. Old Business
- C. New Business

IX. POLICY

Mr. McGovern

- A. Action Items
- B. Old Business
- C. New Business

X. UFRSD REPRESENTATIVE REPORT

Mr. Hanson

- A. UFRSD Agenda for March 28, 2018 (Attachment 5)
- B. UF Representative Report for March 28, 2018 (Attachment 6)

XI. OPERATIONS

Mr. Casale

- A. Action Items (Budgeted)
  - 1. That the Board ratify the attached agreement with Oxford Consulting Services Inc. for a part time Occupational Therapist from April 9, 2018 through June 22, 2018. (Attachment 7)

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B. Action Items (Un-Budgeted)

1. That the Board accept the following donations:

NAME	DONATION	VALUE	USE
a.The DeRose Family	2 new books	\$27.98	Middle School Library
b. The Bailey Family	10 new books	\$102.90	Middle School Library
c. Millstone Twp. PTSA	26 new books	\$314.74	Middle School Library

C. Old Business

D. New Business

XII. EXECUTIVE SESSION

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XIII. NOTEWORTHY DATES:

April 23, 2018-May 9, 2018	PARCC Testing
April 26, 2018	Take Your Child to Work Day
April 30, 2018	BOE Mtg.; Public Budget Hearing
May 25, 2018	Shortened Day
May 28, 2018	Schools Closed
May 30, 2018	BOE Mtg.; Student – Staff Recognition

XIV. ADJOURNMENT