

BOE Meeting 3/12/18

## MEETING

### 3/12/18 BOARD PLANNING CALENDAR 2017-2018

July 12, 2017	BOE Meeting; Executive Session
July 24, 2017	BOE Meeting; Personnel Exit Report; EVVRS Period 2 Report
August 28, 2017	BOE Meeting; Adoption of 2017-2018 BOE/District Goals and Objectives
September 11, 2017	BOE Meeting
September 25, 2017	BOE Meeting
October 9, 2017	BOE Meeting;
October 23, 2017	BOE Meeting; Student Achievement Report-PARCC
October 23-27, 2017	NJSBA Convention
November 13, 2017	BOE Meeting
November 27, 2017	BOE Meeting;
December 11, 2017	BOE Meeting;
January 3, 2018*	BOE Reorganization Meeting
January 8, 2018^^	BOE Meeting; CANCELLED
January 22, 2018^^	BOE Meeting; Mid-Year Staff Review; State of Schools
February 12, 2018#	BOE Meeting; Budget Discussion; Student Recognition
February 26, 2018	BOE Meeting; Budget Presentation; UFRSD Brookdale CC Partnership
March 12, 2018	BOE Meeting; Budget Discussion; NJSBA Superintendent Evaluation Presentation
March 26, 2018	BOE Meeting; Budget Discussion/Preliminary Adoption
April 16, 2018	BOE Meeting;
April 30, 2018	BOE Meeting; Public Budget Hearing
May 14, 2018^^	BOE Meeting; End of Year Staff Review
May 30, 2018#*	BOE Meeting; Student and Staff Recognition
June 11, 2018	BOE Meeting
June 25, 2018	BOE Meeting; CSA Evaluation; Board Self - Evaluation

\*Other than a Monday

^^ Executive Session – 6:00pm

#Public portion -6:00 pm, No Exec Session

**MEETING**  
**MILLSTONE TOWNSHIP SCHOOL DISTRICT**  
**VISION STATEMENT**

We envision a unique, inclusive learning community at the forefront of education.

Parents, staff and students will model and promote individuality, integrity, respect, and civic and social responsibility.

Through an engaging, innovative curriculum, we will challenge students to become independent, self-directed learners who are adaptive problem solvers inspired to impact and thrive in an evolving society.

In realizing this vision, we will establish our community as an exemplary leader in education.

**BOARD GOALS 2017-2018**

1. Provide support and, where appropriate, funding for the District's efforts to develop and pursue models for personalized instruction.
2. Secure student performance data which, when reviewed and analyzed by authorized District personnel, will permit the Board to assess the effectiveness of the District educational programming.
3. Evaluate the feasibility of providing choice programming with rigorous standards for entry.
4. Review the current Strategic Plan in place for the District, assess progress toward Plan compliance, and determine whether a new or updated Plan is needed.
5. Develop and maintain a capital projects plan to analyze existing systems and project both long and short-term district needs, and inform the District's approach with respect to future projects.

**DISTRICT GOALS 2017-2018**

1. Continue to identify and implement best instructional practices to personalize instruction and meet the individualized needs of all students.
2. Through authorized personnel, review individualized student data to assess the effectiveness of the District's educational programs and provide the Board of Education with a summary of the results of that review.
3. Review and assess the District's outdoor facilities, including student gardens; Provide an update to the Board as to whether improvements/renovations are necessary, with projected costs.
4. Evaluate and where appropriate improve school working and social "climate" for students and staff.
5. Review the continuing progress of technology use within the District, including Chromebooks, and its impact on curriculum and student achievement.

**MEETING**  
Millstone Township Public Schools  
**Millstone Township, New Jersey**

AGENDA: For the meeting of the Board of Education, Monday, March 12, 2018 at  
7:00 P.M., in the Millstone Middle Media Center

I. CALL TO ORDER

A. Sunshine Law Statement – Presiding Officer’s Statement

In compliance with the Open Public Meetings Law of New Jersey, P.L. 1975, CH.  
231, adequate notice of this meeting was provided on January 9, 2018 by  
sending notification to the:

1. Asbury Park Press
2. Trenton Times
3. Posting at each district school
4. Township Clerk

B. Pledge of Allegiance

C. Roll Call

D. That the matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion would take place at a public meeting.

II. REPORT OF BOARD SECRETARY

Mr. Biesiada

A. Business Administrator/Board Secretary Report

B. That the Board approve the minutes from the Board of Education meeting of February 26, 2018.

C. Old Business

D. New Business

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III. ADMINISTRATORS REPORTS

Dr. Huss

A. Superintendent's Report

1. HIB Report, February 2018

On the recommendation of the Superintendent of Schools the Board consider the following proposed motion:

That the Board approve the HIB Report for the Month of February, 2018

2. Shared Services Meeting - Roosevelt Board of Education

3. Revised 2017-2018 School Calendar

IV. PRESENTATIONS

A. NJ School Boards Association Superintendent Evaluation

Kathy Winecoff,  
NJSBA

B. Budget Discussion

Dr. Huss, Mr. Biesiada

V. PUBLIC COMMENTS AS PER BOARD BYLAW 0167

A. To permit the fair and orderly expression of comments we ask that:

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate;
2. Each statement made by a participant shall be limited to five minutes duration;
3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
4. All statements shall be directed to the presiding officer; no participant may address or question board members individually;
  - a. No colloquy between a participant and respondent shall extend the five minute time limit provided herein;
5. The presiding officer may:
  - a. Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene

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- or irrelevant;
- b. Request any individual to leave the meeting when that person does not observe reasonable decorum;
- c. Request the assistance of law enforcement officers in the removal of a disorderly person when that person’s conduct interferes with the orderly progress of the meeting;
- d. Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and
- e. Waive these rules when necessary for the protection of privacy or the efficient administration of the Board’s business.

VI. PERSONNEL

A. Action Items

On the recommendation of the Superintendent of Schools, the Board consider the following proposed motions:

1. That the Board approve the following appointment according to the procedures set forth in NJSA 18A:67 et seq for the following personnel. Approval pending statutory requirements:

Name	Position	Salary	Effective
a.Nicole Muraski	Substitute Teacher	Per Board Approved Rates	2017-2018 School Year
	Substitute Instructional Aide	\$ 9.50/hour	2017-2018 School Year
b.Marcy Mason	Substitute Teacher	Per Board Approved Rates	2017-2018 School Year
	Substitute Instructional Aide	\$ 9.50/hour	2017-2018 School Year

2. That the Board approve the following extracurricular appointment:

Name	Position	Salary/Stipend	Effective	Account #
Nicole Muraski	Aide for Band Before School; Middle School	Degree 1, Step 1; \$13.69/hour; 2 mornings/week; Up to 36 hours	March 13, 2018- June 30, 2018	11-401-100-100-040-00-0

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- 3. That the Board approve the following professional development for the 2017-2018 School year:

<b>Date Submitted</b>	<b>Name</b>	<b>Workshop/Location</b>	<b>Date</b>	<b>Total Cost</b>
March 2, 2018	Emily Lurie	NJSHA Convention; Long Branch, NJ	April 27, 2018	\$250.00
<b>TOTAL</b>				<b>\$250.00</b>

- 4. That the Board *ratify* the following leave:

<b>Name</b>	<b>Position</b>	<b>Leave</b>	<b>Effective</b>
Amy Kostyz	Middle School; Special Education	Intermittent FMLA	March 6, 2018- June 30, 2018

- B. Old Business
- C. New Business

VII. CURRICULUM & INSTRUCTION

Mrs. Riviello

- A. Action Items
- B. Old Business
- C. New Business

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### VIII. POLICY

Mr. McGovern

#### A. Action Items

On the recommendation of the Superintendent of Schools, the Board consider the following proposed motions:

1. That the Board approve the following revised policies:  
P7440 School District Security  
P7441 Electronic Surveillance in School...School Grounds
2. That the Board approved the following bylaw for the *first* reading:  
P0169.02 Board Member Use of Social Networks
3. That the Board approve the follow policies for the *first* reading:  
P5516.01 Student Tracking Devices  
P7425 Lead Testing of Water in Schools  
P9242 Use of Electronic Signatures

#### B. Old Business

#### C. New Business

### IX. UFRSD REPRESENTATIVE REPORT

Mr. Hanson

- A. March 7, 2018 cancelled, will add to March 21, 2018 meeting
- B. UF Rep Report - N/A

### X. OPERATIONS

Mr. Casale

#### A. Action Items (Budgeted)

1. That the Board approve the attached agreement with Phoenix Advisors for the 2018-2019 school year.

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2. That the Board accept the December 2017 cafeteria financial report as follows:

<b>DECEMBER</b>	<b>Income</b>	<b>Expenses</b>	<b>Net Income/Loss</b>
Month	\$ 3,541.84	\$ 37,357.52	\$ 40,899.36
Year to Date	\$170,522.73	\$ 167,652.01	\$ 2,870.72

3. That the Board accept the January 2018 cafeteria financial report as follows:

<b>JANUARY</b>	<b>Income</b>	<b>Expenses</b>	<b>Net Income/Loss</b>
Month	\$ 45,941.88	\$ 37,538.55	\$ 8,403.33
Year to Date	\$ 216,464.61	\$ 205,190.56	\$ 11,274.05

B. Action Items (Un-Budgeted)

1. That the Board accept the following donation:

<b>NAME</b>	<b>DONATION</b>	<b>VALUE</b>	<b>USE</b>
a. The Laday Family	59 used books	\$133	Middle School Library

C. Old Business

D. New Business



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XI. EXECUTIVE SESSION

WHEREAS, Chapter 231, PL. 1975, also known as the Open Public Meetings Act, authorizes a public body to meet in executive private session under certain limited circumstances, and,

WHEREAS, said law requires the Board to adopt a resolution at a public meeting before it can meet in such an executive or private session, NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE MILLSTONE TOWNSHIP SCHOOL DISTRICT:

- A. That it does hereby determine that it is necessary to meet in executive session on March 12, 2018, to discuss matters involving:
  - 1. Legal
  - 2. Negotiations
  - 3. Personnel
- B. That the matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion would take place at a public meeting.

XII. NOTEWORTHY DATES:

March 26, 2018	BOE Mtg.; Budget Discussion
March 30, 2018- April 6, 2018	Schools Closed-Spring Recess
April 16, 2018	BOE Mtg.;
April 30, 2018	BOE Mtg.; Public Budget Hearing
May 28, 2018	Schools Closed

XIII. ADJOURNMENT