

BOE Meeting 2/26/18

MEETING

2/26/18 BOARD PLANNING CALENDAR 2017-2018

July 12, 2017	BOE Meeting; Executive Session
July 24, 2017	BOE Meeting; Personnel Exit Report; EVVRS Period 2 Report
August 28, 2017	BOE Meeting; Adoption of 2017-2018 BOE/District Goals and Objectives
September 11, 2017	BOE Meeting
September 25, 2017	BOE Meeting
October 9, 2017	BOE Meeting;
October 23, 2017	BOE Meeting; Student Achievement Report-PARCC
October 23-27, 2017	NJSBA Convention
November 13, 2017	BOE Meeting
November 27, 2017	BOE Meeting;
December 11, 2017	BOE Meeting;
January 3, 2018*	BOE Reorganization Meeting
January 8, 2018^^	BOE Meeting; CANCELLED
January 22, 2018^^	BOE Meeting; Mid-Year Staff Review; State of Schools
February 12, 2018#	BOE Meeting; Budget Discussion; Student Recognition
February 26, 2018	BOE Meeting; Budget Presentation; UFRSD Brookdale CC Partnership
March 12, 2018	BOE Meeting; Budget Discussion/Preliminary Adoption; NJSBA Superintendent Evaluation
March 26, 2018	BOE Meeting; Budget Discussion
April 16, 2018	BOE Meeting;
April 30, 2018	BOE Meeting; Public Budget Hearing
May 14, 2018^^	BOE Meeting; End of Year Staff Review
May 30, 2018#*	BOE Meeting; Student and Staff Recognition
June 11, 2018	BOE Meeting
June 25, 2018	BOE Meeting; CSA Evaluation; Board Self - Evaluation

*Other than a Monday

^^ Executive Session – 6:00pm

#Public portion -6:00 pm, No Exec Session

MEETING
MILLSTONE TOWNSHIP SCHOOL DISTRICT
VISION STATEMENT

We envision a unique, inclusive learning community at the forefront of education.

Parents, staff and students will model and promote individuality, integrity, respect, and civic and social responsibility.

Through an engaging, innovative curriculum, we will challenge students to become independent, self-directed learners who are adaptive problem solvers inspired to impact and thrive in an evolving society.

In realizing this vision, we will establish our community as an exemplary leader in education.

BOARD GOALS 2017-2018

1. Provide support and, where appropriate, funding for the District's efforts to develop and pursue models for personalized instruction.
2. Secure student performance data which, when reviewed and analyzed by authorized District personnel, will permit the Board to assess the effectiveness of the District educational programming.
3. Evaluate the feasibility of providing choice programming with rigorous standards for entry.
4. Review the current Strategic Plan in place for the District, assess progress toward Plan compliance, and determine whether a new or updated Plan is needed.
5. Develop and maintain a capital projects plan to analyze existing systems and project both long and short term district needs, and inform the District's approach with respect to future projects.

DISTRICT GOALS 2017-2018

1. Continue to identify and implement best instructional practices to personalize instruction and meet the individualized needs of all students.
2. Through authorized personnel, review individualized student data to assess the effectiveness of the District's educational programs and provide the Board of Education with a summary of the results of that review.
3. Review and assess the District's outdoor facilities, including student gardens; Provide an update to the Board as to whether improvements/renovations are necessary, with projected costs.
4. Evaluate and where appropriate improve school working and social "climate" for students and staff.
5. Review the continuing progress of technology use within the District, including Chromebooks, and its impact on curriculum and student achievement.

MEETING
Millstone Township Public Schools
Millstone Township, New Jersey

AGENDA: For the meeting of the Board of Education, Monday, February 26, 2018 at
7:00 P.M., in the Millstone Middle Media Center

I. CALL TO ORDER

A. Sunshine Law Statement – Presiding Officer’s Statement

In compliance with the Open Public Meetings Law of New Jersey, P.L. 1975, CH. 231, adequate notice of this meeting was provided on January 9, 2018 by sending notification to the:

1. Asbury Park Press
2. Trenton Times
3. Posting at each district school
4. Township Clerk

B. Pledge of Allegiance

C. Roll Call

D. That the matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion would take place at a public meeting.

II. EXECUTIVE SESSION

WHEREAS, Chapter 231, PL. 1975, also known as the Open Public Meetings Act, authorizes a public body to meet in executive private session under certain limited circumstances, and,

WHEREAS, said law requires the Board to adopt a resolution at a public meeting before it can meet in such an executive or private session, NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE MILLSTONE TOWNSHIP SCHOOL DISTRICT:

BOE Meeting 2/26/18

MEETING

- A. That it does hereby determine that it is necessary to meet in executive session on February 26, 2018, to discuss matters involving:
 - 1. Legal
 - 2. Negotiations
 - 3. Personnel

- B. That the matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion would take place at a public meeting.

III. REPORT OF BOARD SECRETARY

Mr. Biesiada

- A. Business Administrator/Board Secretary Report
- B. That the Board approve the minutes from the Board of Education meeting of February 12, 2018.
- C. Old Business
- D. New Business

IV. ADMINISTRATORS REPORTS

Dr. Huss

- A. Superintendent's Report
 - 1. Enrollment Report, January, 2018
 - 2. School Calendar for 2018-2019
 - 3. Safety and Security

MEETING

V. PRESENTATIONS

- A. Budget Presentation
- B. UFRSD Brookdale Community College Partnership

VI. PUBLIC COMMENTS AS PER BOARD BYLAW 0167

- A. To permit the fair and orderly expression of comments we ask that:
 - 1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate;
 - 2. Each statement made by a participant shall be limited to five minutes duration;
 - 3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
 - 4. All statements shall be directed to the presiding officer; no participant may address or question board members individually;
 - a. No colloquy between a participant and respondent shall extend the five minute time limit provided herein;
 - 5. The presiding officer may:
 - a. Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene or irrelevant;
 - b. Request any individual to leave the meeting when that person does not observe reasonable decorum;
 - c. Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
 - d. Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and
 - e. Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.

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VII. PERSONNEL

A. Action Items

On the recommendation of the Superintendent of Schools, the Board consider the following proposed motions:

1. That the Board approve the following appointment according to the procedures set forth in NJSA 18A:67 et seq for the following personnel. Approval pending statutory requirements:

Name	Position	Salary	Effective
a. David Tuccillo	(fr) Supervisor of Technology (to) Director of Technology	(fr) \$116,481.77; prorated (to) \$135,232.52; prorated	March 1, 2018- June 30, 2018
b. Kevin Wilhalme	Substitute Teacher	Per Board Approved Rates	2017-2018 School Year
c. Andrea Trentacosti	Substitute Teacher	Per Board Approved Rates	2017-2018 School Year
d. Christine Hixenbaugh	Substitute Non-instructional Aide	\$9.00/hour	2017-2018 School Year
e. Valerie Angelico-Raff	Substitute Teacher	Per Board Approved Rates	2017-2018 School Year
f. Frances Ferrandino	(fr) Clerk-Typist, Elementary School (to) Secretary, Middle School	(fr) \$30,922, Step 4 (to) \$41,633, Step 1	April 18, 2018

2. That the Board approve the following professional development for the 2017-2018 School year:

Date Submitted	Name	Workshop/Location	Date	Total Cost
a. February 9, 2018	Beth Topinka	National Science Teachers Assoc. National Conference 2018; Atlanta, GA	March 15, 16, 2018	\$0.00
b. February 22, 2018	Michael Bochicchio	Google 1 Educator Level 1- Certification Boot Camp; Aberdeen, NJ	March 7, 13, 2018	\$75.00
TOTAL				\$75.00

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3. That the Board accept the resignation of the following personnel:

Name	Position	Effective
Carrie Friedman	Occupational Therapist, Elementary/Primary Schools	April 19, 2018

4. That the Board accept, with regret, for the purpose of retirement, the following personnel:

Name	Position	Effective
Donna Romano	Primary School, 2nd grade teacher	July 1, 2018

- B. Old Business
- C. New Business

VIII. CURRICULUM & INSTRUCTION

Mrs. Riviello

- A. Action Items
- B. Old Business
- C. New Business

MEETING

IX. POLICY

Mr. McGovern

A. Action Items

On the recommendation of the Superintendent of Schools, the Board consider the following proposed motion:

1. That the Board approve the following policies for the *second* reading and approval:

P2415.30	Title I-Educational Stability...Foster Care
P2418	Section 504 of the Rehab. Act of 1973-Students

2. That the Board approve the following regulation for the *second* reading and approval:

R2418	Section 504 of the Rehab. Act of 1973-Students
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B. Old Business

C. New Business

X. UFRSD REPRESENTATIVE REPORT

Mr. Hanson

A. Agenda for meeting on February 21, 2018

B. Upper Freehold Representative Report for February 21, 2018

XI. OPERATIONS

Mr. Casale

A. Action Items (Budgeted)

1. That the Board *ratify* budget transfers for December pursuant to N.J.S.A 18A:22-8.1 and N.J.A.C. 6:20-2A.10. The attached list of transfers includes transfers in excess of \$2,500 in compliance with policy 6422.

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2. That the Board accept the Board Secretary and Cash Report for the month of December and certification, after closure, and direct that they be attached to and made part of the minutes of for this meeting.

Account	Cash Balance	Appropriation Balance	Fund Balance
10 General Current Expense Fund	2,798,709.15	N/A	1,702,908.71
11 Current Expense	N/A	1,817,217.52	N/A
12 Capital Outlay	N/A	300.00	N/A
Capital Reserve	2,492.96	N/A	N/A
20 Special Revenue Fund	(151,389.20)	190,516.07	N/A
30 Capital Projects Fund	1,055,373.42	1,060,545.59	1,118,976.04
40 Debt Service Fund	12,944.92	.24	12,944.99
60 Enterprise (Cafeteria) Fund	99,941.02	N/A	N/A
61 Enterprise (MPAC) Fund	213,212.68	N/A	N/A
62 Enterprise (Community Ed) Fund	(16,483.78)	N/A	N/A
63 Enterprise (Shoprite)	7,154.22	N/A	N/A
80/90 Trust and Agency Funds	71,471.62	N/A	N/A
Total	4,093,427.01	3,068,579.42	2,834,829.74

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- 3. That the Board approve the payment of the following bills in the amounts listed and to attach a complete copy of these bills to the minutes of this meeting:
 - a. Regular checks from January 16, 2018 through February 19, 2018 in the amount of \$1,520,730.60.
 - b. Manual checks from January 1, 2018 through January 31, 2018 in the amount of \$ 1,126,108.17

- 4. That the Board ratify the transfers between the following bank accounts, in the following amounts, effective February 15, 2017:

Debit from:	Amount:
Custodian Account:	\$ 773,598.55

Credit to:	
Agency Account:	\$ 305,779.63
Payroll Account:	\$ 467,818.92

Debit from:	Amount:
Performing Arts Ctr. Account:	\$ 4,402.34

Credit to:	
Agency Account:	\$ 1,305.37

Credit to:	
Payroll Account:	\$ 3,096.97

Debit from:	Amount:
Custodian Account:	\$ 406.91

Credit to:	
Agency Account:	\$ 406.91

Debit from:	Amount:
Custodian Account:	\$ 56,263.32

Credit to:	
Agency Account:	\$ 56,263.32

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Debit from: Amount:
Performing Arts Center: \$ 336.78

Credit to:
Agency Account: \$ 336.78

Debit from: Amount:
Agency Account: \$ 413.33

Credit to:
Flexible Spending Account: \$ 413.33

- 5. That the Board ratify the attached tuition contract with Garfield Park Academy for the 2017-2018 school year:

- 6. That the Board approve the Nutri-Serve Management Co. to provide food service management to the Millstone Township School District for the 2018-2019 school year with the center per meal management fee of 0.1166 per student meal and 0.0848 per meal equivalent for adult sales, ala carte sales, special function and other income calculated on a factor of \$1.00 per meal equivalent with a guarantee of no loss to the district.

- B. Action Items (Un-Budgeted)
- C. Old Business
- D. New Business

XII. EXECUTIVE SESSION

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XIII. NOTEWORTHY DATES:

March 12, 2018	BOE Mtg.; Budget Discussion/Preliminary Adoption; NJSBA Superintendent Evaluation
March 26, 2018	BOE Mtg.; Budget Discussion
March 30, 2018- April 6, 2018	Schools Closed-Spring Recess
April 16, 2018	BOE Mtg.;
April 30, 2018	BOE Mtg.; Public Budget Hearing
May 28, 2018	Schools Closed

XIV. ADJOURNMENT