

BOE Meeting 2/12//18

## MEETING

### 2/12/18 BOARD PLANNING CALENDAR 2017-2018

July 12, 2017	BOE Meeting; Executive Session
July 24, 2017	BOE Meeting; Personnel Exit Report; EVVRS Period 2 Report
August 28, 2017	BOE Meeting; Adoption of 2017-2018 BOE/District Goals and Objectives
September 11, 2017	BOE Meeting
September 25, 2017	BOE Meeting
October 9, 2017	BOE Meeting;
October 23, 2017	BOE Meeting; Student Achievement Report-PARCC
October 23-27, 2017	NJSBA Convention
November 13, 2017	BOE Meeting
November 27, 2017	BOE Meeting;
December 11, 2017	BOE Meeting;
January 3, 2018*	BOE Reorganization Meeting
January 8, 2018^^	BOE Meeting; CANCELLED
January 22, 2018^^	BOE Meeting; Mid-Year Staff Review; State of Schools
February 12, 2018#	BOE Meeting; Budget Discussion; Student Recognition
February 26, 2018	BOE Meeting; Budget Presentation; UFRSD Brookdale CC Partnership
March 12, 2018	BOE Meeting; Budget Discussion/Preliminary Adoption; NJSBA Superintendent Evaluation
March 26, 2018	BOE Meeting; Budget Discussion
April 16, 2018	BOE Meeting;
April 30, 2018	BOE Meeting; Public Budget Hearing
May 14, 2018^^	BOE Meeting; End of Year Staff Review
May 30, 2018#*	BOE Meeting; Student and Staff Recognition
June 11, 2018	BOE Meeting
June 25, 2018	BOE Meeting; CSA Evaluation; Board Self - Evaluation

\*Other than a Monday

^^ Executive Session – 6:00pm

#Public portion -7:00 pm, No Exec Session

## MEETING

### MILLSTONE TOWNSHIP SCHOOL DISTRICT

#### VISION STATEMENT

We envision a unique, inclusive learning community at the forefront of education.

Parents, staff and students will model and promote individuality, integrity, respect, and civic and social responsibility.

Through an engaging, innovative curriculum, we will challenge students to become independent, self-directed learners who are adaptive problem solvers inspired to impact and thrive in an evolving society.

In realizing this vision, we will establish our community as an exemplary leader in education.

#### **BOARD GOALS 2017-2018**

1. Provide support and, where appropriate, funding for the District's efforts to develop and pursue models for personalized instruction.
2. Secure student performance data which, when reviewed and analyzed by authorized District personnel, will permit the Board to assess the effectiveness of the District educational programming.
3. Evaluate the feasibility of providing choice programming with rigorous standards for entry.
4. Review the current Strategic Plan in place for the District, assess progress toward Plan compliance, and determine whether a new or updated Plan is needed.
5. Develop and maintain a capital projects plan to analyze existing systems and project both long and short term district needs, and inform the District's approach with respect to future projects.

#### **DISTRICT GOALS 2017-2018**

1. Continue to identify and implement best instructional practices to personalize instruction and meet the individualized needs of all students.
2. Through authorized personnel, review individualized student data to assess the effectiveness of the District's educational programs and provide the Board of Education with a summary of the results of that review.
3. Review and assess the District's outdoor facilities, including student gardens; Provide an update to the Board as to whether improvements/renovations are necessary, with projected costs.
4. Evaluate and where appropriate improve school working and social "climate" for students and staff.
5. Review the continuing progress of technology use within the District, including Chromebooks, and its impact on curriculum and student achievement.

## MEETING

Millstone Township Public Schools  
**Millstone Township, New Jersey**

AGENDA: For the meeting of the Board of Education, Monday, February 12, 2018 at 6:00 P.M., in the Millstone Middle Performing Arts Center

### I. CALL TO ORDER

#### A. Sunshine Law Statement – Presiding Officer’s Statement

In compliance with the Open Public Meetings Law of New Jersey, P.L. 1975, CH. 231, adequate notice of this meeting was provided on January 25, 2018 by sending notification to the:

1. Asbury Park Press
2. Trenton Times
3. Posting at each district school
4. Township Clerk

#### B. Pledge of Allegiance

#### C. Roll Call

#### D. That the matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion would take place at a public meeting.

### II. REPORT OF BOARD SECRETARY

Mr. Biesiada

#### A. Business Administrator/Board Secretary Report

#### B. That the Board approve the minutes from the Board of Education meeting of January 22, 2018.

#### C. Old Business

#### D. New Business

III. ADMINISTRATORS REPORTS

Dr. Huss

A. Superintendent's Report

1. HIB Report, January, 2018

On the recommendation of the Superintendent of Schools the Board consider the following proposed motion:

That the Board approve the HIB Report for January, 2018

2. Mid-Year Personnel Exit Report

IV. PRESENTATIONS

A. State of the District

B. Student Recognition

V. PUBLIC COMMENTS AS PER BOARD BYLAW 0167

A. To permit the fair and orderly expression of comments we ask that:

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate;
2. Each statement made by a participant shall be limited to five minutes duration;
3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
4. All statements shall be directed to the presiding officer; no participant may address or question board members individually;
  - a. No colloquy between a participant and respondent shall extend the five minute time limit provided herein;
5. The presiding officer may:
  - a. Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene or irrelevant;
  - b. Request any individual to leave the meeting when that person does not observe reasonable decorum;
  - c. Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;

**MEETING**

- d. Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and
- e. Waive these rules when necessary for the protection of privacy or the efficient administration of the Board’s business.

VI. PERSONNEL

A. Action Items

On the recommendation of the Superintendent of Schools, the Board consider the following proposed motions:

- 1. That the Board approve the following appointment according to the procedures set forth in NJSA 18A:67 et seq for the following personnel. Approval pending statutory requirements:

<b>Name</b>	<b>Position</b>	<b>Salary</b>	<b>Effective</b>
a.Alexandria Dominici	Substitute Teacher	Per Board Approved Rates	2017-2018 School Year
b.Julia Pugliese	Substitute Teacher	Per Board Approved Rates	2017-2018 School Year
c.Melissa Creighton	Substitute Teacher	Per Board Approved Rates	2017-2018 School Year
d.Brianna Belcastro	Substitute Teacher	Per Board Approved Rates	2017-2018 School Year
	Substitute Instructional Aide	\$9.50/hour	
e.Melissa DelPlato	Substitute Teacher	Per Board Approved Rates	2017-2018 School Year

- 2. That the Board approve the following leave:

<b>Name</b>	<b>Position</b>	<b>Leave</b>	<b>Effective</b>
Beth Topinka	Elementary School; S.T.E.A.M. teacher	Intermittent FMLA	2017-2018 School Year

**MEETING**

3. That the Board approve the following professional development for the 2017-2018 School year:

<b>Date Submitted</b>	<b>Name</b>	<b>Workshop/Location</b>	<b>Date</b>	<b>Total Cost</b>
a. January 18, 2018	Paul Baker	Google Educator Level 2 Certification Boot Camp/Aberdeen, NJ	April 10, 2018	\$75.00
b. January 22, 2018	Suzanne Guidry	2018 Mandatory District Test Coordinator and District Technology Coordinator Training/Forsgate Country Club	March 6, 2018	\$0.00
c. January 22, 2018	Suzanne Guidry	Google Educator Level 1 – Certification Boot Camp/Aberdeen, NJ	March 7&13, 2018	\$75.00
d. January 23, 2018	Michelle Recco	Google Educator Level 1 – Certification Boot Camp/Aberdeen, NJ	March 7&13, 2018	\$86.04
e. January 26, 2018	Patrick Sullivan	School IPM Coordinator Intergraded Pest Management Training/Neptune, NJ	March 23, 2018	\$8.53
f. January 26, 2018	Patrick Sullivan	PEOSH/NJADP Indoor Air Quality Training/Neptune, NJ	April 27, 2018	\$8.53
g. January 25, 2018	Kathleen White	Dyslexia/Tinton Falls, NJ	March 12, 2018	\$199.99
h. January 31, 2018	Christopher Huss	Future Ready Schools-Regional Certification Summit/Bayshore Middle School, Middletown, NJ	February 26, 2018	\$0.00
i. January 31, 2018	Karen Barry	Future Ready Schools-Regional Certification Summit/Bayshore Middle School, Middletown, NJ	February 26, 2018	\$0.00
j. January 31, 2018	Trisha Bogusz	Future Ready Schools-Regional Certification Summit/Bayshore Middle School, Middletown, NJ	February 26, 2018	\$0.00
k. January 31, 2018	Suzanne Guidry	Future Ready Schools-Regional Certification Summit/Bayshore Middle School, Middletown, NJ	February 26, 2018	\$0.00

**MEETING**

l. January 31, 2018	Paul Baker	Future Ready Schools-Regional Certification Summit/Bayshore Middle School, Middletown, NJ	February 26, 2018	\$0.00
m. January 31, 2018	David Tuccillo	Future Ready Schools-Regional Certification Summit/Bayshore Middle School, Middletown, NJ	February 26, 2018	\$0.00
n. January 31, 2018	Jeanne Biroc	Future Ready Schools-Regional Certification Summit/Bayshore Middle School, Middletown, NJ	February 26, 2018	\$0.00
o. February 6, 2018	Patrick Sullivan	2018 NJSBGA Expo/Atlantic City, NJ	March 12-14, 2018	\$150.60
p. February 7, 2018	Rachel Mueller	Matt Glover: Supporting Writers: Aligning Beliefs and Actions/Piscataway, NJ	March 14, 2018	\$168.60
<b>TOTAL</b>				<b>\$772.29</b>

4. That the Board accept, with regret, for the purpose of retirement, the following personnel:

Name	Position	Effective
a. Jeanne Liburdi	Spanish Teacher; Middle/Primary School	July 1, 2018
b. Barbara Ostrander	Secretary; Middle School	April 18, 2018

5. That the Board approve the following college student for observation/internships for the 2017-2018 School Year:

School	Student	Dates	Cooperating Teacher	School
a. Mercer County College	Kylie Porzl	March 12, 2018 to March 30, 2018	Lisa Kennedy	Elementary School
b. Georgian Court University	Fatima Mulroy	February 13, 2018- May 31, 2018	Jason Suleski	Primary School

**MEETING**

- 6. That the Board approve the attached new job description for Director of Technology.
- 7. That the Board approve the revised job description for the Director of Curriculum and Instruction.
- 8. That the Board approve the following Administrator to mentor the following:

Mentee	Program	Mentor	Effective
Niurka Coy-Bush	NJEXCEL Program; 90 hours	Trish Bogusz; Middle School	2017-2018 School Year

- B. Old Business
- C. New Business

VII. CURRICULUM & INSTRUCTION

Mrs. Riviello

- A. Action Items
  - On the recommendation of the Superintendent of Schools, the Board consider the following proposed motions:
    - 1. That the Board approve the following field trip sites for the 2017-2018 School Year:
      - a. Liberty Science Center, Jersey City, NJ; Elementary School, Grade 5
      - b. Monster Mini Golf; Eatontown, NJ; Adapted PE Students in District
      - c. Robert J. Novins Planetarium, Toms River, NJ; Primary School, Grade 1
      - d. The College of New Jersey, Ewing, NJ; Middle School, TSA Club;

**MEETING**

- e. Picture Show Movie Theatre, East Windsor, NJ; Middle School, Enrichment Club
  - f. Brookdale Community College, Lincroft, NJ; Middle School, 8th Grade Diversity Day
2. That the Board approve the following dates for the Extended School Year:
- a. July 2, 2018-August 9, 2018, Monday-Thursday, 8:30am-1:30pm

- B. Old Business
- C. New Business

VIII. POLICY

Mr. McGovern

- A. Action Items
- On the recommendation of the Superintendent of Schools, the Board consider the following proposed motion:
- 1. That the Board approve the following revised policy:
    - P1510 Americans With Disabilities Act
    - P5116 Education of Homeless Children
    - P8330 Student Records
  - 2. That the Board approve the following revised regulation:
    - R1510 Americans With Disabilities Act
    - R5116 Education of Homeless Children
    - R8330 Student Records
  - 3. That the Board approve the following policies for the *first* reading:
    - P2415.30 Title I-Educational Stability....Foster Care
    - P2418 Section 504 of the Rehab. Act of 1973-Students
  - 4. That the Board approve the following regulation for the *first* reading:
    - R2418 Section 504 of the Rehab. Act of 1973-Students

**MEETING**

- B. Old Business
  
- C. New Business

IX. UFRSD REPRESENTATIVE REPORT

Mr. Hanson

- A. Agenda for meeting on February 7, 2018
  
- B. Upper Freehold Representative Report for February 7, 2018

X. OPERATIONS

Mr. Casale

A. Action Items (Budgeted)

1. That the Board ratify the attached tuition contracts with Mercer County Technical Schools for the 2017-2018 school year:
  
2. That the Board ratify the attached agreement with Oxford Consulting Services, Inc. for ABA Instruction and a Board Certified Behavioral Analyst from January 11, 2018 through March 31, 2018 and then as needed through June 30, 2018.
  
3. That the Board approve the attached Agreement for Legal Services with Porzio, Bromberg & Newman, P.C. from July 1, 2018 through June 30, 2019.
  
4. That the Board approve the attached resolution requesting a waiver of compliance with respect to the district's participation in the Special Education Medicaid Initiative (SEMI) Program for the 2018-2019 school year.
  
5. That the Board ratify the appointment of Dr. Bernard Adler as School Physician for the 2017-2018 School Year at the cost of \$ 4,000.

**MEETING**

6. That the Board ratify the following transportation route:

<u>Parent Transport</u>	<u>Destination</u>	<u>Route cost</u>	<u>Dates</u>	<u>Total Cost</u>
For Student #31166	Ladacin School	\$9000	1/1/18 through 6/30/18	\$9000

7. On the recommendation of the Superintendent of Schools, the Board consider the following proposed motion:

That the Board approve the attached settlement agreement for Student Number # 19000.

B. Action Items (Un-Budgeted)

1. That the Board accept the following donation:

<b>NAME</b>	<b>DONATION</b>	<b>VALUE</b>	<b>USE</b>
a.Sharon Qutub	3 new books	\$12.76	Middle School Library

C. Old Business

D. New Business

1. Budget Discussion

**MEETING**

XI. EXECUTIVE SESSION

WHEREAS, Chapter 231, PL. 1975, also known as the Open Public Meetings Act, authorizes a public body to meet in executive private session under certain limited circumstances, and,

WHEREAS, said law requires the Board to adopt a resolution at a public meeting before it can meet in such an executive or private session, NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE MILLSTONE TOWNSHIP SCHOOL DISTRICT:

A. That it does hereby determine that it is necessary to meet in executive session on February 12, 2018, to discuss matters involving:

- 1. Legal
- 2. Negotiations
- 3. Personnel

XII. NOTEWORTHY DATES:

February 16, 2018	Schools Closed for Students
February 19, 2018	Schools Closed
February 22, 2018	Shortened Day, Parent-Teacher Conferences
February 26, 2018	BOE Mtg.; Budget Presentation
March 12, 2018	BOE Mtg.; Budget Discussion/Preliminary Adoption; NJSBA Superintendent Evaluation
March 26, 2018	BOE Mtg.; Budget Discussion
March 30, 2018- April 6, 2018	Schools Closed-Spring Recess

XIII. ADJOURNMENT