

BOE Meeting 10/9/17

**MEETING
10/9/17
BOARD PLANNING CALENDAR 2017-2018**

July 12, 2017	BOE Meeting; Executive Session
July 24, 2017	BOE Meeting; Personnel Exit Report; EVVRS Period 2 Report
August 28, 2017	BOE Meeting; Adoption of 2017-2018 BOE/District Goals and Objectives
September 11, 2017	BOE Meeting
September 25, 2017	BOE Meeting
October 9, 2017	BOE Meeting;
October 23, 2017	BOE Meeting; Student Achievement Report-PARCC
October 23-27, 2017	NJSBA Convention
November 13, 2017	BOE Meeting
November 27, 2017	BOE Meeting;
December 11, 2017	BOE Meeting;
January 3, 2018*	BOE Reorganization Meeting
January 8, 2018^^	BOE Meeting; Mid-Year Staff Review; State of Schools
January 22, 2018	BOE Meeting; EVVRS Period 1 Report
February 12, 2018#	BOE Meeting; Budget Discussion; Student Recognition
February 26, 2018	BOE Meeting; Budget Presentation
March 12, 2018	BOE Meeting; Budget Discussion/Preliminary Adoption;
March 26, 2018	BOE Meeting; Budget Discussion
April 9, 2018	BOE Meeting;
April 23, 2018	BOE Meeting; Public Budget Hearing
May 7, 2018^^	BOE Meeting; End of Year Staff Review
May 21, 2018#	BOE Meeting; Student and Staff Recognition
June 11, 2018	BOE Meeting
June 25, 2018	BOE Meeting; CSA Evaluation; Board Self - Evaluation

*Other than a Monday

^^ Executive Session – 6:00pm

#Public portion -7:00pm, No Exec Session

**MEETING
MILLSTONE TOWNSHIP SCHOOL DISTRICT**

VISION STATEMENT

We envision a unique, inclusive learning community at the forefront of education.

Parents, staff and students will model and promote individuality, integrity, respect, and civic and social responsibility.

Through an engaging, innovative curriculum, we will challenge students to become independent, self-directed learners who are adaptive problem solvers inspired to impact and thrive in an evolving society.

In realizing this vision, we will establish our community as an exemplary leader in education.

BOARD GOALS 2017-2018

1. Provide support and, where appropriate, funding for the District's efforts to develop and pursue models for personalized instruction.
2. Secure student performance data which, when reviewed and analyzed by authorized District personnel, will permit the Board to assess the effectiveness of the District educational programming.
3. Evaluate the feasibility of providing choice programming with rigorous standards for entry.
4. Review the current Strategic Plan in place for the District, assess progress toward Plan compliance, and determine whether a new or updated Plan is needed.
5. Develop and maintain a capital projects plan to analyze existing systems and project both long and short term district needs, and inform the District's approach with respect to future projects.

DISTRICT GOALS 2017-2018

1. Continue to identify and implement best instructional practices to personalize instruction and meet the individualized needs of all students.
2. Through authorized personnel, review individualized student data to assess the effectiveness of the District's educational programs and provide the Board of Education with a summary of the results of that review.
3. Review and assess the District's outdoor facilities, including student gardens; Provide an update to the Board as to whether improvements/renovations are necessary, with projected costs.
4. Evaluate and where appropriate improve school working and social "climate" for students and staff.
5. Review the continuing progress of technology use within the District, including Chromebooks, and its impact on curriculum and student achievement.

MEETING
Millstone Township Public Schools
Millstone Township, New Jersey

AGENDA: For the meeting of the Board of Education, Monday, October 9, 2017 at 7:00 P.M., in the Millstone Middle School Media Center

I. CALL TO ORDER

A. Sunshine Law Statement – Presiding Officer’s Statement

In compliance with the Open Public Meetings Law of New Jersey, P.L. 1975, CH. 231, adequate notice of this meeting was provided on January 6, 2017 by sending notification to the:

1. Asbury Park Press
2. Trenton Times
3. Posting at each district school
4. Township Clerk

B. Pledge of Allegiance

C. Roll Call

II. EXECUTIVE SESSION

WHEREAS, Chapter 231, PL. 1975, also known as the Open Public Meetings Act, authorizes a public body to meet in executive private session under certain limited circumstances, and,

WHEREAS, said law requires the Board to adopt a resolution at a public meeting before it can meet in such an executive or private session, NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE MILLSTONE TOWNSHIP SCHOOL DISTRICT:

A. That it does hereby determine that it is necessary to meet in executive session on October 9, 2017, to discuss matters involving:

1. Legal
2. Personnel
3. Negotiations

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- B. That the matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion would take place at a public meeting.

III. REPORT OF BOARD SECRETARY

Mr. Biesiada

- A. Business Administrator/Board Secretary Report
- B. That the Board approve the minutes from the Board of Education meeting of September 25, 2017.
- C. Old Business
- D. New Business

IV. ADMINISTRATORS' REPORTS

Dr. Huss

- A. Superintendent's Report

- 1. HIB Report

On the recommendation of the Superintendent of Schools the Board consider the following proposed motion:

That the Board approve the HIB Report for the month of September, 2017.

- 2. Personalized Learning Update
- 3. Boy Scouts Eagle Project
- 4. QSAC Update

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V. PUBLIC COMMENTS AS PER BOARD BYLAW 0167

A. To permit the fair and orderly expression of comments we ask that:

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate;
2. Each statement made by a participant shall be limited to five minutes duration;
3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
4. All statements shall be directed to the presiding officer; no participant may address or question board members individually;
 - a. No colloquy between a participant and respondent shall extend the five minute time limit provided herein;
5. The presiding officer may:
 - a. Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene or irrelevant;
 - b. Request any individual to leave the meeting when that person does not observe reasonable decorum;
 - c. Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
 - d. Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and
 - e. Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.

VI. PERSONNEL

A. Action Items

On the recommendation of the Superintendent of Schools, the Board consider the following proposed motions:

1. That the Board approve the following volunteers for the 2017-2018 school year:

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Name	Effective Date
a. William Guttridge	2017-2018 School Year
b. Donald Meier	2017-2018 School Year
c. Thomas Saker	2017-2018 School Year
d. Sonia Patel	2017-2018 School Year
e. Michael Cox	2017-2018 School Year
f. Anthony Italiano	2017-2018 School Year
g. Roberto Mandreucci	2017-2018 School Year
h. Toni Pecorale	2017-2018 School Year

2. That the Board approve the following appointment according to the procedures set forth in NJSA 18A:67 et seq for the following personnel. Approval pending statutory requirements:

Name	Position	Salary/Stipend	Effective	Account #
a. Julianne Hilbert	Instructional Aide, Primary School; part time	Degree 1, Step 1, \$16,195; 50% prorated	October 16, 2017- June 30, 2018	11-000-217-100-080-00-0
b. Jessica Ruiz	Non-Instructional Aide; Middle School	Step 1; 12.80/hour; 2.5 hrs/day; 172 days (prorated)	November 1, 2017- June 30, 2018	11-000-262-107-040-00-0
c. Gina Tomlinson	Guidance Counselor; Middle School	\$62,040.00* prorated	(fr) October 23, 2017- June 30, 2018 (to) October 12, 2017- June 30, 2018	11-000-218-104-040-00-0
d. Ronald Tabor	Maintenance	Step 6, \$48,405; prorated	October 16, 2017- June 30, 2018	11-000-261-100-040-00-0 11-000-261-100-060-00-0 11-000-261-100-080-00-0

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3. That the Board approve the following appointment according to the procedures set forth in NJSA 18A:67 et seq for the following personnel. Approval pending statutory requirements:

Name	Position	Salary	Effective
a.Caryn Feder	Substitute Teacher	Per board approved rates	2017-2018 School Year
b.Jennifer Schweitzer	Substitute Instructional Aide	\$9.50/hour	2017-2018 School Year
c.Jennifer Wojenski	Substitute Instructional Aide	\$9.50/hour	2017-2018 School Year

4. That the Board approve the attached Extracurricular Assignments for the 2017-2018 school year.

5. That the Board approve the following professional development for the 2017-2018 school year:

Date Submitted	Name	Workshop/Location	Date	Total Cost
a.September 22, 2017	Karen Bock	Managing Multiple Priorities, Projects and Deadlines; Freehold, NJ	October 16, 2017	\$0
b.September 22, 2017	Karen Bock	Communication Skills for Women; Princeton, NJ	October 6, 2017	\$0
c.September 27, 2017	Allison Casais	Shift your Problem Solving Paradigm, Grades 3-5; New Brunswick, NJ	April 13, 2018	\$213.60
d.October 2, 2017	Karen Barry	TECHSPO '18/ Atlantic City, NJ	January 25 & 26, 2018	\$670.00

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e.October 2, 2017	Trisha Bogusz	TECHSPO '18/ Atlantic City, NJ	January 25 & 26, 2018	\$670.00
f.October 2, 2017	David Tuccillo	TECHSPO '18/ Atlantic City, NJ	January 25 & 26, 2018	\$670.00
g.October 2, 2017	Patricia Santos	Wilson Foundations Level 2 Workshop; Princeton, NJ	December 13, 2017	\$350.00
h.September 27, 2017	Elisa Wasserman	NJASP Winter Conference 2017/East Windsor, NJ	December 8, 2017	\$185.00
i.October 4, 2017	Nancy Oliva	NJSBA Workshop, Atlantic City, NJ	October 25, 2017	\$690.15
j.October 4, 2017	Kevin Byrnes	NJSBA Workshop, Atlantic City, NJ	October 25, 2017	\$597.12
k.October 4, 2017	Eleanor Czysz	Practical Strategies to Address the Challenges of Today's School Nurse; Middletown, NJ	November 30, 2017	\$267.12
l.October 5, 2017	Karin Finnegan	NJ Association of School Librarians Conference; Long Branch, Nj	November 16, & 17, 2017	\$168.84
TOTAL				\$4,481. 83

6. That the Board approve the following leave:

NAME	POSITION	LEAVE	EFFECTIVE
Dan Locandro	Art Teacher, Primary/Elementary Schools	FMLA	October 16, 2017- October 27, 2017 January 16, 2018- February 9, 2018

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7. That the Board *ratify* the following appointments according to the procedures set forth in NJSA 18A:67 et seq for the following personnel. Approval pending statutory requirements:

Name	Position	Salary/Stipend	Effective	Account #
JoAnn Trifiro	Home Instruction	\$36.96/hour up to 10 hrs/wk	September 25, 2017- November 15, 2017	11-150-100-101-000-00-C

8. That Board approve the following college/university student for field experience:

School	Student	Dates	Cooperating Teacher	School
Rutgers	Bobbie Buckingham	October 11, 2017- November 15, 2017	Beth Topinka	Elementary School

9. That the Board *ratify* the following stipend:

Name	Position	Stipend	Effective
Karen Bock	Pre K/Kindergarten Program Bookkeeper	\$ 5,000.00	July 1, 2017- June 30, 2018

10. That the Board approve the job descriptions for the new positions of:

- a. Social Media Liaison
- b. Data, Student Information & Digital Coordinators

11. That the Board approve the revised job description for AESOP Administrator.

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- B. Old Business
- C. New Business

VII. CURRICULUM & INSTRUCTION

Mrs. Riviello

A. Action Items

On the recommendation of the Superintendent of Schools, the Board consider the following proposed motions:

1. That the Board approve the following field trip site for the 2017-2018 school year:
 - a. MCVSD Career Center, Freehold, NJ; LLD Students, Middle School
 - b. Intrepid Sea, Air & Space Museum, New York, NY; Grade 7, Middle School
 - c. Adventure Aquarium, Camden, NJ; Grade 3, Elementary School
 - d. Red Bank Regional HS, Little Silver, NJ; Middle School Chorus;
 - e. Jenkinson's Aquarium, Point Pleasant Beach, NJ, Primary School;

- B. Old Business
- C. New Business

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VIII. POLICY

Mr. McGovern

- A. Action Items
- B. Old Business
- C. New Business

IX. UFRSD REPRESENTATIVE REPORT

Mr. Hanson

- A. Next meeting on October 10, 2017
- B. Board member questions on UF Representative Report
- C. New Business

X. OPERATIONS

Mrs. Bailey

- A. Action Items (Budgeted)
 - 1. That the Board ratify the attached tuition contract for the 2017-2018 school year with the State of New Jersey Department of Human Services Commission for the Blind and Visually Impaired.
 - 2. That the Board ratify the attached tuition contract for the 2017-2018 school year with the Marie H. Katzenbach School for the Deaf.
 - 3. That the Board ratify the attached tuition contracts with Mercer County Special Services School District for the 2017-2018 school year.
 - 4. That the Board ratify the attached tuition contract with the New Road School for the 2017-2018 school year.

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5. That the Board ratify the agreement with Oxford Consulting Services to provide ABA Instruction and a Board Certified Behavioral Analyst for the 2017-2018 school year.

6. That the Board rescind the following bid awards for used buses:

Vehicle #	VIN #	Year	Chassis	Bidder	Bid Amount
Van 14	1GDHG31F8X1128294	1999	GMC	Barrett Baldwin	\$200
Bus 41	1GDJ7T1C2YJ518302	2001	GMC	Barrett Baldwin	\$400
Bus 42	1GDJ7T1C5YJ518066	2001	GMC	Barrett Baldwin	\$400

7. That the Board ratify the following transportation routes for the 2017-2018 school year:

Contractor: MOESC

ROUTE	DESTINATION	PER DIEM	DAYS	COST
7008	Coastal Learning	\$183.75	30	\$5,512.50
W111	Garfield Pk Acad (AM)	\$203.70	10	\$2,037.00
W111	Garfield Pk Acad (PM)	\$152.79	10	\$1,527.90
2004	Mercer Jr/Sr HS	\$244.20	25	\$6,105.00
5114	Schroth/Ladacin	\$293.39	38	\$11,148.82
J550	CPC Adolescent (AM)	\$123.52	7	\$864.64

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J550	CPC Adolescent (PM)	\$92.64	18	\$1,667.52
5457	Rugby	\$121.46	30	\$3,643.80
W051	CPC Elementary	\$203.70	25	\$5,092.50
W063	Katzenbach	\$207.27	20	\$4,145.40
W136	Mercer Jr/Sr HS	\$225.23	25	\$5,630.75
		TOTAL		\$47,375.83

8. That the Board approve the attached agreement with E-rate Partners, LLC for E-rate Services for Funding Year 2018 (July 1, 2018 - June 30, 2019).

9. That the Board ratify the attached agreement with Community Options Inc. to provide Job Skills Training for Special Education student T.B. from 7/5/17 through 8/3/17.

B. Action Items (Un-Budgeted)

1. That the Board accept the following donation:

NAME	DONATION	VALUE	USE
a. Barb Ostrander	7 used books	\$34.00	Middle School Library
b. The Bailey Family	3 new books	\$10.99	Middle School Library

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c. The DeRose Family	1 new book	\$9.99	Middle School Library
d. Carol Monte Moran	1 new book	\$20.00	Middle School Library

2. That the Board approve the following discards:

ITEM	LOCATION	REASON
163 fiction books	Middle School Library	Outdated/worn

C. Old Business

D. New Business

XI. EXECUTIVE SESSION (If needed)

WHEREAS, Chapter 231, PL. 1975, also known as the Open Public Meetings Act, authorizes a public body to meet in executive private session under certain limited circumstances, and,

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XII. NOTEWORTHY DATES:

October 23, 2017	BOE Mtg.; Student Achievement Report PARCC
October 23-27, 2017	NJSBA Convention
November 7, 2017	Parent-Teacher Conferences; Schools Closed
November 9, 10, 2017	NJEA Convention; Schools Closed
November 13, 2017	BOE Meeting
November 23. 24. 2-18	Schools Closed - Thanksgiving
November 27, 2017	BOE Meeting
December 11, 2017	BOE Meeting
December 22, 2107	Shortened Day
December 25, 2017- January 1, 2018	Winter Recess

XIII. ADJOURNMENT