

10/23/17
BOARD PLANNING CALENDAR 2017-2018

July 12, 2017	BOE Meeting; Executive Session
July 24, 2017	BOE Meeting; Personnel Exit Report; EVVRS Period 2 Report
August 28, 2017	BOE Meeting; Adoption of 2017-2018 BOE/District Goals and Objectives
September 11, 2017	BOE Meeting
September 25, 2017	BOE Meeting
October 9, 2017	BOE Meeting;
October 23, 2017	BOE Meeting; Student Achievement Report-PARCC
October 23-27, 2017	NJSBA Convention
November 13, 2017	BOE Meeting
November 27, 2017	BOE Meeting;
December 11, 2017	BOE Meeting;
January 3, 2018*	BOE Reorganization Meeting
January 8, 2018^^	BOE Meeting; Mid-Year Staff Review; State of Schools
January 22, 2018	BOE Meeting; EVVRS Period 1 Report
February 12, 2018#	BOE Meeting; Budget Discussion; Student Recognition
February 26, 2018	BOE Meeting; Budget Presentation
March 12, 2018	BOE Meeting; Budget Discussion/Preliminary Adoption;
March 26, 2018	BOE Meeting; Budget Discussion
April 9, 2018	BOE Meeting;
April 23, 2018	BOE Meeting; Public Budget Hearing
May 7, 2018^^	BOE Meeting; End of Year Staff Review
May 21, 2018#	BOE Meeting; Student and Staff Recognition
June 11, 2018	BOE Meeting
June 25, 2018	BOE Meeting; CSA Evaluation; Board Self - Evaluation

*Other than a Monday

^^ Executive Session – 6:00pm

#Public portion -7:00 pm, No Exec Session

MEETING

MILLSTONE TOWNSHIP SCHOOL DISTRICT

VISION STATEMENT

We envision a unique, inclusive learning community at the forefront of education.

Parents, staff and students will model and promote individuality, integrity, respect, and civic and social responsibility.

Through an engaging, innovative curriculum, we will challenge students to become independent, self-directed learners who are adaptive problem solvers inspired to impact and thrive in an evolving society.

In realizing this vision, we will establish our community as an exemplary leader in education.

BOARD GOALS 2017-2018

1. Provide support and, where appropriate, funding for the District's efforts to develop and pursue models for personalized instruction.
2. Secure student performance data which, when reviewed and analyzed by authorized District personnel, will permit the Board to assess the effectiveness of the District educational programming.
3. Evaluate the feasibility of providing choice programming with rigorous standards for entry.
4. Review the current Strategic Plan in place for the District, assess progress toward Plan compliance, and determine whether a new or updated Plan is needed.
5. Develop and maintain a capital projects plan to analyze existing systems and project both long and short term district needs, and inform the District's approach with respect to future projects.

DISTRICT GOALS 2017-2018

1. Continue to identify and implement best instructional practices to personalize instruction and meet the individualized needs of all students.
2. Through authorized personnel, review individualized student data to assess the effectiveness of the District's educational programs and provide the Board of Education with a summary of the results of that review.
3. Review and assess the District's outdoor facilities, including student gardens; Provide an update to the Board as to whether improvements/renovations are necessary, with projected costs.
4. Evaluate and where appropriate improve school working and social "climate" for students and staff.
5. Review the continuing progress of technology use within the District, including Chromebooks, and its impact on curriculum and student achievement.

MEETING
Millstone Township Public Schools
Millstone Township, New Jersey

AGENDA: For the meeting of the Board of Education, Monday, October 23, 2017 at
7:00 P.M., in the Millstone Middle School Media Center

I. CALL TO ORDER

A. Sunshine Law Statement – Presiding Officer’s Statement

In compliance with the Open Public Meetings Law of New Jersey, P.L. 1975, CH. 231, adequate notice of this meeting was provided on January 6, 2017 by sending notification to the:

1. Asbury Park Press
2. Trenton Times
3. Posting at each district school
4. Township Clerk

B. Pledge of Allegiance

C. Roll Call

II. EXECUTIVE SESSION

WHEREAS, Chapter 231, PL. 1975, also known as the Open Public Meetings Act, authorizes a public body to meet in executive private session under certain limited circumstances, and,

WHEREAS, said law requires the Board to adopt a resolution at a public meeting before it can meet in such an executive or private session, NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE MILLSTONE TOWNSHIP SCHOOL DISTRICT:

A. That it does hereby determine that it is necessary to meet in executive session on October 23, 2017, to discuss matters involving:

1. Legal
 - a. Upper Freehold Lawsuit
 - b. Residency
2. Personnel
3. Negotiations

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- B. That the matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion would take place at a public meeting.

III. REPORT OF BOARD SECRETARY

Mr. Biesiada

- A. Business Administrator/Board Secretary Report
- B. That the Board approve the minutes from the Board of Education meeting of October 9, 2017.
- C. Old Business
- D. New Business

IV. PRESENTATIONS

- A. Student Achievement Report – PARCC

Mrs. Barry

V. ADMINISTRATORS' REPORTS

Dr. Huss

- A. Superintendent's Report
 - 1. Enrollment Report for September 2017
 - 2. Gmail
 - 3. Old Business

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VI. PUBLIC COMMENTS AS PER BOARD BYLAW 0167

- A. To permit the fair and orderly expression of comments we ask that:
1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate;
 2. Each statement made by a participant shall be limited to five minutes duration;
 3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
 4. All statements shall be directed to the presiding officer; no participant may address or question board members individually;
 - a. No colloquy between a participant and respondent shall extend the five minute time limit provided herein;
 5. The presiding officer may:
 - a. Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene or irrelevant;
 - b. Request any individual to leave the meeting when that person does not observe reasonable decorum;
 - c. Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
 - d. Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and
 - e. Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.

MEETING

VII. PERSONNEL

A. Action Items

On the recommendation of the Superintendent of Schools, the Board consider the following proposed motions:

1. That the Board approve the following volunteers for the 2017-2018 school year:

Name	Effective Date
a.Christopher Kuntz	2017-2018 School Year
b.Christin Mandreucci	2017-2018 School Year
c.Salvatore Zerilli	2017-2018 School Year
d.Nevine George	2017-2018 School Year
e.Maria Ragosa	2017-2018 School Year
f.Helen Scibilia	2017-2018 School Year
g.LeeAnn Wilson	2017-2018 School Year
h.Brian Alster	2017-2018 School Year
i.Joseph Hilbert	2017-2018 School Year
j.Rebecca (Sacra) Rollo	2017-2018 School Year

2. That the Board approve the following appointment according to the procedures set forth in NJSA 18A:67 et seq for the following personnel. Approval pending statutory requirements:

Name	Position	Salary	Effective
a.Christine Hixenbaugh	Substitute Instructional Aide	\$9.50/hour	2017-2018 School Year
	Substitute Teacher	Per Board Approved Rates	
b.Diana Pabon	Substitute Teacher	Per Board Approved Rates	2017-2018 School Year

MEETING

c.Jennifer Wojenski	Substitute Teacher	Per Board Approved Rates	2017-2018 School Year
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3. That the Board approve the following professional development for the 2017-2018 school year:

Date Submitted	Name	Workshop/Location	Date	Total Cost
a.October 6, 2017	Jeanne Biroc	NJASL Fall Conference	November 16 & 17, 2017	\$ 204.00
b.October 13, 2017	Margaret Gordon	NJSBA, Atlantic City, NJ	October 25, 2017	\$ 707.12
c.October 13, 2017	Patrick Sullivan	NJSBA Workshop/Atlantic City, NJ	October 25, 2017	\$ 707.12
d.October 10, 2017	Tamara Burdge	NJASP Winter Conference/East Windsor, NJ	December 8, 2017	\$ 120.00
e.October 19, 2017	Tracy Corsano	Book Clubs in Middle School/New York, NY	November 13, 2017	\$1,027.50
TOTAL				\$2,765.74

4. That the Board ratify the following leave:

NAME	POSITION	LEAVE	EFFECTIVE
Daniel Locandro	Art Teacher, Primary/Elementary Schools	FMLA	(fr) October 16, 2017- October 27, 2017 (to) October 11, 2017- October 24, 2017

B. Old Business

C. New Business

MEETING

VIII. CURRICULUM & INSTRUCTION

Mrs. Riviello

A. Action Items

On the recommendation of the Superintendent of Schools, the Board consider the following proposed motions:

1. That the Board approve the following field trip sites for the 2017-2018 school year:
 - a. Grounds for Sculpture, Hamilton, NJ; Art Club, Middle School
 - b. Knob Hill Country Lanes, Manalapan, NJ; Adaptive PE, ES/MS
 - c. Millstone Twp. Firehouse, Millstone Twp, NJ; Choral Group, Middle School

B. Old Business

C. New Business

IX. POLICY

Mr. McGovern

A. Action Items

B. Old Business

C. New Business

X. UFRSD REPRESENTATIVE REPORT

Mr. Hanson

A. Agendas for meeting on October 10, 2017 & October 18, 2017

B. Upper Freehold Representative Reports for October 10, 2017 & October 18, 2017

C. New Business

XI. OPERATIONS

Mrs. Bailey

A. Action Items (Budgeted)

1. That the Board *ratify* budget transfers for August pursuant to N.J.S.A 18A:22-8.1 and N.J.A.C. 6:20-2A.10. The attached list of transfers includes transfers in excess of \$2,500 in compliance with policy 6422.

2. That the Board accept the Board Secretary and treasurer's reports for the month of August and certification, after closure, and direct that they be attached to and made part of the minutes of for this meeting.

Account	Cash Balance	Appropriation Balance	Fund Balance
10 General Current Expense Fund	1,187,036.55	N/A	1,502,908.71
11 Current Expense	N/A	25,290,322.74	N/A
12 Capital Outlay	N/A	67,764.00	N/A
Capital Reserve	2,492.45	N/A	N/A
20 Special Revenue Fund	(18,341.64)	421,684.50	N/A
30 Capital Projects Fund	1,544,217.71	1,118,878.11	1,118,976.04
40 Debt Service Fund	(1,512,656.08)	0.24	12,944.99
60 Enterprise (Cafeteria) Fund	58,104.10	N/A	N/A
61 Enterprise (MPAC) Fund	196,415.97	N/A	N/A
62 Enterprise (Community Ed) Fund	(18,376.59)	N/A	N/A
63 Enterprise (Shoprite)	4,810.78	N/A	N/A

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80/90 Trust and Agency Funds	105,188.50	N/A	N/A
	1,548,891.75	26,830,885.59	1,502,908.71
Total	1,187,036.55	N/A	1,502,908.71

3. That the Board approve the payment of the following bills in the amounts listed and to attach a complete copy of these bills to the minutes of this meeting:
 - a. Regular checks from September 19, 2017 through October 16, 2017 in the amount of \$1,630,613.52.
 - b. Manual checks from September 1, 2017 through September 30, 2017 in the amount of \$566,164.92.

4. That the Board ratify the transfers between the following bank accounts, in the following amounts, effective October 13, 2017:

Debit from:	Amount:
Custodian Account:	\$603,911.30
Credit to:	
Agency Account:	\$ 278,245.06
Payroll Account:	\$ 325,666.24
Debit from:	Amount:
Performing Arts Ctr. Account:	\$ 3,144.74
Credit to:	
Agency Account:	\$ 970.65
Credit to:	
Payroll Account:	\$ 2,174.09

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Debit from:	Amount:
Custodian Account:	\$ 274.82

Credit to:	
Agency Account:	\$ 274.82

Debit from:	Amount:
Custodian Account:	\$ 43,304.64

Credit to:	
Agency Account:	\$ 43,304.64

Debit from:	Amount:
Performing Arts Center:	\$ 240.57

Credit to:	
Agency Account:	\$ 240.57

Debit from:	Amount:
Agency Account:	\$ 413.33

Credit to:	
Flexible Spending Account:	\$ 413.33

5. That the Board ratify the agreement and rates with *TECHConnection* to provide various assistive technology services for the 2017-2018 school year.

6. That the Board ratify the tuition contract with the Marie H. Katzenbach New Jersey School for the Deaf for student # 6978340108 for the 2017-2018 school year.

7. That the Board approve the amendment to the 2018 ESEA Grant application to include carryover funds from the 2016-2017 NCLB Grant Final Report:

Title I -	\$ 16,893
Title IIA -	\$ 4,325

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8. That the Board ratify the following transportation routes for the 2017-2018 school year:

Contractor: Monmouth Ocean ESC				
<u>Route #</u>	<u>Destination</u>	<u>Route cost</u>	<u>Total Days</u>	<u>Total per annum</u>
CR173	CBA/RBC	\$31.66	180	\$5,698.80
SJV72	SJV/St Benedict	\$62.34	180	\$11,221.20
SRL6	St Rose of Lima	\$31.97	180	\$5,754.60
V825	HAZLET VOC PM	\$174.30	180	\$31,374.00
7008	Coastal LC	\$183.75	180	\$33,075.00
2004	Mercer HS	\$244.20	180	\$43,956.00
E7117	CPC Adolescent	\$163.02	180	\$29,343.60
E7213	Five Below	\$240.45	180	\$43,281.00
5114	Ladacin	\$293.39	180	\$52,810.20
E7171	MOESC	\$111.36	180	\$20,044.80
5129	Garfield Park	\$230.66	180	\$41,518.80
			Total :	\$318,078.00

9. That the Board accept the September 2017 cafeteria financial report as follows:

September	Income	Expenses	Net Income/Loss
Month	\$30,564.07	\$37,993.86	(\$7,429.79)
Year to Date	\$30,564.07	\$37,993.86	(\$7,429.79)

10. That the Board approve the following change order by Two Brothers Contracting:

G.C. - \$23,472.33

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B. Action items (Un-Budgeted)

1. That the Board accept the following items for discard:

ITEM	REASON	LOCATION
Beltone 119 audiometer	outdated	ES Nurse's office
Titmus vision screener 2S	outdated	ES Nurse's office
Approximately 19, 8 track health videos	outdated	ES Nurse's office
4 pairs of crutches	outdated	ES Nurse's office
File cabinet	broken	ES Nurse's office
Medication cabinet	no keys found	ES Nurse's office
Magnifier lamp	broken	ES Nurse's office
3 panel privacy screen	broken	ES Nurse's office
47 library books	outdated	ES Library

XII. EXECUTIVE SESSION (If needed)

WHEREAS, Chapter 231, PL. 1975, also known as the Open Public Meetings Act, authorizes a public body to meet in executive private session under certain limited circumstances, and,

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- A. That it does hereby determine that it is necessary to meet in executive session on October 23, 2017 to discuss matters involving:

MEETING

1. Personnel
2. Legal
3. Negotiations

B. That the matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion would take place at a public meeting.

XIII. NOTEWORTHY DATES:

November 7, 2017	Parent-Teacher Conferences; Schools Closed
November 9, 10, 2017	NJEA Convention; Schools Closed
November 13, 2017	BOE Meeting
November 23. 24. 2-18	Schools Closed - Thanksgiving
November 27, 2017	BOE Meeting
December 11, 2017	BOE Meeting
December 22, 2107	Shortened Day
December 25, 2017- January 1, 2018	Winter Recess

XIV. ADJOURNMENT